



Agenda and Reports  
for the meeting of  
**THE COUNTY COUNCIL**  
to be held on  
**9 JULY 2024**

(i)

Woodhatch Place  
Reigate  
Surrey

Monday, 1 July 2024

TO THE MEMBERS OF SURREY COUNTY COUNCIL

## **SUMMONS TO MEETING**

You are hereby summoned to attend the meeting of the Council to be held at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, on Tuesday, 9 July 2024, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

MICHAEL COUGHLIN  
Interim Head of Paid Service

**Note 1:** *For those Members wishing to participate, Prayers will be said at 9.50am. Reverend Dr Nigel Griffiths, Team Rector - Merstham & Gatton Team Ministry, has kindly consented to officiate. If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

*There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.*

**Note 2:** *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please email Amelia Christopher on [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 07929 725663 or via the email address above.**

## 1 APOLOGIES FOR ABSENCE

The Chair to report apologies for absence.

## 2 MINUTES

To confirm the minutes of the meeting of the Council held on 21 May 2024.

(Pages 9  
- 44)

## 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## 4 CHAIR'S ANNOUNCEMENTS

### **His Majesty The King's Awards for Surrey Residents - Birthday Honours 2024**

I am delighted to start today's meeting by congratulating Surrey's recipients of HM The King's Birthday Honours 2024. 21 residents across the county were recognised for their significant contribution across a range of services in our county and country.

May I take this opportunity to offer my heartfelt congratulations to all recipients, particularly Tim Oliver, Leader of the Council, and Rachael Wardell, Executive Director for Children, Families and Lifelong Learning at Surrey County Council, who have both been awarded Orders of the British Empire (OBE). Tim received his Honour as Councillor and Leader for services to Local Government and Rachael for services to children's social care.

Both Rachael and Tim work exceptionally hard to greatly improve the lives of Surrey residents and are highly deserving of their awards. Very well done to you both and please keep up the excellent work!

A full list of Surrey's Honours awardees can be found on the Surrey Lieutenancy website: [The Honours System - Surrey Lieutenancy](#)

### **Celebrating Our Armed Forces, Past and Present**

6 June this year saw the 80<sup>th</sup> anniversary for the D-Day landings in Normandy, which marked the beginning of the liberation of France and western Europe. I joined the Freedom Parade in Guildford, one of many events taking place across the county and country to mark this historic occasion, and we remembered and paid our greatest respects to those remarkable veterans who fought and died for the freedoms we all enjoy today.

Armed Forces Week took place across the UK from 24-31 June and, as Chair of the Surrey Civilian-Military Partnership Board and of Surrey County Council, I hosted our annual 'Armed Forces Day Flag Raising Ceremony' on 24 June in our Memorial Garden at Woodhatch Place.

It was a great privilege to welcome currently serving members of Surrey's military, Veterans, Reservists, Ex-Service Personnel, representatives from the Royal British Legion, SSAFA and ABF The Soldiers' Charity, for a flag raising and one minute silence.

We honoured the exceptionally brave men and women who have served and continue to serve in our Armed Forces to defend and protect our great country.

On 26 June we spent the day celebrating Surrey's Reservists and raising awareness of what Reservists do and the supportive policies that Surrey County Council has in place. Soldiers from 4<sup>th</sup> Battalion Princess of Wales's Royal Regiment ('4PWRR') had a weapons display stand here at Woodhatch Place and we heard from Col Richard Smith OBE, the newly appointed Deputy Commander of HQSE and Commander of SE Reserves, about the value Reservists bring to employers.

### **Thank You**

Finally, thank you as always to staff and Members for all that you do for our residents. You make an immeasurable difference to our residents – particularly our most vulnerable. Thank you.

## **5 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

## **6 MEMBERS' QUESTION TIME**

1. The Leader of the Council, the Deputy Leader or the appropriate Member of the Cabinet or the chairman of a committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 3 July 2024).***

2. Cabinet Member and Deputy Cabinet Member Briefings on their portfolios.

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

## **7 STATEMENTS BY MEMBERS**

Any Member may make a statement at the meeting on a local issue of current or future concern.

***(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 8 July 2024).***

## **8 ORIGINAL MOTIONS**

None received.

## **9 SCRUTINY ANNUAL REPORT 2023/24**

(Pages  
45 - 54)

For Council to review the Scrutiny Annual Report 2023/24 at Annex A offering feedback and comments as appropriate.

## **10 MEMBER DEVELOPMENT STRATEGY REVIEW 2024**

(Pages  
55 - 90)

To review the Member Development Strategy (Annex A) and agree suggested changes from the Member Development Steering Group.

## **11 AMENDMENTS TO THE CONSTITUTION**

(Pages  
91 - 98)

It is the Council's responsibility to approve changes to the Council's Constitution. Amendments to Executive functions are the responsibility of the Leader and are brought to Council to note.

This report sets out proposed changes to:

- Part 3 – Responsibility for Functions and Scheme of Delegation (Part 3, Section 3, Part 3A – Specific Delegations to Officers)
- Part 4 – Standing Orders

These changes are brought to Council for formal approval in accordance with Articles 4.09, 5.02 and 13.01(a) of the Council's Constitution.

## **12 REPORT OF THE CABINET**

To receive the report of the meeting of the Cabinet held on 25 June 2024.

*(Note: report to follow)*

### **13 MINUTES OF CABINET MEETINGS**

Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 8 July 2024.

*(Note: minutes to follow)*

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation