



Agenda and Reports
for the meeting of
THE COUNTY COUNCIL
to be held on
8 OCTOBER 2024

(i)

(ii)

Woodhatch Place
Reigate
Surrey

Monday, 30 September 2024

TO THE MEMBERS OF SURREY COUNTY COUNCIL

SUMMONS TO MEETING

You are hereby summoned to attend the meeting of the Council to be held at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, on Tuesday, 8 October 2024, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

TERENCE HERBERT
Chief Executive

Note 1: *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please email Amelia Christopher on amelia.christopher@surreycc.gov.uk

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 07929 725663 or via the email address above.

1 APOLOGIES FOR ABSENCE

The Chair to report apologies for absence.

2 MINUTES

To confirm the minutes of the meeting of the Council held on 9 July 2024.

(Pages
11 - 34)

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 CHAIR'S ANNOUNCEMENTS

Welcome

I hope you all had an enjoyable summer and welcome to today's meeting.

Chief Executive

I would like to begin this morning by extending a huge welcome to our new Chief Executive, Terence Herbert. Terence – welcome, we are absolutely delighted to have you here with us today.

Supporting local charities and residents

Throughout the summer and early autumn, I continued to support Surrey charities and organisations that do such vital work to support some of the most vulnerable Surrey residents. To name but a few: Kingswood Shetlands, which offers unique animal experiences through animal assisted therapy; Farm Place, a housing centre that supports young people and is run by the Amber Foundation; and I hosted a 'family fun day' here at Woodhatch Place for those supported by the Surrey National Autistic Society. It was a wonderful day for the children, young people and their families with games, art and crafts and even a visit from a friendly snake, an owl, a bearded dragon and a hedgehog! Much fun was certainly had by all.

These really are extraordinary charities who do incredible work. I do highly recommend that those of you who are unfamiliar with any of these groups check them out and see if there is any way in which you could support them or connect them with your residents who might benefit from their services.

Act of Remembrance

As you are aware, I will be hosting Surrey County Council's annual Act of Remembrance in the Memorial Garden at Woodhatch Place on Monday 11 November at 10.45am-11.15am. Our country is forever in the debt of those extraordinarily brave men and women who fought for our freedoms, often paying the ultimate price. I do hope that all of you who can, will join me, members of Surrey Royal British Legion, currently serving members of the military plus VIPs of Surrey on 11 November to show our everlasting gratitude and pay our deepest respects. We will remember them.

Community Champions Reception

You will have received my request for your nominations for my 'Community Champions Reception' which will be held next spring. Historically, this reception has been held exclusively for volunteers of Surrey, however this time I am opening it up to all residents of Surrey who significantly contribute to your community, either in a voluntary or paid-for capacity. If they have made a positive contribution to our county, I want to hear about them! Please send in your nominations in by 31 December. We know that fantastic work is done in our communities by our wonderful residents and they deserve to be recognised and thanked.

If you have any queries at all, please do not hesitate to contact my office, chairs.office@surreycc.gov.uk

Thank you very much and I greatly look forward to receiving your nominations.

As always – thank you!

Finally, thank you as always to staff and Members for all that you do for Surrey. You make an immeasurable difference to our residents - particularly our most vulnerable. Thank you.

5 LEADER'S STATEMENT

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

6 APPROVAL OF COUNTY COUNCILLOR ABSENCE

The purpose of this report is to request that the County Council considers whether to agree that County Councillor David Lewis (Camberley West) be absent from Council meetings by reason of ill health.

(Pages
35 - 36)

7 SELECT COMMITTEES' REPORT TO COUNCIL (Pages 37 - 44)

For Members to note the headline activity of the Council's overview and scrutiny function in the period July 2024 to September 2024 asking questions of Scrutiny Chairs as necessary.

8 APPOINTMENT OF THE SECTION 151 OFFICER (Pages 45 - 48)

To appoint the Council's Section 151 Officer.

9 ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE (Pages 49 - 62)

For Council to note the work undertaken by the Committee during the period May 2023 to May 2024.

10 AMENDMENTS TO THE CONSTITUTION (Pages 63 - 158)

Surrey County Council has a Constitution which is agreed by Members and sets out how the Council operates, how decisions are made and the procedures to be followed to ensure that they are efficient, transparent and accountable to the residents of Surrey.

It is the Council's responsibility to approve changes to the Council's Constitution. Amendments to Executive functions are the responsibility of the Leader and are brought to Council to note.

This report sets out proposed changes to:

- Part 3 – Responsibility for Functions and Scheme of Delegation (Sections 2, 3A and 3B)
- Part 5 – Rules of Procedure (Part 5(02) Financial Regulations)
- Part 6 – Codes and Protocols (Part 6(02) – Arrangements for dealing with Member Conduct)

These changes are brought to Council for formal approval in accordance with Articles 4.09, 5.02 and 13.01(a) of the Council's Constitution.

11 MEMBERS' QUESTION TIME

1. The Leader of the Council, the Deputy Leader or the appropriate Member of the Cabinet or the chairman of a committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 2 October 2024).

2. Cabinet Member and Deputy Cabinet Member Briefings on their portfolios.

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

12 STATEMENTS BY MEMBERS

Any Member may make a statement at the meeting on a local issue of current or future concern.

(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 7 October 2024).

13 ORIGINAL MOTIONS

Item 13 (i)

Steven McCormick (Epsom Town & Downs) to move under standing order 11 as follows:

This Council notes that:

Home delivery via motorcycles and pedal cycles from takeaway outlets is becoming increasingly popular. It responds to customer demand, adds to the local economy and provides employment opportunities for delivery drivers. However, like some other changes of shopping behaviour and consumer preferences, it can also raise unexpected, and sometimes unwanted consequences.

Currently, in too many areas of Surrey, high streets and shopping centres are facing a need for parking spaces by delivery drivers and, too often, that is leading to inconsiderate, dangerous and illegal parking on the pavement to the detriment and safety of pedestrians and shoppers and, currently, there is no agreed response from SCC.

In light of the factors listed above, and with reference to the [Transportation Development Planning Good Practice Guide](#) this Council calls upon the Cabinet to commit to:

- I. Create a new piece of 'Standing Advice' for local planning authorities to consider, that new retail developments, and changes of use, factor in the requirements for motorcycle delivery parking.
- II. Write to central government to request a consultation on a nationwide scheme whereby delivery companies will suspend riders for a period of time on receipt of photographic evidence, from Highways or the Police, if one of their riders access or park on the pavement or in contravention of the law.
- III. Write to delivery companies (Uber Eats, Deliveroo, Just Eat, etc.) to highlight the issue of motorcycle delivery parking and to request that they introduce a policy whereby delivery companies will suspend riders for a period of time on receipt of photographic evidence, from Highways or the Police, if one of their riders access or park on the pavement or in contravention of the law.
- IV. Create a new piece of 'Standing Advice' for input into Local and Neighbourhood Plans, requiring sites with takeaway outlets to have designated parking areas close to the high street where motorcycles can be left securely.
- V. Work with take-away outlets, local landowners and borough and district councils across Surrey to identify sites for designated

parking areas close to the high street where motorcycles can be left secure.

- VI. Work more closely with partners, the Police and borough and district councils, to enforce more effectively the current parking restrictions, and to identify measures to discourage all motorised vehicles accessing the footway.

Item 13 (ii)

Mark Nuti (Chertsey) to move under standing order 11 as follows:

This Council notes:

- Council's commitment in its Organisation Strategy and through the Surrey Health and Wellbeing Strategy to reducing health inequalities, particularly in key neighbourhoods and amongst vulnerable groups.
- The significant impact of the cost of living on health inequalities in Surrey; 8.3% of households are in fuel poverty and 8.5% of children aged 0-19 years live in households experiencing relative poverty.
- The Government's pre-election commitment to adopting Section 1 of the Equality Act 2010 in England that will require all public bodies to adopt transparent and effective measures to address the inequalities that result from differences in socio-economic status.
- Good Company (Surrey) - a charity with a mission to see communities 'free of poverty, where everyone can afford life's essentials'; they co-ordinate local food banks, the Poverty Truth Commission and currently work with pupils on free school meals to understand their needs.
- The signing of Good Company's End Poverty Pledge by the Surrey Health and Wellbeing Board in July 2024, also adopted by Surrey Heartlands Integrated Care Partnership at a first combined meeting in September 2024 and Board/Partnership's commitment to enacting the pledge, including support for Board/Partnership members' organisations to also sign in their own right.

This Council believes that:

- Socio-economic disadvantage and financial hardship are barriers to reducing health inequalities and improving health and wellbeing in Surrey.
- In the delivery of all our services, we need to consider those in or at risk of poverty.
- Working with Voluntary, Community and Social Enterprise (VCSE) organisations, such as Good Company, that work with those with lived experience of financial hardship is important in ensuring service responses are led by our communities.
- Signing the Good Company's End Poverty Pledge demonstrates that this Council leads from the front in the Surrey system to reduce health inequalities so no-one is left behind.

This Council resolves to:

- I. Request the Leader of the Council sign Good Company's End Poverty Pledge on behalf of the Council.
- II. Request that the Leader of the Council subsequently instructs officers to develop an SCC poverty action plan (to include proposed actions such as the adoption of section 1 of the Equality Act 2010 which builds in addressing the inequalities that result from differences in socio-economic status and becoming an anchor institution) for mitigating and preventing poverty amongst Surrey residents.

14 FEEDBACK FROM THE COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE ON A REFERRED MOTION: 'PLANT BASED MEALS' (Pages 159 - 164)

Under Standing Order 12.6 for Council to note the feedback from the Communities, Environment and Highways Select Committee on the referred Council motion title 'Plant based meals'.

15 REPORT OF THE CABINET (Pages 165 - 168)

To receive the report of the meetings of the Cabinet held on 23 July 2024 and 24 September 2024.

16 MINUTES OF CABINET MEETINGS (Pages 169 - 190)

Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 7 October 2024.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation