

CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 23 July 2024 and will take effect on 01/08/2024 unless the call-in procedure has been triggered.

CALL-IN DEADLINE: 31/07/2024.

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Regulatory Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 23 July 2024 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)
Apologies were received from Paul Deach.
- **MINUTES OF PREVIOUS MEETING: 25 JUNE 2024** (Item 2)
These were agreed as a correct record of the meeting.
- **DECLARATIONS OF INTEREST** (Item 3)
There were none.
Members' Questions (Item 4a)
There were eight member questions. A response to the questions was published in a supplementary agenda.
- **PUBLIC QUESTIONS** (Item 4b)
There were none.
- **PETITIONS** (Item 4c)
There were none.
- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)
There were none.
- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

RESOLVED:

That the Select Committee reports be noted and the recommendations considered.

- **DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 6)

RESOLVED:

That the decisions taken since the last Cabinet meeting be noted.

- **CABINET MEMBER OF THE MONTH** (Item 7)

RESOLVED:

That the Cabinet Member of the Month report is noted.

- **CUSTOMER TRANSFORMATION** (Item 8)

RESOLVED:

1. That Cabinet approves the customer transformation ambition and approach, and the in principle £11.3m investment requirement over four years.
2. That Cabinet approves the use of financial revenue reserves of £3.5m (included in the £11.3m request) to support the 2024/25 activity. Further draw down of funding will be released in phases from 2025/26 onwards, following appropriate evidence of benefit realisation in the updated business case and approval of the Executive Director, Customer, Digital and Change in consultation with the Lead Cabinet Member.
3. That Cabinet approves the Dynamic Customer Operating model (D-COM) and its delivery as an essential countywide priority to ensure customer outcomes and experiences are improved.
4. That Cabinet notes the inter-relationships of the transformation programme with cultural and digital change, the data strategy, service specific improvements, Core Function Redesign and the Towns and Villages/Team Around the Community programmes.
5. That Cabinet delegates authority to the Executive Director, Customer, Digital and Change, in consultation with the Lead Cabinet Member to refine the Dynamic Operating Model as it evolves over time, responding to changing needs.

Reasons for Decisions:

The Council is determined to improve the customer experience in line with our mission and organisational priorities. This will be achieved through the design and implementation of a new Customer Service Operating Model, supported by systems, processes and ways of working that will provide a seamless customer journey, build customer trust, confidence, and satisfaction; reduce cost and maximise efficiency and effectiveness.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **A NEW DRAFT VISION ZERO ROAD SAFETY STRATEGY AND 20 MPH SPEED LIMIT POLICY** (Item 9)

RESOLVED:

1. That Cabinet approves the Vision Zero Road Safety Strategy that has been amended following feedback from public consultation, and with reference to updated guidance from central government as part of their “Plan for Drivers”.
2. That Cabinet approves the County Council’s more flexible approach to implementing new 20 mph Speed Limits.

Reasons for Decisions:

A new Surrey RoadSafe Partnership Vision Zero Road Safety Strategy, incorporating a new 20mph policy, based on best practice is crucial to reducing road death and injury throughout Surrey.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **THE WINSTON CHURCHILL SCHOOL- REPLACEMENT CURTAIN WALLING & FIRE STOPPING WORKS** (Item 10)

RESOLVED:

1. That Cabinet approves capital funding allocated within the School Capital Maintenance Budget for the Capital Maintenance Programme 2024/25 to provide a safe building which currently has no fire breaks between the floors and which the Fire Officer has requested to ensure no enforcement notice is issued deeming the buildings to be unsafe for occupation at The Winston Churchill School. The capital funding required to develop the new facilities is commercially sensitive at this time and is set out in the Part 2 report.
2. That Cabinet approves procurement of appropriate supply chain partners to deliver the design, build and installation of the new structures in accordance with the Council’s Procurement and Contract Standing Orders.
3. That Cabinet agrees to delegate to the Executive Director for Environment, Infrastructure and Growth in consultation with the Director of Land and Property to award such contracts, up to +/-10% of the budgetary tolerance level and any other legal documentation required to facilitate the approvals within this report.
4. That Cabinet authorises Legal Services to seal any awarded contracts where required.

Reasons for Decisions:

The recommendations in this report:

- Provide a safe learning and working environment in keeping with the existing school design, ensuring the building has the required compartmentation to contain any fire risk.

- Reduce the risk to life of pupils, staff, and other stakeholders.
- Reduce the risk of extensive collateral damage in the event of a fire.
- Ensure that the Fire Officer does not issue an enforcement notice and the insurance broker is willing to provide cover for the building.
- Make an essential contribution towards the Council's strategic objective to empower communities, in line with the 2030 Community Vision to ensure everyone benefits from education, skills and employment that help them to succeed in life.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **CONSORT HOUSE, REDHILL** (Item 11)

RESOLVED:

1. That Cabinet approves the details of the letting of Consort House as outlined in the Part 2 report.
2. That Cabinet delegates authority to the S151 Officer in consultation with the Director of Land and Property to conclude best value terms and complete all associated legal documentation.
3. That Cabinet notes the Financial and Value for Money implications recorded in this Part 2 report.
4. That Cabinet formally declares the asset surplus to operational service requirements, and upon completion of the letting, to hold the asset for Investment purposes pending any future Cabinet or Strategic Investment Board decisions on its future.

Reasons for Decisions:

A letting of the entire building now provides an opportunity for the Council to not only mitigate its void holding costs, but to secure a long-term rental income stream enabling the asset to be held as an investment property, pending any future decisions of the Council.

The proposed tenant is a significant provider of services supporting Surrey communities.

Consort House has remained largely vacant since late 2022, other than the current temporary occupation by library services for storage and a short term click and collect service. The Council has incurred void holding costs on the building and has a rental liability for some related car parking. Marketing of the building, on either a freehold or leasehold basis, has been pursued against the background of a very depressed office market over the past 2 years.

There have been no recent commercial proposals received for the freehold interest that would be recommended to Cabinet.

(The decisions in this item can be called- in by the Resources and Performance Select Committee)

- **CHILDREN'S COMMUNITY HEALTH SERVICES RECOMMISSIONING PROGRAMME** (Item 12)

RESOLVED:

Decisions and Reasons for Decisions taken in Part 2 of the meeting.

- **2024/25 MONTH 2 (MAY) FINANCIAL REPORT** (Item 13)

RESOLVED:

1. That Cabinet notes the Council's forecast revenue budget and capital budget positions for the year.
2. That Cabinet notes the additional grant funding secured by Public Health and Communities & Prevention services in the Adults, Wellbeing & Health Partnerships Directorate as set out in paragraphs 6, which will be allocated to the AWHP Directorate to spend in line with the grant conditions.
3. That Cabinet approves the re-phased capital budget of £313.4m for 2024/25.

Reasons for Decisions:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for information and for approval of any necessary actions.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **THE WINSTON CHURCHILL SCHOOL- REPLACEMENT CURTAIN WALLING & FIRE STOPPING WORKS** (Item 15)

RESOLVED:

1. That Cabinet approves capital funding of [E-11-24] allocated within the School Capital Maintenance Budget for the Capital Maintenance Programme 2024/25 to provide a safe building which currently has no fire breaks between the floors and which the Fire Officer has requested to ensure no enforcement notice is issued deeming the buildings to be unsafe for occupation at The Winston Churchill School.

Reasons for Decisions:

The recommendations in this report:

- Provide a safe learning and working environment in keeping with the existing school design, ensuring the building has the required compartmentation to contain any fire risk.
- Reduce the risk to life of pupils, staff, and other stakeholders.
- Reduce the risk of extensive collateral damage in the event of a fire.
- Ensure that the Fire Officer does not issue an enforcement notice and the insurance broker is willing to provide cover for the building.

- Make an essential contribution towards the Council's strategic objective to empower communities, in line with the 2030 Community Vision to ensure everyone benefits from education, skills and employment that help them to succeed in life.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **CONSORT HOUSE, REDHILL** (Item 16)

RESOLVED:

1. Approves the details of the letting of the building to [E-12-24] as outlined in this Part 2 report.
2. Delegates authority to the S151 Officer in consultation with the Director of Land and Property to conclude best value terms and complete all associated legal documentation.
3. Notes the Financial implications recorded in this report.
4. Formally declares the asset surplus to operational service requirements, and upon completion of the letting, to hold the asset for Investment purposes pending any future Cabinet or Strategic Investment Board decisions on its future.

Reasons for Decisions:

A letting of the entire building now provides an opportunity for the Council to not only mitigate its void holding costs, but to secure a long-term rental income stream enabling the asset to be held as an investment property, pending any future decisions of the Council.

The proposed tenant is a significant provider of services supporting Surrey communities.

Consort House has remained largely vacant since late 2022, other than the current temporary occupation by library services for storage and a short term click and collect service. The Council has incurred void holding costs on the building and has a rental liability for some related car parking. Marketing of the building, on either a freehold or leasehold basis, has been pursued against the background of a very depressed office market over the past 2 years.

There have been no recent commercial proposals received for the freehold interest that would be recommended to Cabinet.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **CHILDREN'S COMMUNITY HEALTH SERVICES RECOMMISSIONING PROGRAMME** (Item 17)

RESOLVED:

1. That Cabinet ratify the completion and outcome of the procurement process (Procurement Report attached as Appendix 1).
2. See Exempt Minute E-13-24

3. See Exempt Minute E-13-24
4. See Exempt Minute E-13-24
5. That Cabinet delegate authority to the Executive Director of Children, Families & Lifelong Learning in consultation with the Leader and the Lead Member for Children, Families and Lifelong Learning to enter into the contract following the detailed contract discussions.

Reasons for Decisions:

See Exempt Minute E-13-24

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

<p>DEMOCRATIC SERVICES – CONTACT LIST</p> <p>Assistant Director- Governance and Democratic Services Vicky Hibbert – 02085419229 vicky.hibbert@surreycc.gov.uk</p>	
<p>Regulatory Business Manager Sarah Quinn – 07816096705 sarah.quinn@surreycc.gov.uk</p> <p>Committee Manager Joss Butler – 07929745197 joss.butler@surreycc.gov.uk</p> <p>Committee Manager Amelia Christopher – 07929725663 amelia.christopher@surreycc.gov.uk</p> <p>Committee Manager Angela Guest – 07929724773 angela.guest@surreycc.gov.uk</p> <p>Committee Manager Huma Younis – 07866899016 huma.younis@surreycc.gov.uk</p>	<p>Scrutiny Business Manager Clare Madden clare.madden@surreycc.gov.uk</p> <p>Scrutiny Officer Julie Armstrong julie.armstrong@surreycc.gov.uk</p> <p>Scrutiny Officer Jake Chambers jake.chambers@surreycc.gov.uk</p> <p>Scrutiny Officer Sally- Rose Baker sallyrose.baker@surreycc.gov.uk</p>