

## CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 25 February 2025 and will take effect on 06/03/2025 unless the call-in procedure has been triggered.

**CALL-IN DEADLINE: 05/03/2025.**

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Regulatory Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 25 February 2025 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)

There were none.

- **MINUTES OF PREVIOUS MEETING: 28 JANUARY 2025** (Item 2)

These were agreed as a correct record of the meeting.

- **DECLARATIONS OF INTEREST** (Item 3)

There were none.

**Members' Questions** (Item 4a)

There were eight member questions. A response from the Cabinet was published in the supplementary agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There was one public question. A response from the Cabinet was published in the supplementary agenda.

- **PETITIONS** (Item 4c)

There were none.

- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

**RESOLVED:**

1. That the Alternative Provision report be noted.
2. That the Customer Transformation Programme Update report be noted.

3. That the Unit4/MySurrey Stabilisation Board report be noted.

- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 6)

**RESOLVED:**

That the decisions taken since the last Cabinet meeting are noted.

- **CABINET MEMBER OF THE MONTH** (Item 7)

**RESOLVED:**

That the Cabinet Member of the Month update be noted.

- **THE COUNCIL'S ECONOMIC GROWTH LEADERSHIP ROLE AND REFRESHING SURREY'S ECONOMIC STRATEGY** (Item 8)

**RESOLVED:**

1. That Cabinet notes the progress made in establishing the Council as Surrey's strategic economic leader including the taking on of LEP functions and assets from Government.
2. That Cabinet notes the use of delegated officer powers to approve the signing of a Memorandum of Agreement with Hampshire County Council, which formally sets out how ongoing governance will be undertaken, and how assets and liabilities will be split between both local authorities.
3. That Cabinet approves the vision and priorities in the refreshed economic growth strategy following the endorsement by the One Surrey Growth Board and the Surrey Business Leaders Forum. These interconnected updated priorities are reinforced by the evidence review that has been carried out.
4. That Cabinet approves the creation of the Economic Growth Funding Framework and related funding rounds for 2025/26, through which investments will be made to realise initiatives that support the agreed priorities. This includes approximately £4 million towards capital initiatives, £2 million towards revenue initiatives and £1 million towards an SME business grant scheme.
5. That Cabinet approves funding thresholds for the Interim Executive Director for Environment, Property & Growth in consultation with the Cabinet Member for Transport, Infrastructure, and Growth and the Section 151 Officer (up to £100,000), and the Cabinet Member for Transport, Infrastructure, and Growth (between £100,000-£500,000), with Cabinet responsible for approving any investments over £500,000.

**Reasons for Decisions:**

To bring the significant strategic decision of approving the refreshed county-wide economic growth strategy and strategic funding framework to Cabinet, which will help give direction to local economic initiatives and enable greater coordination of local institutions with an ability to deliver.

*(The decisions on this item can be called-in by the Communities, Environment*

- **SURREY MATERIALS RECYCLING FACILITY, TRUMPS FARM** (Item 9)

**RESOLVED:**

1. That Cabinet approves a procurement exercise for a new Materials Recycling Facility (“MRF”) initiating support from legal, financial and technical advisors, including developing the Full Business Case for the facility.
2. That Cabinet approves any legal agreements that are required to secure planning permission, approval is sought for the same, subject to the oversight of any such agreement by the Director of Law and Governance.
3. That Cabinet delegates authority to the Interim Executive Director for Environment, Property and Growth Place, in consultation with the Cabinet Member for Property, Infrastructure and Waste and the Executive Director for Resources to approve the finalised Procurement Strategy and commence the procurement exercise once the planning application for the MRF has been approved.

**Reasons for Decisions:**

1. In 2023, the Resources and Circular Economy Team (“RCE”) had a Strategic Waste Infrastructure Plan approved by Cabinet. This plan highlighted the lack of dry mixed recycling (“DMR”) treatment infrastructure available locally and noted the strain on the existing infrastructure. Since then, the team has been working on the recommendations within that report.
2. Surrey County Council’s (“SCC”) current waste infrastructure capacity is under significant pressure. Use of third-party sites to manage and separate recyclable materials collected by the District and Boroughs on SCC’s behalf has shown to be increasingly expensive and the service has no control over costs or the separation processes (Appendix 1).
3. Imminent waste legislative changes will dramatically alter the risk profile of SCC (as the Waste Disposal Authority (“WDA”)) and requires whole system thinking. The changes will result in SCC’s infrastructure capacity coming under greater pressure as will third-party Materials Recycling Facilities (“MRF”) which will further increase potential SCC costs. Liability for additional costs will fall to SCC, of which SCC would have no control. SCC will need greater control over its supply chain and associated infrastructure.
4. SCC are proposing the development of a MRF on SCC owned land at Trumps Farm, Chertsey. An outline planning permission application has been submitted and an Outline Business Case (“OBC”), presented herein has been developed. Determination is anticipated for May 2025.
5. The OBC outlined the key drivers for the development, which are:
  - a. Legislative changes in the waste sector will dramatically alter the risk profile of SCC as the WDA. The amount and type of recycling materials collected will both increase and change over time.
  - b. The need to be able to adapt and respond accordingly to this

- changing legislation.
- c. The need to build resilience and self-sufficiency within SCC's waste infrastructure network.
  - d. Limited infrastructure capacity within the existing SCC network and the region as detailed in Strategic Waste Infrastructure Plan (Cabinet April 2023)<sup>1</sup>.
  - e. Budgetary pressures and the need to extract greater value for money from our services.
  - f. The need for whole system and frictionless working with the District and Borough ("D&B") Waste Collection Authorities ("WCA") to drive efficiencies and improve performance.
  - g. Reducing the carbon impact of the service, by managing Surrey's dry recycling where it is generated, rather than sending it to treatment outlets across the country.
6. Supported by pre-market engagement SCC proposes the development of a MRF that will:
- a. process all dry recycling SCC is currently responsible for (c.90,000 tonnes), with the ability to take additional districts' material;
  - b. not require any changes to the current District and Borough collection regimes, unless stipulated by legislative changes;
  - c. use greater technological processes, including Artificial Intelligence (AI) to increase the quality of material and recycle more, as well as futureproofing the facility by giving it greater flexibility in its operations;
  - d. likely seek a Design, Build, Finance, Operate, (DBFO) and Collaborate/Partner delivery mechanism, to provide SCC with the control needed to mitigate the changing waste landscape. Interface risks will be the responsibility of the supplier;
  - e. reduce SCC's revenue costs as compared to the third-party offtake contracts.
  - f. be coterminous and available from the end date of the existing contracts.
7. A full procurement strategy will be developed once approval to go ahead with the project has been granted. This will be supported by further market engagement including interviews with interested parties to ensure a full understanding of what the market can offer. Delegation is requested to approve this strategy prior to commencing the procurement exercise.
8. Therefore, the recommendation to Members is to approve the procurement exercise for a Surrey MRF, including the development of the Full Business Case ("FBC").
9. Further, it is important for SCC, to secure planning permission as soon as possible to inform the costs and liability consequences to be assessed in the FBC and as such Cabinet is asked to approve SCC entering into any legal agreement which may be needed to secure that permission subject to oversight by the Director of Law and Governance.

10. Following completion of the procurement exercise, the Full Business Case will be required to return to Cabinet, for a decision to progress the project further.

*(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*

- **A LAND MANAGEMENT FRAMEWORK AND POLICY FOR SURREY COUNTY COUNCIL OWNED LAND** (Item 10)

**RESOLVED:**

1. That Cabinet notes the Land Management Framework approach.
2. That Cabinet approves the draft Land Management Policy.

**Reasons for Decisions:**

There is a pressing need to understand our land-based assets from an opportunity as well as risk and liability perspective which in some cases is considerable. This Framework and Policy will enable informed business cases to be developed so these assets can be effectively managed and decisions made about how they are used to maximise value and control costs and risks, and where appropriate disposed of.

*(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*

- **PROPOSED AMENDMENTS TO PROCUREMENT AND CONTRACT STANDING ORDERS** (Item 11)

**RESOLVED:**

1. That Cabinet notes the proposed changes to the Procurement and Contract Standing Orders (PCSOs) and commends them to County Council for final approval.

**Reasons for Decisions:**

The current PCSOs require updating to reflect the impending legislative changes and improve the overall effectiveness of the PCSOs.

*(The decisions on this item can be called-in by the Resources and Performance Select Committee)*

- **2024/25 MONTH 9 (DECEMBER) FINANCIAL REPORT** (Item 12)

**RESOLVED:**

1. That Cabinet notes the Council's forecast revenue budget and capital budget positions for the year.
2. That Cabinet approves an increase to the Adults, Wellbeing & Health Partnerships Directorate Budget of £0.939m due to additional funding received from the Department of Health & Social Care to cover the cost impact of the 2024/25 NHS Agenda for Change pay awards on services commissioned by the Public Health service.

**Reasons for Decisions:**

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for information and for approval of any necessary actions.

*(The decisions on this item can be called-in by the Resources and Performance Select Committee)*

- **SURREY MATERIALS RECYCLING FACILITY, TRUMPS FARM** (Item 14)

**RESOLVED:**

See Minute 38/25.

**Reasons for Decisions:**

See Minute 38/25.

*(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*

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