

## Notice of Meeting

# Children, Families, Lifelong Learning and Culture Select Committee

**Date & time**

Thursday, 12  
September 2024 at  
10.00 am

**Place**

Woodhatch Place, 11  
Cockshot Hill, Reigate,  
RH2 8EF

**Contact**

Julie Armstrong, Scrutiny  
Officer

julie.armstrong@surreycc.gov.  
uk

**Chief Executive**

Terence Herbert

We're on X:  
@SCCdemocracy

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please email [julie.armstrong@surreycc.gov.uk](mailto:julie.armstrong@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Julie Armstrong, Scrutiny Officer on [julie.armstrong@surreycc.gov.uk](mailto:julie.armstrong@surreycc.gov.uk).**

### **Elected Members**

Fiona Davidson (Guildford South-East) (Chair), Jonathan Essex (Redhill East), Bob Hughes (Shere), Rebecca Jennings-Evans (Lightwater, West End and Bisley), Rachael Lake BEM (Walton), Bernie Muir (Epsom West), John O'Reilly (Hersham), Mark Sugden (Hinchley Wood, Claygate and Oxshott), Ashley Tilling (Walton South & Oatlands), Liz Townsend (Cranleigh & Ewhurst), Chris Townsend (Ashted) (Vice-Chairman), Jeremy Webster (Caterham Hill) (Vice-Chairman) and Fiona White (Guildford West)

### **Independent Representatives:**

Mrs Julie Oldroyd (Diocesan Representative for the Catholic Church) and Mr Alex Tear (Diocesan Representative for the Anglican Church, Diocese of Guildford)

## **TERMS OF REFERENCE**

The Committee is responsible for the following areas:

- Children's Services (including safeguarding)
- Early Help
- Corporate Parenting
- Education
- Special Educational Needs and/or Disabilities
- Adult Learning
- Apprenticeships
- Libraries, Arts and Heritage
- Voluntary Sector

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To note any apologies for absence.

### 2 MINUTES OF THE PREVIOUS MEETINGS: 30 JULY 2024

(Pages 5  
- 16)

To agree the minutes of the previous meeting of the Children, Families, Lifelong Learning and Culture as a true and accurate record of proceedings.

### 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests; or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*6 September 2024*).
2. The deadline for public questions is seven days before the meeting (*5 September 2024*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

The public retain their right to submit questions for written response, with such answers recorded in the minutes of the meeting; questioners may participate in meetings to ask a supplementary question. Petitioners may address the Committee on their petition for up to three minutes. Guidance will be made available to any member of the public wishing to speak at a

meeting.

- 5 ACTIONS AND RECOMMENDATIONS TRACKER AND FORWARD WORK PLAN** (Pages 17 - 40)
- To review the actions and recommendations tracker and forward work programme, making suggestions for additions of amendments as appropriate.
- 6 REPORT OF THE ADDITIONAL NEEDS & DISABILITIES: PARENT AND CARER EXPERIENCE TASK GROUP** (Pages 41 - 168)
- To receive the findings and recommendations of the Additional Needs and Disabilities: Parent/Carer Experience Task Group, tasked with considering what changes could improve the Council's support of parents and carers of Children and Young People with Additional Needs and Disabilities.
- 7 EDUCATION, HEALTH AND CARE PLAN (EHCP) RECOVERY PLAN AND END-TO-END REVIEW OF EHCP PROCESS** (Pages 169 - 192)
- To progress check if Recovery Plan is bringing timeliness in line with statutory obligations and understand lessons learned from a review of the EHCP statutory process.
- 8 CHILDREN NOT IN SCHOOL** (Pages 193 - 216)
- To explore how many children of statutory school age are not registered at school or suitably electively home educated, the range of reasons and the impact.
- 9 CHILDREN'S HOMES - OFSTED REPORTS PUBLISHED SINCE THE LAST MEETING OF THE SELECT COMMITTEE** (Pages 217 - 226)
- To receive Ofsted reports on Surrey County Council-run Children's Homes.
- 10 PERFORMANCE OVERVIEW** (Pages 227 - 244)
- To receive an overview of Children, Families and Lifelong Learning performance to help inform future Committee business.
- 11 DATE OF THE NEXT MEETING: 14 NOVEMBER 2024**
- The next public meeting of the Committee will be held on Thursday, 14 November 2024.

**Terence Herbert  
Chief Executive**

Published: Wednesday, 4 September 2024

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*