

Notice of Meeting

Resources and Performance Select Committee



Date & time	Place	Contact	Interim Chief Executive
Wednesday, 15 May 2024 at 10.00 am	Council Chamber, Woodhatch Place, Reigate, Surrey, RH2 8EF	Julie Armstrong, Scrutiny Officer Tel 07816 091463 julie.armstrong@surreycc.gov.uk	Leigh Whitehouse We're on Twitter: @SCCdemocracy 

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, or email julie.armstrong@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Julie Armstrong, Scrutiny Officer.

Elected Members

Nick Darby (The Dittons), Will Forster (Woking South), Tim Hall (Leatherhead & Fetcham East), David Harmer (Waverley Western Villages), Edward Hawkins (Heatherside & Parkside), Bob Hughes (Shere) (Chairman), Robert King (Egham), Steven McCormick (Epsom Town & Downs) (Vice-Chairman), John O'Reilly (Hersham), Becky Rush (Warlingham), Lance Spencer (Goldsworth East & Horsell Village), Lesley Steeds (Lingfield) (Vice-Chairman), Hazel Watson (Dorking Hills)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Customer Services

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Purpose of the item: To receive any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETINGS: 12 MARCH 2024

(Pages 5
- 18)

Purpose of the item: To agree the minutes of the Resources and Performance Select Committee held on 12 March 2024 as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

Purpose of the item: All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and/or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

Purpose of the item: To receive any questions or petitions.

NOTES:

1. The deadline for Members' questions is 12:00pm four working days before the meeting (9 May 2024).
2. The deadline for public questions is seven days before the meeting (8 May 2024).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 CORPORATE HEALTH AND SAFETY

(Pages
19 - 30)

Purpose of the item: To provide an update on the progress made implementing the actions from the Orbis internal audit report

published in October 2023 on Health and Safety Governance Arrangements.

To provide an update on the improvements made to comply with the Health and Safety Executive (HSE) Improvement Notice dated 11 April 2023. In addition, the report includes a review of health and safety performance across schools and care homes.

6 PROGRESS UPDATE- DIGITAL BUSINESS AND INSIGHTS (DB&I) TASK GROUP (Pages 31 - 34)

Purpose of the item: To provide the committee with an update on the work of the Digital Business and Insights (DB&I) Task Group and to outline next steps.

7 PERFORMANCE MONITORING SESSION NOTES 18 MARCH 2024 (Pages 35 - 40)

Purpose of the item: To publish the notes of the Performance Monitoring Session conducted informally on 18 March 2024.

8 FORWARD WORK PROGRAMME AND RECOMMENDATION TRACKER (Pages 41 - 66)

Purpose of the item: For the Select Committee to review the attached Forward Work Programme and Recommendation Tracker, making suggestions for additions or amendments as appropriate.

9 DATE OF THE NEXT MEETING

The next meeting of the Resources and Performance Select Committee will be held on 18 July 2024 at 10:00am.

Leigh Whitehouse
Interim Chief Executive
Published: Tuesday, 7 May 2024

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