

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

#### AGENDA Part One

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-i.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: [syheartlandsicb.governance@nhs.net](mailto:syheartlandsicb.governance@nhs.net)

#### Committees in Common between the following organisations:

|                                      |   |
|--------------------------------------|---|
| NHS Frimley ICB                      | ✓ |
| NHS Surrey Heartlands ICB (SyHt ICB) | ✓ |
| Surrey County Council (SCC)          | ✓ |

|              |   |             |              |
|--------------|---|-------------|--------------|
| <b>Date</b>  | Wednesday 31 July 2024  | <b>Time</b> | 10:00- 10:10 |
| <b>Venue</b> | Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council) |             |              |

#### Members/ Attendees:

| Name   | Title/ Role   | Att (✓)/ Apols (A) |             |     |
|--|---|--------------------|-------------|-----|
|  |   | SyHt ICB           | Frimley ICB | SCC |
| <b>Convener</b>                              |   |                    |             |     |
| Andrew Lloyd                                 | (Convener) Surrey-wide Commissioning Committees in Common<br>Independent Convener           |                    |             |     |
| <b>Members</b>                               |   |                    |             |     |
| Ian Smith                                    | (Chair) Chair   | A                  |             |     |
| Clare Stone                                  | Director of Multi-Professional Leadership and Chief Nurse                                   | ✓                  |             |     |
| Karen McDowell                               | Acting Chief Executive Officer  | A                  |             |     |
| Dr Charlotte Canniff <i>On behalf of KMc</i> | Joint Chief Medical Officer   | ✓                  |             |     |
| Dan Brown                                    | Acting Chief Finance Officer  | ✓                  |             |     |
| Vacant                                       | Clinical member   | -                  |             |     |
| Tracey Faraday-Drake                         | (Chair) Director for Children and Young People and All Age Learning Disabilities and Autism |                    | ✓           |     |
| Sarah Bellars                                | Chief Nursing Officer   |                    | A           |     |

| Name               | Title/ Role  | Att (✓)/ Apols (A) |             |     |
|--------------------|--|--------------------|-------------|-----|
|                    |  | SyHt ICB           | Frimley ICB | SCC |
| Richard Chapman    | Chief Finance Officer                                    |                    | A           |     |
| Vacant             | Vacant   |                    | -           |     |
| Cllr Tim Oliver    | (Chair) Council Leader                                   |                    |             | ✓   |
| Cllr Sinead Mooney | Cabinet Member for Children and Families                 |                    |             | ✓   |
| Cllr Mark Nuti     | Cabinet Member for Adults and Health                     |                    |             | ✓   |
| <b>Attendees</b>   |  |                    |             |     |
| Angela Guest       | Committee Manager, Surrey County Council                 |                    | ✓           |     |
| Natasha Moore      | (Minute-taker) Governance Manager, Surrey Heartlands ICB |                    | ✓           |     |

| Item No.   | Timings         | Item   | Action  | Presenter | Paper No |
|------------|-----------------|--|---------|-----------|----------|
| 1.         | 10:00<br>5 mins | Welcome, Introductions and Apologies<br>a) Confirmation of Convener  | Note    | Convener  | Verbal   |
| 2.         |                 | Declarations of Interest<br>a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete.<br>b) To receive any declarations of interest pertinent to items on this agenda. | Note    | Convener  | 1        |
| 3.         |                 | Quorum *   | Confirm | Convener  | Verbal   |
| 4.         |                 | Minutes from the previous meeting on 20/03/2024  | Approve | Convener  | 2        |
| 5.         |                 | Matters Arising: Action Log  | Action  | Convener  | 3        |
| 6.         |                 | Questions from members of the public   | Respond | Convener  | Verbal   |
| <b>AOB</b> |                 |  |         |           |          |
| 7.         | 10:05<br>5 mins | AOB  | To note | All       | Verbal   |
| 8.         |                 | Meeting close  | To note | Convener  | Verbal   |

**Date of future meetings for 2024/25:**

*(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)*

- Wednesday 18 September 2024; 10:00- 12:00
- Wednesday 11 December 2024; 10:00- 12:00

| Item No.  | Timings | Item | Action | Presenter | Paper No |
|---|---------|------|--------|-----------|----------|
| <ul style="list-style-type: none"> <li>Wednesday 19 March 2024; 10:00- 12:00</li> </ul> |         |      |        |           |          |

\***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

| Organisation                 | Quorum                     |
|------------------------------|----------------------------|
| <b>Frimley ICB</b>           | One member                 |
| <b>Surrey Heartlands ICB</b> | A minimum of three members |
| <b>Surrey County Council</b> | Any three Cabinet members  |

Meeting close