

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

### AGENDA **Part Two- CONFIDENTIAL**

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB (SyHt ICB)	✓
Surrey County Council (SCC)	✓

<b>Date</b>	Wednesday 20 March 2024	<b>Time</b>	10:55- 11:20
<b>Venue</b>	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

#### Members/ Attendees:

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
<b>Convener</b>				
Andrew Lloyd	<b>(Convener)</b> Surrey-wide Commissioning Committees in Common Independent Convener			
<b>Members</b>				
Ian Smith	(Chair) Chair	A		
Clare Stone	Director of Multi-Professional Leadership and Chief Nurse	✓		
Karen McDowell	Acting Chief Executive Officer	A		
Matthew Knight	Chief Finance Officer	✓		
Vacant	Clinical member	-		
Tracey Faraday-Drake	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Sarah Bellars	Chief Nursing Officer		A	
Vacant	Vacant		-	
Richard Chapman	Chief Finance Officer		A	
Cllr Tim Oliver	(Chair) Council Leader			✓
Cllr Clare Curran	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney	Cabinet Member for Children and Families			✓

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
Cllr Mark Nuti	Cabinet Member for Adults and Health			A
<b>Attendees</b>				
Jonathan Lillistone	Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning, Surrey County Council		✓	
Danielle Bass <i>For item 6</i>	Procurement Partner, Surrey County Council		✓	
Anna Kwiatkowska <i>For item 6</i>	Head of Procurement, Surrey County Council		✓	
Natasha Moore	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:55 5 mins	Welcome, Introductions and Apologies	Note	Convener	Verbal
2.		Declarations of Interest	Note	Convener	1
3.		Quorum *	Confirm	Convener	Verbal
4.	11:00 5 mins	Minutes from previous meetings: 20/09/2023	Approve	Convener	2a/b
5.		Matters Arising: Action Log	Action	Convener	3
6.	11:05 5 mins	Annual Procurement Forward Plan 2024/2025; <i>Supplementary information to part one report</i>	Approve (SCC only)	Danielle Bass/ Anna Kwiatkowska	4
7.	11:10 5 mins	Dynamic Purchasing System (DPS) for Care and Support with Community Accommodation (Working Age Adults) – <i>Notification Of Contract Award</i> ; <i>Supplementary information to part one report</i>	Note (all 3 committees)	Jonathan Lillistone	5
<b>AOB</b>					
8.	11:15 5 mins	AOB	To note	All	Verbal
9.	11:20	Meeting close	To note	Convener	Verbal

Item No.	Timings	Item	Action	Presenter	Paper No
<b>Date of future meetings for 2024/25:</b>					
<i>(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)</i>					
<ul style="list-style-type: none"> <li>• Wednesday 31 July 2024; 10:00- 12:00</li> <li>• Wednesday 18 September 2024; 10:00- 12:00</li> <li>• Wednesday 11 December 2024; 10:00- 12:00</li> <li>• Wednesday 19 March 2024; 10:00- 12:00</li> </ul>					

\***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
<b>Frimley ICB</b>	One member
<b>Surrey Heartlands ICB</b>	A minimum of three members
<b>Surrey County Council</b>	Any three Cabinet members