

## Notice of Meeting

# Communities, Environment and Highways Select Committee



### Date and Time

Thursday, 10 April  
2025 at 10.00 am

### Place

Council Chamber,  
Woodhatch Place,  
11 Cockshot Hill,  
Woodhatch, Reigate  
RH2 8EF

### Contact

Dilip Agarwal, Scrutiny  
Officer  
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### Web:

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### **Committee Members:**

Catherine Baart (Earlswood & Reigate South), John Beckett (Ewell), Luke Bennett (Banstead, Woodmansterne & Chipstead), Liz Bowes (Woking South East), Stephen Cooksey (Dorking South & the Holmwoods), Andy MacLeod (Farnham Central), Jan Mason (West Ewell), Cameron McIntosh (Oxted), Lance Spencer (Goldsworth East & Horsell Village) (Vice-Chairman), Richard Tear (Bagshot, Windlesham and Chobham), Buddhi Weerasinghe (Lower Sunbury & Halliford), Keith Witham (Worplesdon) (Chairman) and Mark Sugden (Hinchley Wood, Claygate and Oxshott) (Vice-Chairman)

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please email Dilip Agarwal, Scrutiny Officer on dilip.agarwal1@surreycc.gov.uk.

This meeting will be held in public at the venue mentioned above and may be webcast live. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area or attending online, you are consenting to being filmed and recorded, and to the possible use of those images and sound recordings for webcasting and/or training purposes. If webcast, a recording will be available on the Council's website post-meeting. The live webcast and recording can be accessed via the Council's website:

<https://surreycc.public-i.tv/core/portal/home>

If you would like to attend and you have any special requirements, please email Dilip Agarwal, Scrutiny Officer on dilip.agarwal1@surreycc.gov.uk. Please note that public seating is limited and will be allocated on a first come first served basis.

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive any apologies for absence and notification of substitutes.

### **2 MINUTES OF THE PREVIOUS MEETINGS**

(Pages  
5 - 18)

To agree the minutes of the previous meeting of the Communities, Environment and Highways Select Committee held on 12 February 2025 as a true and accurate record of proceedings.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of interest.

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

1. Any disclosable pecuniary interests; or
2. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

#### **4 QUESTIONS AND PETITIONS**

To receive any questions or petitions.

The public retain their right to submit questions for a written response, with such answers recorded in the minutes of the meeting; questioners may participate in meetings to ask a supplementary question.

Petitioners may address the Committee on their petition for up to three minutes. Guidance will be made available to any member of the public wishing to speak at a meeting.

#### **NOTES:**

- a. The deadline for Member's questions is 12.00 pm four working days before the meeting (Friday, 4 April 2025).
- b. The deadline for public questions is seven days before the meeting (Thursday, 3 April 2025).
- c. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

#### **5 UTILITIES ENGAGEMENT PROGRAMME**

(Pages  
19 - 30)

To receive a report from the Director for Highways and Transport on the utilities engagement programme.

#### **6 HIGHWAYS TERM MAINTENANCE CONTRACT PERFORMANCE**

(Pages  
31 - 44)

To receive a report from the Strategic Contract Group Manager, Highways and Transport, on the Highways Term Maintenance Contract delivered through Ringway Infrastructure Services over the past two years.

#### **7 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

(Pages  
45 - 60)

To review the actions and recommendations tracker and forward work programme, making suggestions for additions or amendments as appropriate.

#### **8 DATE OF THE NEXT SCHEDULED MEETING**

To note the next public meeting of the Committee is scheduled to be held on Thursday, 3 July 2025.

**Terence Herbert**  
**Chief Executive**

Published: Monday, 31 March 2025

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation.

## **QUESTIONS AND PETITIONS**

Cabinet and most committees will consider questions by elected Surrey County Council Members and questions and petitions from members of the public who are electors in the Surrey County Council area.

### **Please note the following regarding questions from the public:**

1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to “confidential” or “exempt” matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman’s discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.