

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 JUNE 2019 TO 30 SEPTEMBER 2019

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing katieb@surreycc.gov.uk, or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2019

Name	Portfolio
Mr Tim Oliver	Leader of the Council
Mr Colin Kemp	Deputy Leader
Mr Mel Few	Cabinet Member for Finance
Mr Matt Furniss	Cabinet Member for Highways
Mr Mike Goodman	Cabinet Member for Environment and Waste
Mrs Julie Iles	Cabinet Member for All-Age Learning
Mrs Mary Lewis	Cabinet Member for Children, Young People & Families
Mrs Sinead Mooney	Cabinet Member for Adults & Public Health
Dr Zully Grant-Duff	Cabinet Member for Corporate Support
Ms Denise Turner-Stewart	Cabinet Member for Community Safety, Fire & Resilience
Mrs Natalie Bramhall	Deputy Cabinet Member, Property
Mr Cameron McIntosh	Deputy Cabinet Member, Special Education Needs & Disabilities
Miss Alison Griffiths	Deputy Cabinet Member, Health
Mr Wyatt Ramsdale	Deputy Cabinet Member, Orbis

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 June 2019 TO 30 September 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Vision Outcome	New or Moved Item
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CABINET MEMBER DECISIONS - 4 JUNE 2019

4 Jun 2019	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Leader Decisions	Leader of the Council (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (Donald Farquharson)		Council	
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CABINET MEMBER DECISION (CHILDREN, YOUNG PEOPLE & FAMILIES) - 6 JUNE 2019
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
6 Jun 2019	Forensic Testing Services Tender	<p>Forensic testing is sometimes required to support child protection and care planning decisions. The current Forensic Testing Framework is due to expire at the end 31 July 2019. Approval is being sought for the Council to award contracts to providers who have met criteria through the evaluation process, and that delegated approval be given to the Service Manager (Gateway to Resources) to 'call off' this Framework for the purchasing of relevant services. Delegated approval is also sought for the Director of Commissioning to include and award contracts to new providers onto the Framework, if required.</p> <p>Part Exempt</p>	Cabinet Member for Children, Young People & Families Decisions	Cabinet Member for Children, Young People & Families (Mrs Mary Lewis)	<p>Dagmara Wielemborek Tel: 020 8541 7856</p> <p>Director of Commissioning (Elizabeth Stavreski)</p>		People	

STRATEGIC INVESTMENT BOARD - 24 JUNE 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Jun 2019	Investments, Shareholding and Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Fully Exempt</p>	Strategic Investment Board	Leader of the Council (Mr Tim Oliver), Mr Mel Few, Dr Zully Grant-Duff, Mr Colin Kemp	<p>Peter Hopkins Tel: 0208 213 2787</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		Council	

CABINET - 25 JUNE 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
25 Jun 2019	Early Help Commissioning	<p>The Cabinet is asked to approve the use of a Dynamic Purchasing System (DPS) to commission Early Help and emotional wellbeing provision for children, young people and families from January 2020.</p> <p>The Cabinet is also asked to delegate the approval of individual contract awards to the Executive Director of Children Families and Learning.</p> <p>Part Exempt</p>	Cabinet	Cabinet Member for Children, Young People & Families (Mrs Mary Lewis)	<p>Nikki Parkhill Tel: 07976 974742</p> <p>Assistant Director for Children's Commissioning</p>	VCFS Provider Events held on 4 February 2019 and 7 March 2019 discussing the approach and proposed specification for the Early Help commission.	People	New
25 Jun 2019	Annual Report of the Investment Board	<p>In accordance with the Terms of Reference, the Investment Board will provide a report on the investment portfolio and its performance to Cabinet on an annual basis.</p> <p>Part Exempt</p>	Cabinet	Leader of the Council (Mr Tim Oliver)	<p>Susan Smyth Tel: 020 8541 7588</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		Place	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
25 Jun 2019	Organisation Delivery Framework 2019/20: Our contribution to the Community Vision for Surrey in 2030	Cabinet to review and approve the Organisation Delivery Framework for 2019/20 – the council’s outcomes-based accountability framework that measures how it will contribute to the Community Vision for Surrey in 2030.	Cabinet	Leader of the Council (Mr Tim Oliver)	Adam Whittaker Tel: 02085419441 Director of Intelligence, Analytics & Insight (Nicola Kilvington)		Council	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
25 Jun 2019	Independent Assessment Services Tender	Surrey County Council must meet a range of statutory obligations to ensure that safeguarding and care planning decisions about children are made using high quality evidence suitable for the courts. A range of expert assessments are sometimes required to support this process. Approval is sought for the Council to award contracts to providers who have met criteria and that delegated approval be given to the Service Manager (Gateway to Resources) to 'call off' this DPS for the purchasing of relevant services. Delegated approval is also sought for the Director of Commissioning to include and award contracts to new providers on the DPS, as required.	Cabinet	Cabinet Member for Children, Young People & Families (Mrs Mary Lewis)	Dagmara Wielemborek Tel: 020 8541 7856 Director of Commissioning (Elizabeth Stavreski)		People	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
25 Jun 2019	Surrey County Council Countryside Estate 25 Year Strategy	To adopt the Strategy for the next 25 years.	Cabinet	Cabinet Member for Environment & Waste (Mr Mike Goodman)	Lisa Creaye-Griffin Tel: 020 8541 9404 Executive Director Community Protection, Transport and Environment Directorate (Jason Russell)	Surrey Wildlife Trust, District and Borough councils, National Trust, Forestry Commission, RSPB, Woodland Trust, landowners or the Access Agreement areas Public consultation	Place	
25 Jun 2019	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Kevin Kilburn Tel: 020 8541 9207 Executive Director Resources (Leigh Whitehouse)		Council	

COMMITTEES-IN-COMMOM SUB-COMMITTEE - 26 JUNE 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Jun 2019	Contract Award to Surrey Choices	Committees in Common Sub-Committee to approve the award of a contract to Surrey Choices for Support Services for Adults and Young People for up to 5 years 7 months.	Committees in Common	Leader of the Council (Mr Tim Oliver), Cabinet Member for Children, Young People & Families (Mrs Mary Lewis) Cabinet Member for Adults & Public Health (Mrs Sinead Mooney)	Executive Director – PH SCC & Heartlands (Simon White)	Users and Carers, and Surrey Choices Senior Management.	People	New

CABINET MEMBER DECISIONS - 2 JULY 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
2 Jul 2019	Approval of Schools' Deficits	Schools seeking approval for a deficit in excess of 5% of their budget must gain the approval of the Cabinet Member for All Age Learning. These requests, along with summary details of total schools' balances, are set out in this report.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Lynn McGrady Tel: 020 8541 9212 Director for Education, Lifelong Learning & Culture (Liz Mills)		People	
2 Jul 2019	Primary and Secondary Fair Access Protocols for 2019/20	To agree the Primary and Secondary Fair Access Protocols for 2019/20.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Claire Potier Tel: 01483 517689 Director for Education, Lifelong Learning & Culture (Liz Mills)	Primary & Secondary Phase Councils, Headteachers and Chairs of Governors at Surrey Schools, Admission Forum, Area Inclusion Managers, Education & Inclusion Service Managers	People	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
2 Jul 2019	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m in consultation with the Leader of the Council. Fully Exempt	Leader Decisions	Leader of the Council (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (Donald Farquharson)		Place	

STRATEGIC INVESTMENT BOARD - 23 JULY 2019

23 Jul 2019	Investments, Assets and Property	To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals. Fully Exempt	Strategic Investment Board	Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)	Peter Hopkins Tel: 0208 213 2787 Executive Director Resources (Leigh Whitehouse)		Council	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET - 16 JULY 2019								

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
16 Jul 2019	Ash Manor Secondary-Schools Basic Need Expansion Project	<p>Approve the business case for the project to provide a 1Form Entry (1FE) expansion to the school. 150 pupil places in the Ash and surrounding areas of Guildford Borough.</p> <p>Part Exempt</p>	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	<p>Nicholas Smith Tel: 020 8541 8902</p> <p>Chief Property Officer (Donald Farquharson)</p>		People	
16 Jul 2019	Worplesdon Primary School SEN Unit	<p>To approve the business case for the project to provide a new Special Education Needs unit allowing 21 places for pupils with high COIN (communication and interactive needs) requirements. The construction of the unit will reduce the out of County placements that SCC currently provides for.</p> <p>Part Exempt</p>	Cabinet	Leader of the Council (Mr Tim Oliver), Mrs Mary Lewis	<p>Nicholas Smith Tel: 020 8541 8902</p> <p>Executive Director Children, Families and Learning (Dave Hill)</p>			New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Sep 2019	Statement of Community Involvement - Draft for Consultation	To adopt the amended Statement of Community Involvement, following an internal review and six weeks consultation.	Cabinet	Cabinet Member for Environment & Waste (Mr Mike Goodman)	Paul Sanderson Tel: 020 8541 9949 Executive Director Community Protection, Transport and Environment Directorate (Jason Russell)	To go to Full Council on 8 October 2019. Six week public consultation to take place prior to Cabinet decision. To go to Council meeting on 8 October 2019.	People	
16 Jul 2019	Town Centre Highway Management Agreements	To delegate authority to the Cabinet Member for Highways and the Head of Highways & Transport to enter into agency agreements with Districts / Boroughs for the management and maintenance of small areas of highway land.	Cabinet	Cabinet Member for Highways (Mr Matt Furniss)	Richard Bolton Tel: 020 8541 7140 Executive Director Community Protection, Transport and Environment Directorate (Jason Russell)		Place	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
16 Jul 2019	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Kevin Kilburn Tel: 020 8541 9207 Executive Director Resources (Leigh Whitehouse)		Council	

STRATEGIC INVESTMENT BOARD - 28 AUGUST 2019

28 Aug 2019	Investments, Assets & Property	To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals. Fully Exempt	Strategic Investment Board	Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)	Peter Hopkins Tel: 0208 213 2787 Executive Director Resources (Leigh Whitehouse)		Council	New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER DECISIONS - 3 SEPTEMBER 2019								

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
3 Sep 2019	A25 Godstone Road, Bletchingley - Speed Limit Review	To determine whether to progress the speed limit increase from 30mph to 40mph on the A25 Godstone Road, Bletchingley as advised by officers with the support of Surrey Police, or to pursue the alternative option proposed by the local committee at the meeting on 1 March 2019, or alternatively maintain the status quo.	Cabinet Member for Highways Decisions	Cabinet Member for Highways (Mr Matt Furniss)	Lucy Monie Tel: 020 8541 9896 Executive Director Community Protection, Transport and Environment Directorate (Jason Russell)	District Councillors Tony Elias, Gill Black and Debie Vickers, Bletchingley and Godstone Parish Councils, Residents fronting the proposals. Surrey Police, South East Coast Ambulance Service, Surrey Fire and Rescue Additional responses to the consultation were received from Godstone Village Association, Divers Cove (Local Business) and Orpheus Centre Trust.	Place	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
3 Sep 2019	Secure Machine to Machine (M2M) connectivity	Decision to award a contract for the Secure M2M (Machine to Machine) connectivity to receive data from and send data to static devices in the field.	Cabinet Member for Highways Decisions	Cabinet Member for Highways (Mr Matt Furniss)	Amanda Richards Tel: 07919 416500 Head of Highways & Transport (Lucy Monie)	Surrey Fire & Rescue and Surrey/Sussex Police's IT department.	Council	New
3 Sep 2019	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Leader Decisions	Leader of the Council (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (Donald Farquharson)			New

STRATEGIC INVESTMENT BOARD - 24 SEPTEMBER 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Sep 2019	Investments, Assets & Property	To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals. Fully Exempt	Strategic Investment Board	Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)	Peter Hopkins Tel: 0208 213 2787 Executive Director Resources (Leigh Whitehouse)		Council	New

CABINET - 24 SEPTEMBER 2019 - 24 SEPTEMBER 2019

24 Sep 2019	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Kevin Kilburn Tel: 020 8541 9207 Executive Director Resources (Leigh Whitehouse)		Council	New
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COMMITTEES-IN-COMMON COMMITTEE - 24 SEPTEMBER 2019

25 Sep 2019	Health and social care commissioning	To approve delegated decisions related to Adult Social Care, Children's Services and Public Health commissioning.	Committees in Common	Leader of the Council (Mr Tim Oliver), Cabinet Member for Children, Young People & Families (Mrs Mary Lewis) Cabinet Member for Adults & Public Health (Mrs Sinead Mooney)	Executive Director – PH SCC & Heartlands (Simon White and Helen Atkinson) Executive Director Children, Families & Learning (Dave Hill)		People	New
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SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 June 2019 TO 30 September 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Vision Outcome	New or Moved Item
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