

# **SURREY COUNTY COUNCIL**

## **FORWARD PLAN**

### **NOTICE OF DECISIONS**

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**1 MARCH 2020 TO 30 JUNE 2020**

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at [www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing [Vicky.hibbert@surreycc.gov.uk](mailto:Vicky.hibbert@surreycc.gov.uk), or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The decision making body/bodies referred to throughout this document are as follows:**

**CABINET 2020**

<b>Name</b>	<b>Portfolio</b>
<b>Mr Tim Oliver</b>	<b>Leader of the Council</b>
<b>Mr Colin Kemp</b>	<b>Deputy Leader</b>
<b>Mr Mel Few</b>	<b>Cabinet Member for Finance</b>
<b>Mr Matt Furniss</b>	<b>Cabinet Member for Highways</b>
<b>Mr Mike Goodman</b>	<b>Cabinet Member for Environment and Waste</b>
<b>Mrs Julie Iles</b>	<b>Cabinet Member for All-Age Learning</b>
<b>Mrs Mary Lewis</b>	<b>Cabinet Member for Children, Young People &amp; Families</b>
<b>Mrs Sinead Mooney</b>	<b>Cabinet Member for Adults &amp; Public Health</b>
<b>Dr Zully Grant-Duff</b>	<b>Cabinet Member for Corporate Support</b>
<b>Ms Denise Turner-Stewart</b>	<b>Cabinet Member for Community Safety, Fire &amp; Resilience</b>
<b>Mrs Natalie Bramhall</b>	<b>Deputy Cabinet Member, Property</b>
<b>Mr Mark Nuti</b>	<b>Deputy Cabinet Member</b>
<b>Miss Alison Griffiths</b>	<b>Deputy Cabinet Member, Health</b>

**SURREY COUNTY COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS 1 March 2020 TO 30 June 2020**

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
<b>CABINET MEMBER DECISIONS - 10 MARCH 2020</b>							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
10 Mar 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m.  <b>Fully Exempt</b>	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787  Director of Land & Assets (Patricia Barry)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
10 Mar 2020	Proposal to Create a New School Amalgamating Christ Church C of E Infant School and Englefield Green Infant School and Nurseries	<p>To agree to progress to the next phase of statutory notices for the proposal to amalgamate Christ Church C of E Infant School and Englefield Green Infant School and Nurseries, creating a new voluntary aided school on the site of Englefield Green Infant School and Nurseries.</p> <p>In review of the responses to the informal consultation to agree to progress with statutory notices which will be published on 11 March 2020</p>	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	<p>Liz Mills Tel: 020 8541 7608</p> <p>Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)</p>	A public consultation will be published 22 January – 26 February 2020.	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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<b>STRATEGIC INVESTMENT BOARD - 24 MARCH 2020</b>
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24 Mar 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p><b>Part Exempt</b></p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver),  Cabinet Member for Finance (Mr Mel Few)  Cabinet Member for Corporate Support (Dr Zully Grant-Duff)  Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins  Tel: 0208 213 2787, Paul Forrester Tel: 01372 833936</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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**SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON - 25 MARCH 2020**



Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
25 Mar 2020	Health and social care commissioning	To approve delegated decisions related to Adult Social Care, Children's Services and Public Health commissioning.	Surrey-Wide Commissioning Committees in Common	Leader of the Council (Mr Tim Oliver), Cabinet Member for Children, Young People & Families (Mrs Mary Lewis) Cabinet Member for Adults (Mrs Sinead Mooney)	Act. Executive Director – Public Health (Ruth Hutchinson)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
25 Mar 2020	Surrey Childrens Emotional Wellbeing Service Procurement	<p>The Committee in Common is asked to approve the following documents in order to launch tender for the new Surrey Children's Emotional Wellbeing Service:</p> <p>Volume 1 - The Memorandum of Information (MOI) (Instructions to Bidders)</p> <p>Volume 2 - The Response templates (including the admin compliance, the due diligence questionnaire, evaluation questions and the Financial Modelling Template)</p> <p>Volume 3 - The Service Specifications</p> <p>Volume 4 - The populated draft NHS Standard Contract</p> <p><b>Fully Exempt 3</b></p>	Surrey-Wide Commissioning Committees in Common	Cabinet Member for Children, Young People & Families (Mrs Mary Lewis)	<p>Albert Gordon Tel: 07966524399</p> <p>Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)</p>		
<b>CABINET - 31 MARCH 2020</b>							

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>New or Moved Item</b>
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<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>New or Moved Item</b>
31 Mar 2020	Surrey County Council Digital Strategy 2025	To approve the new Digital Strategy.	Cabinet	Cabinet Member for Corporate Support (Dr Zully Grant-Duff)	Matt Scott Tel: 0755 2286752  Executive Director Transformation, Partnerships & Prosperity (Michael Coughlin)	A short resident survey has been used to gain feedback on the strategic priorities within the strategy and to understand what is most important to residents. The strategy has been updated in light of this, and the feedback will be used to inform prioritisation of digital activity going forwards.	New
31 Mar 2020	Returning the Countryside Estate to Residents	To agree changes to the contractual arrangements with Surrey Wildlife Trust (SWT) for the management of the countryside estate.	Cabinet	Cabinet Member for Community Safety, Fire & Resilience (Ms Denise Turner-Stewart)	Alan Bowley (Head of Environment)  Executive Director Community Protection, Transport and Environment (Katie Stewart)	Surrey Wildlife Trust, District and Borough councils, National Trust, Forestry Commission, RSPB, Woodland Trust, landowners or the Access Agreement areas Public consultation	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
31 Mar 2020	Commercial Programme (Waste) Update	<p>This Part 2 report contains information which is exempt from Access to Information requirements by virtue of Information relating to the financial or business affairs of any particular person.</p> <p><b>Fully Exempt</b></p>	Cabinet	Leader of the Council (Mr Tim Oliver)	<p>Frank Smith (Finance Interim Contractor)</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
31 Mar 2020	Ash Manor Secondary-Schools Basic Need Expansion Project	<p>Approve the business case for the project to provide a 1Form Entry (1FE) expansion to the school. 150 pupil places in the Ash and surrounding areas of Guildford Borough.</p> <p><b>Part Exempt</b></p>	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	<p>Philip Roche Tel: 020 8541 9810</p> <p>Chief Property Officer</p>		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
31 Mar 2020	Tadworth Primary School- Replacement Block as Part of Priority Schools Building Programme2 (PSBP2)	<p>Approve the business case for the project to provide a replacement teaching block to improve the educational facility for the pupils attending the school, into the future.</p> <p>The replacement block has been identified via the Department for Education's PSBP2 works.</p> <p><b>Part Exempt</b></p>	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	<p>Philip Roche Tel: 020 8541 9810</p> <p>Director of Land &amp; Assets (Patricia Barry)</p>		
31 Mar 2020	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases over £1m.</p> <p><b>Fully Exempt</b></p>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	<p>Peter Hopkins Tel: 0208 213 2787</p> <p>Director of Land &amp; Assets (Patricia Barry)</p>		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
31 Mar 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246  Executive Director Resources (Leigh Whitehouse)		
31 Mar 2020	Surrey's Greener Future Investment Programme	This report seeks endorsement from Cabinet for the initial Greener Futures Investment Programme and asks for Cabinet approval to continue to develop the initiatives outlined.  <b>Part Exempt</b>	Cabinet	Cabinet Member for Environment & Waste (Mr Mike Goodman)	Katie Sargent Tel: 07754 387029  Executive Director Community Protection, Transport and Environment (Katie Stewart)		

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<b>CABINET MEMBER DECISIONS - 14 APRIL 2020</b>
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
14 Apr 2020	Proposal to Expand Brooklands School	The report will ask the Cabinet Member to: Review the educational rationale for the project and the summary of the consultation process/feedback provided within the report and associated Annexes and, on that basis, decide whether to determine the associated Statutory Notice to expand Brooklands Special School in Reigate, using an existing school site on Alexander Road, to provide an additional 70 places for primary-aged children who have Autism Spectrum Disorder needs and who require a specialist placement.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Philip Roche Tel: 020 8541 9810  Director for Education, Lifelong Learning & Culture (Liz Mills)	Brooklands School Staff, Pupils, Parents/Carers and Governors Family Voice Local Residents Local County Councillor Borough Councillors Reigate & Banstead Residents' Association Local MP Local Dioceses Other Local Authorities (who place children at Brooklands School) Schools Forum representatives (for Surrey Special, Primary and Secondary Schools) Surrey Governor Service Department for Education National Autistic Society	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
14 Apr 2020	Update to Capital Prioritisation Policy for Highways Assets	The Cabinet Member is asked to approve the revised version of the Capital Prioritisation Policy for Highways Assets – Roads, Footways, Structures, Drainage & Safety Barriers – v5.0.	Cabinet Member for Highways Decisions	Cabinet Member for Highways (Mr Matt Furniss)	Matthew Gallop Tel: 03456 009 009  Director of Infrastructure & Delivery (Lucy Monie)		New
14 Apr 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m.  <b>Fully Exempt</b>	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787  Director of Land & Assets (Patricia Barry)		

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<b>STRATEGIC INVESTMENT BOARD - 21 APRIL 2020</b>
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21 Apr 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p><b>Part Exempt</b></p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins Tel: 0208 213 2787, Paul Forrester Tel: 01372 833936</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
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**CABINET - 28 APRIL 2020**

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>New or Moved Item</b>
28 Apr 2020	Prudential Ride London-surrey 100 and classic	Cabinet will be asked to approve/not approve the continuation of the Prudential Ride London/Surrey Events in the County for 2021-2026	Cabinet	Cabinet Member for Community Safety, Fire & Resilience (Ms Denise Turner-Stewart)	Ian Good Tel: 020 8541 9168  Executive Director Community Protection, Transport and Environment (Katie Stewart)	Borough and District Councils on the route Undertaken Public Consultation	
28 Apr 2020	Adoption of the New Surrey Waste Local Plan	Following the public examination process and subject to the publication of the Inspector's final recommendations, Cabinet will be asked to recommend that Full Council adopt the Surrey Waste Local Plan.	Cabinet	Cabinet Member for Environment & Waste (Mr Mike Goodman)	Paul Sanderson Tel: 020 8541 9949  Executive Director Community Protection, Transport and Environment (Katie Stewart)	Full public consultations Full Council - 19 May 2020	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
28 Apr 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246  Executive Director Resources (Leigh Whitehouse)		
28 Apr 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m.  <b>Fully Exempt</b>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787  Director of Land & Assets (Patricia Barry)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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<b>CABINET MEMBER DECISIONS - 12 MAY 2020</b>
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12 May 2020	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases under £1m.</p> <p><b>Fully Exempt</b></p>	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	<p>Peter Hopkins Tel: 0208 213 2787</p> <p>Director of Land &amp; Assets (Patricia Barry)</p>		
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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<b>STRATEGIC INVESTMENT BOARD -18 MAY 2020</b>
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18 May 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p><b>Part Exempt</b></p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Paul Forrester Tel: 01372 833936, Peter Hopkins Tel: 0208 213 2787</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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<b>CABINET - 26 MAY 2020</b>
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26 May 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m.  <b>Fully Exempt</b>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787  Director of Land & Assets (Patricia Barry)		
26 May 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246  Executive Director Resources (Leigh Whitehouse)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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<b>CABINET MEMBER DECISIONS - 9 JUNE 2020</b>
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9 Jun 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m.	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787  Executive Director Resources (Leigh Whitehouse)		New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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<b>STRATEGIC INVESTMENT BOARD - 16 JUNE 2020</b>
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16 Jun 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p><b>Part Exempt</b></p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Paul Forrester Tel: 01372 833936, Peter Hopkins Tel: 0208 213 2787</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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**CABINET - 23 JUNE 2020**

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
23 Jun 2020	Finance Improvement Plan update	<p>In May 2018 the Leader and Chief Executive commissioned the Chartered Institute of Public Finance and Accountancy (CIPFA) to undertake a review of the council's finances and finance function.</p> <p>In response to the review a finance improvement programme was developed to address the issues raised. The plan was approved by Cabinet in September 2018 and this report provides an update and recommends closure of the programme.</p>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	<p>Cath Edwards Tel: 020 8541 9193</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
23 Jun 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246  Executive Director Resources (Leigh Whitehouse)		New
23 Jun 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m.  <b>Fully Exempt</b>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787  Director of Land & Assets (Patricia Barry)		New

**SURREY COUNTY COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS 1 March 2020 TO 30 June 2020**

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item