



SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 JULY 2020 TO 31 OCTOBER 2020

COVID-19 CHANGES TO LOCAL AUTHORITY DECISION MAKING

In light of the national situation around coronavirus the Government has brought in emergency legislation:

CABINET

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 gives local authorities in England new powers to hold public meetings virtually by using video or telephone conferencing technology. Therefore the government has temporarily removed the legal requirement for local authorities to hold public meetings in person during the coronavirus pandemic. This will enable councils to make effective and transparent decisions on the delivery of services for residents. Meetings will remain accessible to the public.

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing Vicky.hibbert@surreycc.gov.uk, or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2020

Name	Portfolio
Mr Tim Oliver	Leader of the Council
Mr Colin Kemp	Deputy Leader
Mr Mel Few	Cabinet Member for Resources
Mr Matt Furniss	Cabinet Member for Transport
Mrs Natalie Bramhall	Cabinet Member for Environment & Climate Change
Mrs Julie Iles	Cabinet Member for All-Age Learning
Mrs Mary Lewis	Cabinet Member for Children, Young People & Families
Mrs Sinead Mooney	Cabinet Member for Adults & Health
Dr Zully Grant-Duff	Cabinet Member for Corporate Support
Ms Denise Turner-Stewart	Cabinet Member for Communities
Mrs Becky Rush	Deputy Cabinet Member, Resources
Mr Mark Nuti	Deputy Cabinet Member, Support to Leader
Miss Alison Griffiths	Deputy Cabinet Member, Place
Miss Marissa Heath	Deputy Cabinet Member, People

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 July 2020 TO 31 October 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
CABINET MEMBER DECISIONS - 6 JULY 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
6 Jul 2020	Brooklands Cycle Track Order	Cabinet Member for Transport to authorise the making of the Cycle Track Order. If there are any objections to the Order, these would then be resolved if possible by the Area Highway Managers in consultation with the Cabinet Member for Transport, and if necessary, any unresolved objections would be submitted by the Area Highway Managers to the Secretary of State for determining whether the Order can be confirmed or a Local Inquiry is required.	Cabinet Member for Transport Decisions	Cabinet Member for Transport (Mr Matt Furniss)	Paul Millin Tel: 020 8541 9365 Executive Director Environment, Transport & Infrastructure (Katie Stewart)	<p>Prior to decision by the Cabinet Member for Transport, the Elmbridge Local Committee and Runnymede Joint Committee (the areas that the Cycle Track Order covers) will have been consulted for comment. These comments will be provided to the Cabinet Member for Transport.</p> <p>The Cycle Track Regulations 1984 set out a formal process for making Cycle Track Orders which includes consultation with external stakeholders. Therefore, once authorised by the Cabinet Member for Transport, consultation will be carried out as set out in the Cycle Track Regulations as part of making the Order.</p>	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
6 Jul 2020	Primary and Secondary Fair Access Protocols 2020/21	To agree the Primary and Secondary Fair Access Protocols for 2020/21.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Claire Potier Tel: 01483 517689 Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)	Primary & Secondary Phase Councils Headteachers and Chairs of Governors at Surrey schools Admissions Forum Area Inclusion Managers Education and Inclusion Service Managers	
6 Jul 2020	Approval of maintained schools' deficits	Approval of maintained schools' deficits, where schools are projecting deficits in excess of 5% of their budget share.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Louise Lawson Tel: 020 8541 7432 Director for Education, Lifelong Learning & Culture (Liz Mills)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
6 Jul 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Cabinet Member for Resources Decisions	Cabinet Member for Resources (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Barry)		
CABINET - 21 JULY 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
21 Jul 2020	Community Project Fund Initiation	To establish and initiate the Community Project Fund (CPF).	Cabinet	Leader of the Council (Mr Tim Oliver)	Matthew Snelling Email: Matthew.Snelling@surreycc.gov.uk Executive Director Environment, Transport & Infrastructure (Katie Stewart)		
21 Jul 2020	Covid 19 Update	This will be a standing item, until further notice, to cover any approvals needed to adopt relevant pieces of new guidance, legislation, etc. that has come through from Government in response to the Covid 19 pandemic.. It will also include the need to adopt temporary revisions to the Council's policies, procedures and practices.	Cabinet	Leader of the Council (Mr Tim Oliver)	Michael Coughlin Executive Director Transformation, Partnerships & Prosperity. Chief Executive (Joanna Killian)		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
21 Jul 2020	Decision on the change of route to market for two identified extra care sites that were originally agreed by Cabinet in October 2019	A decision is required to confirm a change in the route to market for two identified extra care sites: Pinehurst, Surrey Heath and Brockhurst, Runnymede Part Exempt	Cabinet	Cabinet Member for Adults and Health (Mrs Sinead Mooney)	Simon Montgomery Executive Director Health, Wellbeing and Adults (Simon White)	External – Housing colleagues in district and borough councils. Local councillors for the affected wards	New
21 Jul 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m. Fully Exempt	Cabinet	Cabinet Member for Resources (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Barry)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
21 Jul 2020	Digital Business & Insights Programme Full Business Case	<p>This report seeks Cabinet approval to award the contract to the successful supplier following a procurement exercise and to implement the selected corporate Enterprise Resource Planning (ERP) system to replace the existing SAP system at Surrey County Council.</p> <p>Part Exempt</p>	Cabinet	Cabinet Member for Corporate Support (Dr Zully Grant-Duff)	<p>Andrew Richards Tel: 07918168968</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
21 Jul 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Resources (Mr Mel Few)	<p>Anna D'Alessandro Tel: 02085417246</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
STRATEGIC INVESTMENT BOARD - 29 JULY 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
29 Jul 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Part Exempt</p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Resources (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins Tel: 0208 213 2787, Paul Forrester Tel: 01372 833936</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
STRATEGIC INVESTMENT BOARD - 25 AUGUST 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
25 Aug 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Part Exempt</p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Resources (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins Tel: 0208 213 2787, Paul Forrester Tel: 01372 833936</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
CABINET MEMBER DECISIONS - 15 SEPTEMBER 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
15 Sep 2020	Surrey Fire and Rescue Service Statement of Assurance	That the Cabinet Member approves the annual SFRS Statement of Assurance.	Cabinet Member for Communities Decisions 2020	Cabinet Member for Communities 2020 (Ms Denise Turner-Stewart)	Sarah Kershaw Tel: 020 854 17102 Chief Fire Officer (Steve Owen-Hughes)		
15 Sep 2020	Electric Vehicle Charging Point Trials	Overview of the plans and locations of bays to undertake the Electric Vehicle Charging Point trials funded by the Enterprise M3 (EM3) Local Enterprise Partnership (LEP) and led by Surrey County Council (SCC) in Woking.	Cabinet Member for Transport Decisions	Cabinet Member for Transport (Mr Matt Furniss)	Lucy Monie Tel: 020 8541 9896 Executive Director Community Protection, Transport and Environment (Katie Stewart)		New
15 Sep 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Cabinet Member for Resources Decisions	Cabinet Member for Resources (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Barry)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
STRATEGIC INVESTMENT BOARD - 22 SEPTEMBER 2020							
22 Sep 2020	Investments, Assets & Property	To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals. Part Exempt	Strategic Investment Board	Leader of the Council (Mr Tim Oliver), Cabinet Member for Resources (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)	Peter Hopkins Tel: 0208 213 2787, Paul Forrester Tel: 01372 833936 Executive Director Resources (Leigh Whitehouse)		
CABINET - 29 SEPTEMBER 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
29 Sep 2020	Adoption of the New Surrey Waste Local Plan	Following the public examination process and subject to the publication of the Inspector's final recommendations, Cabinet will be asked to recommend that Full Council adopt the Surrey Waste Local Plan.	Cabinet	Cabinet Member for Environment & Climate Change (Mrs Natalie Bramhall)	Paul Sanderson Tel: 020 8541 9949 Executive Director Community Protection, Transport and Environment (Katie Stewart)	Full public consultations	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
29 Sep 2020	Covid 19 Update	This will be a standing item, until further notice, to cover any approvals needed to adopt relevant pieces of new guidance, legislation, etc. that has come through from Government in response to the Covid 19 pandemic.. It will also include the need to adopt temporary revisions to the Council's policies, procedures and practices.	Cabinet	Leader of the Council (Mr Tim Oliver)	Michael Coughlin Executive Director Transformation, Partnerships & Prosperity. Chief Executive (Joanna Killian)		New
29 Sep 2020	Prudential Ride London-Surrey 100 and classic	Cabinet will be asked to approve/not approve the continuation of the Prudential Ride London/Surrey Events in the County for 2021-2026	Cabinet	Cabinet Member for Communities 2020 (Ms Denise Turner-Stewart)	Duncan Knox Tel: 020 8541 7443 Executive Director Community Protection, Transport and Environment (Katie Stewart)	Borough and District Councils on the route Undertaken Public Consultation	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
29 Sep 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m. Fully Exempt	Cabinet	Cabinet Member for Resources (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Barry)		
29 Sep 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Resources (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246 Executive Director Resources (Leigh Whitehouse)		
SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON - 30 SEPTEMBER 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
30 Sep 2020	Health and social care commissioning	To approve delegated decisions related to Adult Social Care, Children's Services and Public Health commissioning.	Surrey-Wide Commissioning Committees in Common	Leader of the Council (Mr Tim Oliver), Cabinet Member for Children, Young People & Families (Mrs Mary Lewis) Cabinet Member for Adults & Health (Mrs Sinead Mooney)	Act. Executive Director – Public Health (Ruth Hutchinson)		

CABINET MEMBER DECISIONS - 13 OCTOBER 2020

13 Oct 2020	Property Transactions		Cabinet Member for Resources Decisions	Cabinet Member for Resources (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Barry)		New
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STRATEGIC INVESTMEN BOARD - 20 OCTOBER 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
20 Oct 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Part Exempt</p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Resources (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins Tel: 0208 213 2787, Paul Forrester Tel: 01372 833936</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		New
CABINET - 27 OCTOBER 2020							

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
27 Oct 2020	The preparation of a new Surrey Minerals Plan: Review of the Minerals & Waste Development Scheme	Cabinet is asked to agree the: Updated Minerals and Waste Development Scheme including the programme for reviewing the Surrey Minerals Plan.	Cabinet	Cabinet Member for Environment & Climate Change (Mrs Natalie Bramhall)	Paul Sanderson Tel: 020 8541 9949 Executive Director Community Protection, Transport and Environment (Katie Stewart)		
27 Oct 2020	Covid 19 Update	This will be a standing item, until further notice, to cover any approvals needed to adopt relevant pieces of new guidance, legislation, etc. that has come through from Government in response to the Covid 19 pandemic.. It will also include the need to adopt temporary revisions to the Council's policies, procedures and practices.	Cabinet	Leader of the Council (Mr Tim Oliver)	Michael Coughlin Executive Director Transformation, Partnerships & Prosperity. Chief Executive (Joanna Killian)		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
27 Oct 2020	Moving Closer to Residents: Delivering Our Ambition	To review the latest position with the Moving Closer to Residents programme and confirm the next phase of work,	Cabinet	Cabinet Member for Resources (Mr Mel Few)	Marie Snelling Executive Director Transformation, Partnerships & Prosperity (Michael Coughlin)		
27 Oct 2020	Economic Development Update	Cabinet is asked to note the Economic Development update.	Cabinet	Deputy Leader (Mr Colin Kemp)	Nikki Nicholson Tel: 020 8213 2753 Executive Director Transformation, Partnerships & Prosperity (Michael Coughlin)	District and Borough Economic Development Officers EM3 and C2C LEPs Surrey Future Steering Board	
27 Oct 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m. Fully Exempt	Cabinet	Cabinet Member for Resources (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Barry)		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
27 Oct 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Resources (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246 Executive Director Resources (Leigh Whitehouse)		New

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 July 2020 TO 31 October 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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