

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
18 July 2024	Digital Inclusion	RPSC 11/24: However, the Resources and Performance Select Committee also recommends that the Digital Inclusion Strategy is discussed with the Disability Partnership Board and their recommendations, along with those from other representative organisations, including the Surrey Minority Ethnic Forum, come to this committee; and,				<p>Response as of 26 September 2024</p> <p>Ongoing:</p> <p>The Digital Inclusion Strategy will be tabled at the October meeting of the Disability Partnership Board. Officers have already met with a number of representative organisations (including Surrey Coalition of Disabled People, Age UK Surrey, Sight for Surrey and SMEF) both individually and via the Surrey Digital Inclusion Group. The revised action plan was presented to the Surrey Digital Inclusion Group on September 23 and was welcomed and endorsed by the group.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

18 July 2024	Customer Transformation Programme	RPSC 16/24: Recommends that an updated Business Case is brought back to this Select Committee, including detailed financial, technical and other information on the risks and benefits of the programme.			30/9/24	Recommendations distributed for response on 18 July 2024. Response of Friday 27 September: The Customer Programme will share relevant and appropriate information with the Member Reference Group from the R&P Select Committee, which is to be established following Cabinet's response to Resources and Select Committee report on 23 July 2024.
18 October 2024	Strategic Investment Board Annual Report 2023/24 - SCC Property Portfolio	RPSC 17/24: The select committee notes the report, notes the report of the CEHSC considering the risk strategy seen by them, and recommends that a risk profile of capital expenditure and forecasts come back before this select committee for further oversight and scrutiny.			20/11/24	Distributed to officers for response on 22 October 2024.

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

18 October 2024	Strategic Investment Board Annual Report 2023/24 - SCC Property Portfolio	RPSC 18/24: Recommends that the select committee receive a further update on the leasing strategy in relation to letting premises within the Landlord and Tenant Act 1954 (as amended).		20/11/24		Distributed to officers for response on 22 October 2024.
Page 73 18 October 2024	Strategic Investment Board Annual Report 2023/24 - SCC Property Portfolio	RPSC 19/24: Recommends that the select committee receive an overview of the asset management strategy for properties owned by the council and Hasley Garton Property Ltd.		20/11/24		Distributed to officers for response on 22 October 2024.
18 October 2024	Strategic Investment Board Annual Report 2023/24 - SCC Property Portfolio	RPSC 20/24: Recommends that the Resources and Performance Select Committee receive an update on the capital investment in the Brightwells Regeneration Scheme at Farnham, with reference to the Economic Prosperity Strategy.		20/11/24		Distributed to officers for response on 22 October 2024.

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

18 October 2024	Strategic Investment Board Annual Report 2023/24 - HGP Property Portfolio	RPSC 21/24: The select committee notes the report, and recommends that this committee receives further updates on any financing requirements of Halsey Garton Property LTD after consideration by the Halsey Garton board and by the council's Shareholder Investment Panel (SHIP).		20/11/24		Distributed to officers for response on 22 October 2024.
-----------------------	---	--	--	----------	--	--

Page 76

ACTIONS

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
12 March 2024	Equality, Diversity and Inclusion Update (Item 6)	RPSC 6/24: In summer 2024, EDI Team to share the longer-term visions within the EDI Strategy.			22/08/24	<p>Shared with Committee on 12/04/2024</p> <p>Responses: This is a longer-term action and will be available following a period of co-design with partners in late summer. We will share this as soon as it is ready.</p> <p>Updated Response of Tuesday 11 September 2024:</p>

Response due 11/09/24

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
						<p>The work to develop the longer-term framework for ED&I in Surrey is progressing well. We are currently engaging with colleagues internal to SCC and partner organisations on the evidence base which helps us to understand who is experiencing greatest inequality of outcome and opportunity, and are therefore being left behind.</p> <p>The evidence base focusses on 5 key areas: Financial security and employment; Education and learning; Health and Wellbeing; Independent and secure living conditions; Access, participation and influence, individual, family and social life.</p> <p>The first draft of the Framework will be completed mid-November 2024. We will be sharing the draft evidence base with Members in</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
Page 78						the coming weeks and there is an opportunity for them to join a drop-in with Ioni Sullivan and I to discuss and share any reflections from their experiences of working within their communities on 3 rd October at 2pm. We will also be in the marketplace scheduled at Woodhatch Place on 9 th October.
18 July 2024	Customer Transformation Programme	RPSC 15/24: The Interim Executive Director of CDC committed to share more information on the benefits/efficiencies of the programme (e.g. how the benefits had been defined).			30/9/24	<p>Distributed for response on 8 August</p> <p>Response of 27 September 2024:</p> <p>The Customer Programme will share relevant and appropriate information with the Member Reference Session of the R&P Select Committee, which is to be arranged following Cabinet's response to the Resources and Performance Select Committee's report on 23 July 2024.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
18 October 2024	Cabinet response to the DB&I recommendations	RPSC 19/24: The Scrutiny Officer is to ensure that any updates on the implementation of the DB&I report's recommendations are added to the FWP for after March 2025.		20/11/24		Scrutiny Officer to undertake this in collaboration with the Chairman.
18 October 2024	Strategic Investment Board (SIB) Annual Report	RPSC 20/24: The Scrutiny Officer is to add an item to the Forward Work Programme considering the review of council investments over the next 12 months.		20/11/24		Scrutiny Officer to undertake this in collaboration with the Chairman.
18 October 2024	Strategic Investment Board (SIB) Annual Report	RPSC 21/24: The Strategic Finance Business Partner - Commercial to share with the committee figures relating to the cost-effectiveness of services provided by the council's different investment bodies e.g. Connect2Surrey		20/11/24		Distributed to officers for response on 22 October 2024.
18 October 2024	Strategic Investment Board (SIB) Annual Report	RPSC 22/24: Strategic Finance Business Partner - Commercial to provide information on Surrey Choices and the benefits that it delivers to the council in employability.		20/11/24		Distributed to officers for response on 22 October 2024.
18 October 2024	Strategic Investment Board (SIB) Annual Report	RPSC 23/24: The Scrutiny Officer is to follow-up on the possibility of the mid-year report of the Strategic		20/11/24		Scrutiny Officer is undertaking to arrange this after the next review

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
		Investment Board returning to the Select Committee for consideration				of the Committee's Forward Work Programme in December.
18 October 2024	Strategic Investment Board (SIB) Annual Report	RPSC 24/24: The Scrutiny Officer to collate previous years' SIB annual business reports to share with the select committee		20/11/24		Distribution of these reports to committee members is being arranged.
18 October 2024	Strategic Investment Board (SIB) Annual Report	RPSC 25/24: The Strategic Finance Business Partner – Commercial to update on where the public can view the total amount of income received and capital invested by the council in its investment companies, on a company-by-company basis. Officers to provide specific company accounts to the committee if not already available elsewhere.		20/11/24		Distributed to officers for response on 22 October 2024.
18 October 2024	Strategic Investment Board Annual Report 2023/24- SCC Property Portfolio	RPSC 26/24: The Scrutiny Officer and Managing Director of Halsey Garten Property to investigate potential scrutiny consideration of the council's ownership of Park Lodge, prior to this report it going to the Strategic Investment Board, as well as a report regarding Ranger House, subject to what is		20/11/24		Scrutiny Officer is clarifying the possibility of this and will report back to the Chairman in due course.

**RESOURCES & PERFORMANCE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
December 2024**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
		appropriate under present delegated authorities.				
18 October 2024	Strategic Investment Board Annual Report 2023/24- SCC Property Portfolio	RPSC 27/24: The Strategic Finance Business Partner – Commercial is to report to the committee on current policies and practices concerning any sub-contracting in the council's Local Authority Trading Companies.		20/11/24		Distributed to officers for response on 22 October 2024.
18 October 2024	Strategic Investment Board Annual Report 2023/24- Halsey Garton Property Portfolio	RPSC 28/24: The Scrutiny Officer is to consult with officers about adding an item on the long-term financial plans of the Strategic Investment Board to the select committee's work programme.		20/11/24		Scrutiny Officer is undertaking to arrange this after the next review of the Committee's Forward Work Programme in December.

This page is intentionally left blank