

**SURREY POLICE AND CRIME PANEL****PCC Forward Plan and Key Decisions****3<sup>rd</sup> February 2025****SUMMARY**

This report provides information on the key decisions taken by the PCC from November 2024 to present and sets out details of the Office's ongoing Forward Plan for 2025.

**Decision Making and Accountability Framework**

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

**Forward Plan 2025**

The PCC gives advance notice to the public of when certain decisions will be taken, or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

**Decisions: Making and Publicising Key Decisions**

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website <https://www.surrey-pcc.gov.uk/commissioners-decisions/> unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off ten key decisions since the last Panel meeting (see Appendix B).

**RECOMMENDATIONS**

The Panel is asked to note the report.

OFFICIAL

**LEAD OFFICER:**

Sarah Gordon, PA to the PCC

**TELEPHONE NUMBER:**

01483 630 200

## Appendix A - OPCC FORWARD PLAN 2025

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER
February 2025	Approval of Council Tax Precept, Revenue and Capital Budgets for 2025/26		KM
February 2025	Annual review of Related Party Disclosures and of disclosable interests	Necessary forms to be completed	SG
March 2025	Joint Audit Committee	Agenda and Papers	SG
March 2025	Surrey Criminal Justice Board	Agenda and Papers	SG
April 2025	Annual review of Scheme of Governance	To review suite of documents and PCC to sign off	AB/KM
April 2025	Approval of Treasury Management and MRP Statement	PCC to sign off	KM
June 2025	Independent Representatives Attendance Allowance Schemes 2025/26	Annual review	RL
June 2025	Joint Audit Committee	Agenda and Papers	SG
June 2025	Surrey Criminal Justice Board	Agenda and Papers	SG

## Appendix B - OPCC Decision Log 2025

Decision no.	Title	Date Submitted to PCC	Lead officer	Agreed by PCC	Date Agreed	Protective marking (OFFICIAL/OFFICIAL SENSITIVE)	Published on website?	Spend
34	Community Safety Fund	13/11/2024	Molly Slominski	Yes	20/11/2024	Official	Yes	£6,000.00
35	Sale of Land at houses at Spital Heath Dorking	20/11/2024	Kelvin Menon	Yes	21/11/2024	<b>Official Sensitive</b>	<b>No</b>	NA
36	2nd Quarter financial report and virements	21/11/2024	Kelvin Menon	Yes	21/11/2024	Official	Yes	NA
37	Serious Violence Duty Fund 2024/25 November	21/11/2024	Sarah Haywood	Yes	21/11/2024	Official	Yes	£52,891.00
38	Reducing Reoffending Fund Liberty Choir December 2024	11/12/2024	George Bell	Yes	12/12/2024	Official	Yes	£30,000.00
39	Sale of Reigate Police Station	12/12/2024	Kelvin Menon	Yes	17/12/2024	<b>Official Sensitive</b>	No	NA
40	Victim and Witness Care Unit - Fraud Caseworkers	18/12/2024	Lucy Thomas	Yes	19/12/2024	Official	Yes	£120,000.00
41	Community Safety Fund and Children & Young People Fund December 2024	19/12/2024	Molly Slominski	Yes	19/12/2024	Official	Yes	£61,640.00
42	Serious Violence Duty Fund 2024/25 December	19/12/2024	Sarah Haywood	Yes	19/12/2024	Official	Yes	£27,371.28
43	Fees and Charges for 2025	19/12/2024	Kelvin Menon	Yes	06/01/2025	Official	Yes	NA
							<b>TOTAL</b>	<b>£209,011.28</b>