

## COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

December 2024

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No progress reported	Action in progress	Action completed

### RECOMMENDATIONS

Date of meeting and reference	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or implemented
7 February 2024  6/24	ETI Performance report [Item 5]	<u>Requests further work to improve signage</u> on the highways network to improve information to residents; and to publicise mechanisms for residents to report issues and faults	Lucy Monie, Director for Highways & Transport		January 2025	<p>The new Fix My Street, an online reporting tool for residents to report issues and faults, has been launched September 2024.</p> <p>The Congestion Management Project, which includes the Streetworks Taskforce, remains ongoing, with one of the taskforce focus/working groups is to look at improved signage and communications to residence regarding planned and emergent works.</p> <p>An update on the Utilities programme, which includes the taskforce will return to the committee in April 2025, per agreement with the chair.</p>
7 February 2024  7/24	ETI Performance report [Item 5]	<u>Requests that additional KPIs/metrics</u> be developed in respect of cycling and active travel and a target for reducing the number of car journeys on our roads.	Jo Diggins		January 2025	<p>New KPIs measuring active travel in Redhill, Woking and Guildford town centres has been developed and is being measured. This KPI will be included in future performance reports to the committee.</p>

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7 February 2024  9/24	Mineral and Waste Local Plan [Item 7]	Notes with concern the ongoing difficulty in identifying suitable land for waste management facilities to bridge the forecast capacity gap in Surrey beyond 2035 and the further additional 'call for sites' underway and applauds the efforts that are being made.	Caroline Smith, Planning Group Manager		January 2025	Twelve additional nominations of land that may be suitable for waste management development have been received as a result of 2nd Call for Sites undertaken between November 2023 and February 2024.

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7 February 2024  10/24	Mineral and Waste Local Plan [Item 7]	<u>Urges the Service to prioritise</u> proactive discussions with Surrey's LPAs and other partners to identify suitable land and/or alternative ways of increasing capacity at existing suitable sites through expansion, diversification or improvement or use of facilities in neighbouring counties.	Caroline Smith, Planning Group Manager		January 2025	79 additional sites that may be suitable for waste management development have been identified by assessing brownfield land registers and strategic employment land assessments maintained/published by Surrey district and borough councils.  To coincide with 2nd Call for Sites, in February 2024, officers wrote to x46 operators of existing waste management facilities in the county to remind them of Policy 8 of the Surrey Waste Local Plan 2020 which provides for the improvement and / or extension of existing facilities; and to enter into pre-application discussions with SCC should they wish to take advantage of the same. Additional Call for Sites nominations, sites identified through Surrey district and borough resources, and review of previous SCC site assessment work has resulted in identification of an additional 157 sites that may be suitable for waste management development. In total there is a long list of 364 sites that may be suitable for waste management development.

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December 2024

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7 February 2024  11/24	Mineral and Waste Local Plan [Item 7]	<u>Commends the project management approach and the detailed communication and engagement plans</u> which include steps to keep members fully informed during the preferred options consultation; and invites officers to provide an update to the Committee at an appropriate time.	Caroline Smith, Planning Group Manager		January 2025	As part of 25/26 Select Committee forward planning, conversations are underway to establish when an update on this item needs to return to the committee.
29 April 2024  16/24(1)	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Recommends and supports the development of a clear set of performance measures, targets and metrics around take up of the service to provide Cllrs and residents clarity over the success of service take-up and on where to focus communications or other efforts to encourage take-up; as well as clarity over where targets are not being met so that decisions around value for money can be made.			January 2025	Performance metrics focused on patronage and satisfaction with services have been developed and are reported quarterly. These figures, which can be broken down by area, will be included in the next committee performance report.

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29 April 2024 <b>16/24(2)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Supports the <b>development and implementation of a communications plan</b> to support the introduction of the new Surrey Connect DDRT services which will be vital to growing patronage on existing and new services and agrees the recommendation that this be bought back to the Committee for scrutiny at a date to be agreed with officers.			November 2024	<i>See reference 16/24(1).</i>
29 April 2024 <b>16/24(3)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Notes that this is an expensive service benefiting a relatively small number of people and that <b>ongoing monitoring of the success and take up of the service is therefore critical</b> and requests that the Committee is kept up to date on progress and that a report is submitted in 6 months' time ( <i>by end October 2024</i> ).			November 2024	<i>See reference 16/24(1).</i>
29 April 2024 <b>16/24(4)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>Encourages further exploration of opportunities to expand and maximise use of the service</b> to address resident needs for example to access medical appointments.			November 2024	<i>See reference 16/24(1).</i>

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ACTIONS AND RECOMMENDATIONS TRACKER**

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29 April 2024 <b>17/24(1)</b>	Bus Service Improvement Plan Update [Item 6]	Welcomes the comprehensive update and notes the requirement for the County Council to complete and submit the updated BSIP to DfT by 12 June or otherwise risk a delay in the release or the potential loss of the second instalment of £3.9m of BSIP Phase 2 funding.	Paul Millin, Strategic Transport Group Manager		November 2024	Future Government bus funding will be announced shortly, with BSIP capital and revenue funding to be allocated on a formula basis. £640m will be made available in 2025/26, with funding for 2026/27 and 2027/28 to be announced in the Spring Budget. It is expected that LTAs will have priorities for when funding is allocated to speed up delivery. New BSIP guidance will also be issued next year, including information on bus fare advertising and promotion. Item will remain open pending further update.
29 April 2024 <b>17/24(2)</b>	Bus Service Improvement Plan Update [Item 6]	Welcomes the priority that is being given by the Council to Bus Services which are vital to delivering greener futures objectives and to improving outcomes for residents through faster, more reliable, and cheaper public transport and continues to encourage the council to keep investing in and prioritising these services.	Paul Millin, Strategic Transport Group Manager		November 2024	<i>See reference 17/24(1)</i> . New BSIP guidance will also be issued next year, including information on bus fare advertising and promotion. More zero emission buses are coming into service, with more partnership deals for even more zero emission buses being agreed.

**COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER**

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29 April 2024 <b>17/24(3)</b>	Bus Service Improvement Plan Update [Item 6]	Encourages better engagement with members on Bus Service changes and improvements to enable them to promote services to residents and asks that this be factored into wider work to develop a Communications plan.	Paul Millin, Strategic Transport Group Manager		November 2024	<i>See reference 17/24(1)</i> . There is ongoing engagement with officers and members on Bus service changes. In October, both CLT and iCab considered the bus franchising opportunity, including the choices to be made, critical success factors, key considerations, costs and risks, and potential next steps. A decision was taken to await the publication of the new Bill before any detailed bus franchising assessment is completed.
5 December 2024 <b>30/24(1)</b>	Budget 2024/25 And Medium-Term Financial Strategy [Item 6]	Is very concerned about the de-prioritisation of Greener Future's spend in the budget.	David Lewis, Cabinet Member for Finance		27 January 2025	<i>See Cabinet Response in Agenda Item 9 (12 February 2025)</i> .
5 December 2024 <b>30/24(2)</b>	Budget 2024/25 And Medium-Term Financial Strategy [Item 6]	Supports the investment in additional verge maintenance and area clear up gangs (set out on page 28).	David Lewis, Cabinet Member for Finance		27 January 2025	<i>See Cabinet Response in Agenda Item 9 (12 February 2025)</i> .

**COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER**

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5 December 2024 <b>30/24(3)</b>	Budget 2024/25 And Medium-Term Financial Strategy [Item 6]	Repeats its recommendation to reconsider expansion of Digital Demand Responsive Travel and further investment in light of the extreme financial challenges outlined in the draft budget papers, noting that Digital Demand Responsive Travel investment is identified as a continued priority in Cabinet response to Committee's November recommendations and in the budget papers (page 28).	David Lewis, Cabinet Member for Finance		27 January 2025	<i>See Cabinet Response in Agenda Item 9 (12 February 2025).</i>
5 December 2024 <b>30/24(4)</b>	Budget 2024/25 And Medium-Term Financial Strategy [Item 6]	Supports the re-set of capital expenditure plans (page 29) to bring down the capital debt financing requirement. This was highlighted by the Committee as an area of concern in its budget deep dive conclusions and recommendations.	David Lewis, Cabinet Member for Finance		27 January 2025	<i>See Cabinet Response in Agenda Item 9 (12 February 2025).</i>
5 December 2024 <b>30/24(5)</b>	Budget 2024/25 And Medium-Term Financial Strategy [Item 6]	Recommends, in light of the large contracts that account for a large proportion of EIG's spend, a greater focus on driving value out of large Council contracts (page 32).	David Lewis, Cabinet Member for Finance		27 January 2025	<i>See Cabinet Response in Agenda Item 9 (12 February 2025).</i>
5 December 2024 <b>30/24(6)</b>	Budget 2024/25 And Medium-Term Financial Strategy [Item 6]	Recommends that Members be advised of any changes to the capital programme that affect their divisions.	David Lewis, Cabinet Member for Finance		27 January 2025	<i>See Cabinet Response in Agenda Item 9 (12 February 2025).</i>



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5 December 2024  30/25	Community Risk Management Plan 2025-2030 [Item 7]	I. Welcomes the use of technology to ensure a dynamic and agile fire service across the county. II. Welcomes the robust process undertaken to develop the Community Risk Management Plan including external validation by the NTU. III. Recommends that the Fire Service continues to explore closer working relationships with Health partners and promotes a preventative model to risk where possible.	Dan Quin, Chief Fire Officer		27 January 2025	<i>Emailed to officers December 2024.</i>
5 December 2024  30/26	Community Risk Management Plan 2025-2030 [Item 8]	I. Notes the progress that has been made to conclude the LEP transition process. II. Endorses the reframed strategic priorities in the refreshed local economic growth strategy III. Endorses the approach to create a Strategic Funding Framework as the mechanism through which investment decisions are made using the LEP legacy local growth funds. IV. Approves the role of the Committee to receive an annual report about the performance of the Surrey Growth and Innovation Fund and updates on funded projects.	Patricia Huertas Cedeira, Assistant Director for Economy and Growth		27 January 2025	<i>Emailed to officers December 2024.</i>

**COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER**

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NO OUTSTANDING ACTIONS