

MINUTES of the meeting of the **COMBINED MEETING OF THE HEALTH AND WELLBEING BOARD, AND SURREY HEARTLANDS INTEGRATED CARE PARTNERSHIP** held at 10.00 am on 11 December 2024 in the Council Chamber, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF.

These minutes are subject to confirmation by the Committee at its meeting on Wednesday, 19 March 2025.

Elected Members:

- * Cllr Tim Oliver OBE
- * Karen McDowell
- r Dr Charlotte Canniff
- * Jo Cogswell
- * Dr Pramit Patel
- * Aruna Mehta
- Fiona Edwards
- Cllr Mark Nuti
- * Cllr Sinead Mooney
- * Cllr Clare Curran
- * Terence Herbert
- * Sarah Kershaw
- * Claire Edgar
- * Rachael Wardell OBE
- * Ruth Hutchinson
- * Kate Scribbins
- * Dr Julie Llewelyn
- * Paul Farthing
- * Sue Murphy
- * Michelle Blunsom MBE
- Borough Cllr Richard Biggs
- * Borough Cllr Ann-Marie Barker
- r Karen Brimacombe
- * Mari Roberts-Wood
- * Dr Sue Tresman
- * Professor Monique Raats
- * Alistair Burtenshaw
- Tim De Meyer
- * Lucy Gate
- Professor Helen Rostill
- Siobhan Kennedy

Substitute Members:

- * Sarah Grahame – Deputy Chief Constable, Surrey Police
- * Nicola Airey – Director of Places and Communities, Frimley ICS

33/24 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Professor Helen Rostill – Lucy Gate present as Mental Health: Prevention Board Co-Chair, Fiona Edwards – Nicola Airey substituted, Tim de Meyer – Sarah Grahame substituted, Dr Charlotte Canniff (remote), Karen Brimacombe (remote), Borough Councillor Richard Biggs.

34/24 MINUTES OF PREVIOUS MEETING: 18 SEPTEMBER 2024 [Item 2]

The minutes of the Combined Meeting of the Health and Wellbeing Board, and Surrey Heartlands Integrated Care Partnership held on 18 September 2024 were agreed as a true record of the meeting.

The Chair noted that the Cabinet Member for Health and Wellbeing, and Public Health had signed the End Poverty Pledge as had been agreed by the committee at its previous meeting.

35/24 DECLARATIONS OF INTEREST [Item 3]

There were none.

36/24 QUESTIONS AND PETITIONS [Item 4]**a MEMBERS' QUESTIONS [Item 4a]**

None received.

b PUBLIC QUESTIONS [Item 4b]

None received.

c PETITIONS [Item 4c]

There were none.

37/24 COMBINING THE HEALTH AND WELLBEING BOARD AND THE SURREY HEARTLANDS INTEGRATED CARE PARTNERSHIP: DRAFT MEMORANDUM OF UNDERSTANDING (MOU) FOR APPROVAL [Item 5]

Agenda item for: HWB, and Surrey Heartlands ICP

Speakers:

Phill Austen-Reed, Principal Lead – Health and Wellbeing, SCC

Key points raised in the discussion:

1. The Principal Lead – Health and Wellbeing confirmed that the Memorandum of Understanding (MoU) reflected feedback from the September 2024 meeting. It now referenced regional and national development through Integrated Care Board updates and inviting regional representation when appropriate. Further feedback was requested, recognising that the MoU was a living document.

2. There would be two Vice-Chairs, one from the health services, and one to be nominated by the Voluntary, Community and Social Enterprise (VCSE) Alliance, due to be determined by the VCSE's 17 December 2024 meeting.
3. The Vice-Chair endorsed the MoU and Terms of Reference, emphasising the importance of strengthening VCSE oversight by the HWB and ICP at an operational level.
4. The Chair noted that the membership of the two entities had been streamlined. There was enthusiasm to include representatives from the social housing sector, recognising housing's significance in the wider determinants of health. Talks were being led by the Chairperson of the Surrey and Borders Partnership NHS Foundation Trust, with outcome to be put on the forward plan.
5. A HWB and ICP member suggested considering representation from the wider education sector.
6. The Chair recommended strengthening governance to include representing the wider education sector in the HWB and ICP's work.

RESOLVED:

1. That the HWB and ICP members signed off the draft MoU including the updated Terms of Reference for the combined meeting of the HWB and ICP thereby formalising the document.

Actions/further information to be provided:

Outcome of proposal to include social housing sector on the HWB and ICP to be added to the forward plan.

Governance to be amended to include wider representation of the education sector in the HWB and ICP's work.

38/24 ENABLING STRONGER COMMUNITY SAFETY LEADERSHIP AND GOVERNANCE [Item 6]

Agenda item for: HWB

Speakers:

Sarah Grahame, Deputy Chief Constable, Surrey Police
Carl Bussey, Assistant Director - Safer Communities, SCC

Key points raised in the discussion:

1. The report recommended transferring strategic oversight for community safety from the Health and Wellbeing Board to a new Community Safety & Prevention Board (CSPB) to be established in March 2025.

2. The Chair noted the concerted effort made to ensure a strong connection was maintained between the HWB and the CSPB.
3. The Assistant Chief Constable of Surrey Police noted that the proposal was supported by the Police and Crime Commissioner, Chief Constable of Surrey Police, and the Leader of Surrey County Council.
4. The CSPB would provide strategic leadership and direction to community safety, crime, and disorder reduction across the county.
5. The inaugural meeting would focus on the Joint Strategic Needs Assessment chapter and combined data between partners.
6. Opportunities: strong strategic links to local community safety partnerships, clarity on priority areas, detailed discussions of issues.
7. The Assistant Chief Constable affirmed Surrey Police's commitment to the HWB and Surrey Heartlands ICP and ongoing collaborative efforts through the Prevention and Wider Determinants of Health Delivery Board.
8. The Police and Crime Commissioner would likely be the Chair of the CSPB.
9. Work to determine the membership of the CSPB was ongoing. An interest was expressed that organisations representing survivors of domestic abuse, and those with lived experience be included.
10. A HWB and ICP member suggested that the proposed membership of the CSPB be brought to a future meeting of the HWB and Surrey Heartlands ICP for review, which the Chair accepted.
11. A Review of all meetings that included a community safety element would be performed to avoid duplication and ensure comprehensive oversight and strategic governance.

RESOLVED:

The HWB and Surrey Heartlands ICP:

1. Agreed that responsibility for strategic oversight of community safety was removed from the HWB, with a March 2025 commencement of a dedicated Community Safety & Prevention Board.
2. As part of the above, that the HWB members supported appropriate continued interface with the HWB and Prevention & Wider Determinants of Health Delivery Board (PWDHDB), continuing to recognise the impact that community safety had on wellbeing.

Actions/further information to be provided:

Membership of the Community Safety Partnership Board be presented at a future HWB and ICP meeting.

39/24 HWB STRATEGY (HWBS) HIGHLIGHT REPORT INCLUDING HWBS INDEX UPDATE [Item 7]

Agenda item for: HWB, and Surrey Heartlands ICP

Speakers:

Mari Roberts-Wood, Managing Director, Reigate and Banstead Borough Council / Chair of Prevention and Wider Determinants of Health Delivery Board (PWDHDB)

Lucy Gate, Public Health Principal, SCC / Co-chair of Mental Health: Prevention Board

Key points raised in the discussion:

1. **Priority 1:** The Chair of the PWDHDB highlighted a partnership led by Active Surrey in Spelthorne's Stanwell North and South neighbourhood, which was in the top 10% nationally for inactivity levels. Across Surrey, more than 50% of children did not meet the Chief Medical Officer's activity guidelines.
2. The Surrey Cancer Inequalities Programme addressed knowledge gaps in prevention, screening, early intervention, access to treatment, and patient experience, focusing on unrecorded qualities priority groups. Macmillan Cancer Support had recognised Surrey's work for its national best practice.
3. Challenges: funding for the Bridge the Gap prevention service was due to end. Active Surrey was awaiting a funding decision from Government on its Club4 service.
4. **Priority 3:** The Chair of the PWDHDB noted SCC's successful bid for approximately £1 million from SGN for a fuel poverty programme to support vulnerable residents, domestic abuse victims, disabled people, and carers.
5. Opportunities: the new Surrey Against Domestic Abuse Strategy 2024-29 developed with the Domestic Abuse Surrey Expert by Experience Network, had been published. It aimed to transform the response to domestic abuse, focusing on prevention, victim and survivor support, and reduce perpetrator harm.
6. Challenge: the coordinator roles were due to end in March 2025, which risked a gap in terms of vulnerable resident support, in turn putting pressure on the Household Support Fund. Additionally, the Serious Violence Duty funding was due to end in March 2025.
7. The Chair expressed concern that the upcoming Fair Funding Review might not address service delivery costs.
8. An HWB and Surrey Heartlands ICP member highlighted an expected pressure on the Adults, Wellbeing, and Health

Partnerships directorate due to the loss of Bridge the Gap and Changing Futures funding.

9. A HWB and ICP member expressed concern about late funding decisions affecting the VCSE sector, requesting more forward planning. Another HWB and ICP member suggested the HWB and Surrey Heartlands ICP review the upcoming NHS funding policy.
10. The Chair deemed it appropriate to consider VCSE funding in the new year, once clarity on local government funding had been received.
11. **Priority 2:** The Co-Chair of the Mental Health: Prevention Board (MHPB) highlighted the Severe Mental Illness (SMI) scenario modelling and audits conducted by SCC in partnership with Surrey Heartlands ICS and the Surrey and Borders Partnership. It showed an excess mortality rate for people with SMI compared with the national average. Reducing acute physical health demands for the SMI cohort could significantly cut costs. Several high impact interventions had been identified.
12. The 20-29 age group had the highest prevalence of SMI and those in key neighbourhoods were more likely to live with SMI.
13. A work plan for 2025/26 would be developed and presented to the MHPB which would align with the Surrey One System Mental Health Plan.
14. A HWB and ICP member raised the need to ensure that the SABP understood its role in successfully delivering the plan.
15. Assurance was given that the work plan of the Children and Young People's Emotional Wellbeing and Mental Health Strategy 2022-2027 was being considered in relation to safeguarding.
16. Concerns were raised about safeguarding for the 18-24 age group as C-SPA only applied to those under 18.
17. Consideration was being given using cultural activities and creative solutions to support priority groups.
18. The Health and Wellbeing Strategy Index was highlighted as demonstrating the outcomes and impact on residents. Two new additions had been taken from the Joint Neighbourhood Survey; proportion of residents who agreed that there were places where people could meet up and socialise in their local area; and proportion of residents who agreed that there were people in their local area who could provide help if needed.

RESOLVED:

The HWB and Surrey Heartlands ICP:

1. Used the Highlight Reports to increase awareness of delivery against the HWB Strategy and recently published / upcoming JSNA chapters through their organisations.
2. Noted the increased functionality of the HWB Strategy Index.
3. Responded to the significant challenges which included the following:
 - The unmet needs highlighted in the HWB Strategy Index Scorecard results for Spelthorne, SASSE 3 Primary Care Network (PCN) and Stanwell North Key Neighbourhood.
 - Critical funding issue for Surrey prevention programmes that have been evaluated locally as effective in addressing need and reducing demand but are not resourced beyond March 2025 including Changing Futures' Bridge the Gap service.
 - Uncertain funding for several centrally funded physical activity programmes for children. Active Surrey is waiting for confirmation from central government.
 - Uncertainty about the level of Household Support Fund for Surrey in 2025/26.

40/24 SURREY SAFEGUARDING ADULTS BOARD (SSAB) ANNUAL REPORT 2023/24 AND FUTURE PLANS [Item 8]

Agenda item for: HWB, and Surrey Heartlands ICP

Speakers:

Teresa Bell, Independent Chair, SSAB

Key points raised in the discussion:

1. A HWB and ICP member emphasised the need for collaboration in effective safeguarding and the benefit of management of safeguarding risks early at the point of identification.
2. Strategic priorities were not expected to change for 2025/26, with specific focus and actions to be identified.
3. Members of the HWB and Surrey Heartlands ICP were encouraged to ensure adequate representation at the Partnership Board to contribute to the strategy.
4. A HWB and ICP member thanked the authors for highlighting unpaid carers in the report and suggested a separate conversation on their role when developing the strategy.
5. The Chair noted the need to determine which Council committees should review the report.

RESOLVED:

The HWB and Surrey Heartlands ICP:

1. Considered and noted the attached SSAB's Annual Report for 2023/24.
2. Considered how they could support SSAB's 'Journey for 2024/25'.

41/24 SURREY SAFEGUARDING CHILDREN PARTNERSHIP (SSCP) ANNUAL REPORT 2023/24 AND FUTURE PLANS [Item 9]

Agenda item for: HWB, and Surrey Heartlands ICP

Speakers:

Derek Benson, Independent Chair, SSCP
Alison Cutler, Partnership Development Manager, SSCP

Key points raised in the discussion:

1. The priorities from the previous year had been neglect, early help, and mental health and wellbeing. The priorities for 2025/26 would continue the focus on neglect and early help with added focus on safeguarding adolescents.
2. The Working Together to Safeguard Children 2023 statutory guidance would come into effect on 1 January 2025 and Surrey was well placed to meet the guidance.
3. An inspection of Surrey's Children's Single Point of Access (C-SPA) process in March 2023 recommended prioritising early intervention and increasing multi-agency partnership working.
4. A HWB and Surrey Heartlands ICP member noted improvements in multi-agency partnership working through the FAST (First Access Screening Team) process, previously reported by partners.
5. The new guidance removed the Independent Chair position for the Surrey Safeguarding Children Partnership, requiring a delegated safeguarding partner from one of the statutory partners to be Chair. The Chair position would rotate between the statutory partners.
6. The Chair, on behalf of the HWB and Surrey Heartlands ICP, thanked the outgoing independent Chair, Derek Benson, for his significant contribution over the past several years.

RESOLVED:

The HWB and Surrey Heartlands ICP:

1. Noted the SSCP Annual Report 2023/2024.
2. Noted the SSCP priorities for 2024 to 2026 (i.e. a two-year plan) - Neglect, Early Help and Safeguarding Adolescents.
3. Noted that, from 1 January 2025, the SSCP arrangements would change in line with legislation in [Working Together 2023 - Working Together to Safeguard Children - GOV.UK](#)

42/24 SURREY WIDE IMMIGRATION STRATEGY [Item 10]

Agenda item for: HWB, and Surrey Heartlands ICP

Speakers:

Ruth Hutchinson, Director of Public Health, SCC
 Bashir Fatehi, Surrey Immigration Manager, SCC
 Hannah Dirks, Strategic Lead for Strategy and Policy, SCC

Key points raised in the discussion:

1. The Draft Surrey-Wide Immigration Strategy had been informed by the; Joint Strategic Needs Assessment chapter, recently completed annual health report focusing on migrant health needs, and in-depth research on those with a lived experience.
2. The draft strategy used the term 'sanctuary seeker', used to refer to all migrants, recognising their increased vulnerability and greater service need. The term was supported by those with lived experience.
3. Some sanctuary seekers had no recourse to public funds necessitating consideration of the implications of the recently signed End Poverty Pledge.
4. The strategy had been developed in conjunction with, and supported by, those with lived experience, who endorsed the strategic objectives and priorities.
5. Common challenges raised by lived experience consultees included access to transport and financial support for it, language classes, and vocational training.
6. Those with lived experience reported positively on community integration.
7. The Strategy had four strategic directives: meeting basic needs of sanctuary seekers, economic inclusion, community and belonging, working together as a system. These were considered applicable to all sanctuary seekers.
8. Existing governance structures would be used to report on the strategy, with progress reported regularly to the HWB and Surrey Heartlands ICP, and the Surrey Chief Executives' Group.
9. Big Leaf had been consulted on the Strategy's development and they had facilitated a focus group unaccompanied asylum-seeking children and those that had entered the UK as such. Further focus groups were held with voluntary sector representatives.
10. Input was also sought from the Surrey Housing Officers Group and district and borough resettlement teams.

11. The strategy would be reported to the Surrey Chief Executives' Group on 17 January 2025. The Chair suggested that it could also be put to the Surrey Leaders' Group.
12. A HWB and Surrey Heartlands ICP member raised the absence of age assessment reference, emphasising the need to identify and support child sanctuary seekers separately from adults to maintain safeguarding. It was suggested that this was referenced within the strategy.
13. It was recognised that not all 18 priorities and 47 objectives could be delivered concurrently. They would be prioritised as short, medium, and long-term, focusing first on the greatest immediate impact, to be developed into an action plan.

RESOLVED:

The HWB and Surrey Heartlands ICP:

1. Approved the draft Surrey Wide Immigration Strategy (Appendix 1).
2. Endorsed the ongoing engagement on the draft Surrey-Wide Immigration Strategy.
3. Approved the proposed governance structure within the draft strategy, including the HWB and ICP's ongoing role in overseeing delivery against the strategic objectives.

43/24 OUR SURREY HEARTLANDS UNITED SURREY TALENT STRATEGY (UST) AND HEALTH AND SOCIAL CARE ACADEMY (HSCA) [Item 11]

Agenda item for: HWB, and Surrey Heartlands ICP

Speakers:

Sue Murphy, Chief Executive Officer, Catalyst, VCSE
 Michael Pantlin, Chief People and Digital Officer, Surrey Heartlands ICS
 John Marsh, Non-Executive Member, Surrey Heartlands ICS
 Kim Everett, Head of Programmes, Surrey Heartlands Health and Social Care Academy

Key points raised in the discussion:

1. An Innovation Fund, contributed to by Surrey County Council and Surrey Heartlands ICP, allocated £5.3 m of £6 m to 32 pioneer projects. Not all funds had been spent.
2. The 32 pioneer projects were required to demonstrate sustainability in their bids.
3. The Health and Social Care Academy project (HSCA) had so far provided over 1,250 training opportunities, enhancing knowledge connectivity between the NHS and VCSE sectors.

4. Approximately 900 people with disabilities or neurodivergence had gained work placements through the work of the HSCA, indicating its role in workforce enablement.
5. HSCA career and apprenticeship programmes were available countywide. The HSCA had started promotion through social media, aiming to target younger people.
6. The 32 pioneer projects reported quarterly against Key Performance Indicators, with some requiring nurturing, whilst others were ready for scaling.
7. Further work was needed to identify when more funding would be required for projects, though some might not need further funding.
8. A HWB and ICP member highlighted the need to support the Adult Social Care workforce, particularly that employed by the Council. It was noted that similar skill sets in other industries paid 15-20% more. A recently established accreditation for social care workers aimed to raise the professional image. Further discussions between concerned HWB and ICP members would follow.
9. A Volunteer Charter was being considered across the county.

RESOLVED:

The HWB and Surrey Heartlands ICP:

1. Noted the progress of United Surrey Talent Strategy implementation.
2. Invited the development of a business case for the long-term sustainability of the Health and Social Care Academy.

44/24 INTEGRATED CARE BOARD UPDATE: SURREY HEARTLANDS ICB AND FRIMLEY HEALTH AND CARE ICB [Item 12]

Agenda item for: HWB, and Surrey Heartlands ICP

RESOLVED:

The HWB and Surrey Heartlands ICP:

Noted the update provided on the recent activity by the Surrey Heartlands Integrated Care Board (ICB), and Frimley ICB against the Health and Wellbeing Strategy.

45/24 DATE OF THE NEXT MEETING [Item 13]

The next formal meeting was due to be held on 19 March 2025. A deep dive session would be held on 21 January 2025, and a private meeting would be held on 19 February 2025.

Meeting ended at: 12.10 pm

Chairman