

Surrey County Council's Local Committee for

WAVERLEY



**Bid for Local Committee Allocations for
Highways Localism Initiative**

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Please answer the questions below.

1. Your details

a) **Name of organisation:**

DUNSFOLD PARISH COUNCIL

Status of this organisation:

Voluntary

Charity

Local authority

Private

b) **Contact details**

Name: Celeste Lawrence

Position in organisation: Clerk to Council

Company Name: Dunsfold Parish Council

Address Line 1: Unit 3, The Orchard

Address Line 2: Chiddingfold Road

Town: Dunsfold

County: Surrey

Post code: GU8 4PB

Telephone: 01483 200980

E-mail: celeste.lawrence@btconnect.com

c) **Name of your County Councillor:** Victoria Young

2. Bid Detail

a) Please provide **details of the work** and what **area(s)** will the work take place or will the lengthsman operate in?

Roads, ditches and Commons area within the Parish boundary and cleaning road signs.

b) If different from previous section, who is the **lead contact** that will be administering the scheme? (name, position in organisation, full address, phone, email)

As above

c) Have you approached **local suppliers** for prices and an idea of how much time they will work on behalf of the local council/s or residents association? Please detail.

Yes, please see attached appendix.

d) How much **funding** are you requesting?

£8,000

ITEM 9

e) Are you looking for funding on a **matched/part or fully funded basis**? If matched or part funding, how is the remainder of the money being raised?

Fully funded basis.

f) Briefly give **details** of how you would run the **lengthsman scheme**. For example, how you might manage working across a number of areas.

The Parish Council, Commons Committee have identified a program of works as per the attached appendix. This will provide instructions to the lengthsman, who will be supervised by the Chairman of the Commons Committee who holds the necessary training and accreditation certificates. The program will be updated monthly to provide a forward work load. All work will be inspected on completion.

g) Please give some detail around **what difference doing this work will make to the community**.

Clearing the verges will enhance the state of the village and clearance of ditches will reduce the amount of flooding we experience.

*If your bid is agreed we will send a **Grant Funding Agreement** for you to complete, including providing bank account details. All payments will be made by BACS. The payment will be made following agreement from the Local Committee or Divisional Member.*

NB If your bid is successful you will need a bank account in the name of your organisation. Any queries please contact the Highways Localism Team using the e-mail address:

highwayslocalism@surreycc.gov.uk

Please return the form by e-mail to the address above and also to your local County Councillor (details for Surrey County Councillors is available [here](#)).

Surrey County Council's Local Committee for

COMMITTEE NAME

**Reporting form for Local Committee Allocations for
Highways Localism Initiative**

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Please answer the questions below, as necessary.

1. Your details

a) Name of organisation:

b) Contact details

Name:

Position in organisation:

Telephone:

E-mail:

c) Name of your County Councillor:

2. Bid Detail

a) What amount of funding provided has been spent to date?

b) Outline how this has been spent – please give details of the type of work, the quality of the service etc

c) What amount of funding is remaining to be spent?
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d) Outline how you intend to spend the remainder of the funding
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3. Only to be completed towards the end of the financial year

a) Has the **full amount of funding** provided has been spent?

Yes

No

If No – please give details why and an assurance that the money will be spent by the end of the financial year – for example because you are waiting for final invoices from contractors

b) What amount of **funding is remaining to be spent?**

c) Please give detail on **how you feel the scheme has worked** – what has the response been from residents, how did you deal with inquiries and complaints, how successful was working with the Highways Service. What **evidence** is available, such as correspondence from residents?

d) Have you attached relevant accounting information?

Yes

No

If No – when and how is this information going to be received

Please return the form by e-mail to

- highwayslocalism@surreycc.gov.uk

- **the Highways Service (*details to be confirmed*)**

- **and also to your local County Councillor (details for Surrey County Councillors is available [here](#)).**

Lengthsman Pricing Form

Company Name:

Contact Name:

Address:

Telephone:

Mobile:

Email:

VAT Number:

Insurance

For you, or a member of your company, to be eligible to become a Lengthsman you must have a minimum of £5million of Public Liability Insurance.

	Yes	No
Do you have minimum £5million Public Liability?	<input type="checkbox"/>	<input type="checkbox"/>
If not, are you willing to obtain a minimum £5 million before the 1 st April 2013?	<input type="checkbox"/>	<input type="checkbox"/>

Relevant Equipment

The Lengthsman will be expected to supply their own transport and equipment. Please provide details of relevant equipment that you currently have or will acquire for the duration of the contract, e.g. urban mowers, strimmers, chainsaw etc.

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Capacity & Hourly Rate

	1-5hrs	5-10hrs	11-15hrs	16-20hrs	20hrs+
Please indicate the number of hours that you could spend in the area over the course of a month and what your hourly rate would be	£per hr	£per hr	£per hr	£per hr	£per hr

Health & Safety

Demonstrate your understanding of Health & Safety awareness and procedures below:

Relevant Experience / Technical Ability

Please provide examples of similar contracts, working directly for a local council or residents association or group of local councils, working on the highway and dealing directly with clients and customers if any:
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Please return document by e-mail, to

Name,e-mail:.....Tel:.....Address:.....

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