

## Environment and Transport Select Committee Work Programme

### 24 April 2014

Local Transport Review	A presentation on the aims and objectives of the Local Transport Review, which covers local bus, concessionary fares, and community transport provision.	Paul Millin/Peter Wylde	Presentation
Managing Surrey's Waste: Disposing of the Traditional Approach	To inform Members of achievements to date and current progress towards key objectives/milestones in relation to waste, and to brief the Committee on the Surrey Waste Partnership.	Matthew Smyth/Helen Trew	Presentation
SCC Flood Event Response	To provide an update on the major flooding that has affected the County and to provide information on recovery work going forward.	Ian Good	Report
Surrey Energy and Sustainability Partnership	To inform the Committee of the re-establishment of the Members' group of the Surrey Energy and Sustainability Partnership and to outline the work of the partnership. The Committee is also asked to consider its representation within the partnership.	Bronwen Chinien	Report

### 12 June 2014

Item	Purpose	Contact Officer	Comments
Local Transport Review	To allow the Committee to input into proposed changes to bus services in Surrey, as discussed with the Member Reference Group.	Paul Millin/Peter Wylde	Report
Operation Horizon – 12 month review	To scrutinise the first year's performance of the Council's highways contractor Kier, including achievement of targets and objectives.	Mark Borland	Report
South East Permit Scheme/Utilities Task Group update	To monitor performance of the Council's permit scheme following implementation in November 2013, and to receive an update as to progress regarding implementation of the Utilities Task Group's recommendations.	Kevin Orledge/Matthew Jezzard	Report
Sustainable Transport	To provide the Committee with an update as to latest developments with the Council's sustainable transport policy.	Lesley Harding	Report

### 17 July 2014

Item	Purpose	Contact Officer	Comments
Annual Report of the Winter Maintenance Task Group	To scrutinise and approve the Council's Winter Maintenance Plan for 2014/15, following the recommendations of the Winter Maintenance Task Group.	Simon Mitchell/Peter Agent	Report
HGV/Freight Initiatives	To scrutinise the Council's initiatives to address issues with HGV/freight vehicles in the County, including routing, bridge strikes and emissions.	Peter Hitchings	Report
Managing Surrey's Waste: Disposing of the Traditional Approach	To scrutinise proposals for the development of a new joint waste strategy for Surrey.	Matthew Smyth/Helen Trew	Report

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### 10 September 2014

Item	Purpose	Contact Officer	Comments
Basingstoke Canal	To inform the Committee of progress regarding the asset management plan for the Basingstoke Canal.	Lisa Creaye-Griffin	Report
Gully Cleaning - update	To consider the Council's approach to gully maintenance, including prioritisation, challenges and costs.	Lucy Monie	Report

### 22 October 2014

Item	Purpose	Contact Officer	Comments
Local Transport Review	To allow the Committee to input into proposed changes to bus services in Surrey as discussed with the Member Reference Group, with particular reference to the engagement plan and events.	Paul Millin/Peter Wylde	Report
Highways Safety Defects	To review the first 12 months of the Highways Service's new approach to managing highways safety defects.	Jason Russell	Report

#### Items to be scheduled:

Aviation
Cabinet Member Priorities
CIL Transport Strategy update (autumn 2014)
Highways – Organisational Development Strategy
Major Schemes
Utilities Task Group: officer update (Jan 2015)

#### Task and Member Reference Groups:

Winter Maintenance	Stephen Cooksey (Spokesperson) David Goodwin David Harmer	To provide scrutiny and oversight of Surrey's annual Winter Maintenance policy.	The Task Group met in July 2013 to scrutinise the proposed Winter Maintenance policy for 2013/14. Its comments were incorporated into the final report, which was considered by Select Committee and approved by Cabinet in September 2013.  The Task Group will reconvene on 30 April 2014 to consider the Winter
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			Maintenance policy for 2013/14.
Countryside Management Member Reference Group	Bill Barker Mark Brett-Warburton Stephen Cooksey Pat Frost David Harmer (Spokesperson)	<p>To report to Environment &amp; Transport Select Committee with recommendations to advise the Cabinet Member on the changes required to the Surrey Wildlife Trust (SWT)/Surrey County Council (SCC) Agreement and its governance, to ensure that it is fit for purpose for the remainder of its term.</p> <p>To include:</p> <ul style="list-style-type: none"> <li>• determining the terms of the Agreement between the County Council and SWT</li> <li>• determining the powers of SCC under the Agreement</li> <li>• advising on how the agricultural portfolio should be managed</li> <li>• advising on how the forestry portfolio should be managed</li> <li>• advising on how the rest of the property portfolio should be managed</li> <li>• advising on Governance to ensure that SCC fulfils its stewardship duty (to include also the co-ordination of the activities of Surrey representatives on Boards and Management Groups related to the SWT Agreement, and the establishment of an appropriate method of reporting back to the Select Committee and its Task Group)</li> <li>• advising on the SCC makeup of the Partnership Committee and to ensure a clear remit for those Members</li> <li>• advising on the draft strategy and business plan for the SCC Estate</li> <li>• advising on the future of the Sawmill and Workshop.</li> </ul>	<p>The Group's amended terms of reference were agreed at Select Committee on 23 October 2013.</p> <p>The Group met on 3 February 2014.</p>
Customer Service Excellence Member Reference Group	John Beckett Stephen Cooksey George Johnson Richard Wilson (Spokesperson) Victoria Young	<p>To support the Highways Service's journey to achieve the Customer Service Excellence (CSE) Standard, by:</p> <ul style="list-style-type: none"> <li>• Sharing the perspective of users and the general public on customer service within Highways</li> <li>• Challenging and validating the project's objectives</li> <li>• Providing advice on how to approach wider engagement with the public and stakeholders</li> </ul>	<p>The Group's terms of reference and membership were approved by the Select Committee on 23 January 2014.</p> <p>The work of the group is currently underway and its</p>

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		<ul style="list-style-type: none"> <li>• Putting forward recommendations on the action plan</li> <li>• Acting as advocates for CSE with Member colleagues and customers</li> <li>• Providing a Member perspective on future performance criteria, the levels of service and priorities, which may include the most effective use of IT supporting systems for the benefit of both the public and the highways department.</li> <li>• Helping maintain CSE as a priority once the award has been achieved.</li> </ul>	most recent meeting took place on 25 March.
Highways for the Future Member Reference Group	Mike Bennison Nathalie Bramhall (Spokesperson) Stephen Cooksey Peter Hickman Richard Wilson	To allow Member input into the Highways Service's plans for the future long-term management of Surrey's highways, by: <ul style="list-style-type: none"> <li>• Providing a member perspective on future performance criteria, the levels of service and priorities.</li> <li>• Providing a member perspective on the alignment between maintenance and improvement of the highway. I.e. bringing together activities currently separated into 'highways' and 'transport'.</li> <li>• Providing insight and challenge to the reviews of the current delivery strategies, including Horizon, safety defects, asset management strategies etc. Also help consideration of member roles in future delivery strategies.</li> <li>• Providing insight and challenge to current contract performance, and to consideration of the extension of the Kier contract.</li> <li>• Providing insight and challenge to the development of future procurement strategies.</li> <li>• Providing a member perspective on capability issues for the 'Client' organisation.</li> </ul>	The Group's terms of reference and membership were approved by the Select Committee on 23 January 2014.
Local Transport Review Member Reference Group	Pat Frost (Spokesperson) David Goodwin Peter Hickman Michael Sydney	To assist the E&I Directorate in its Local Transport Review project, by: <ul style="list-style-type: none"> <li>• Giving officers the perspective of users and the general public on the various transport services under review</li> </ul>	The Group's terms of reference and membership were approved by the Select Committee on 23 January 2014.

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		<ul style="list-style-type: none"><li>• Advising on proposed levels of savings and the balance between savings and unavoidable impacts on users and the public</li><li>• Challenging and validating the project's Equalities Impact Assessments</li><li>• Advising on the balance of savings between different service types and areas</li><li>• Advising on how to approach wider engagement with the public and stakeholders and own the agreed plan</li><li>• Acting as advocates for the agreed plan with Member colleagues and community organisations</li><li>• Following a briefing on consultation responses, advising on the proposals to be taken before E&amp;T Select Committee and Cabinet.</li></ul>	<p>The first meeting of the Group took place on 20 March 2014. The next meeting has been scheduled for 15 May 2014.</p>
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