# MyBenefits & 'Surrey Extra'

# One year on



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Minute Item 55/14

# **MyBenefits overview**

#### **Travel and Transport**

ACE Travel insurance\*\* Cycle2work schemes\* Workplace parking discount\* Train discounts (including season ticket loans)\*\* Holiday and airport parking discounts Easit bus discount scheme Bike loan scheme\*\* Pool bikes/Car clubs and car sharing

## Advice and Support staff benefits

Money advice service Employee Assistance Programme Whistleblowing (Expolink) Fostering and adoption support SurreySave credit union

#### Family and lifestyle discounts via Surrey Extra

Childcare vouchers\* Mobile phones\* Discounted shopping cards and vouchers Spree card Discount codes and Cashback Discounted cinema tickets and theatre tokens Microsoft home office deal Discounts at local shops and attractions

#### Staff health and wellbeing

Mercer private medical insurance AXA PPP Heathcare/Benenden healthcare ACE Helping hand cancer cover Nuffield Health and Wellbeing assessments Simplyhealth healthcare cash plan\*\* Private dental insurance\*\* Eye tests -- ACE Personal accident cover Gym and Healthclub memberships

### Work and Education benefits

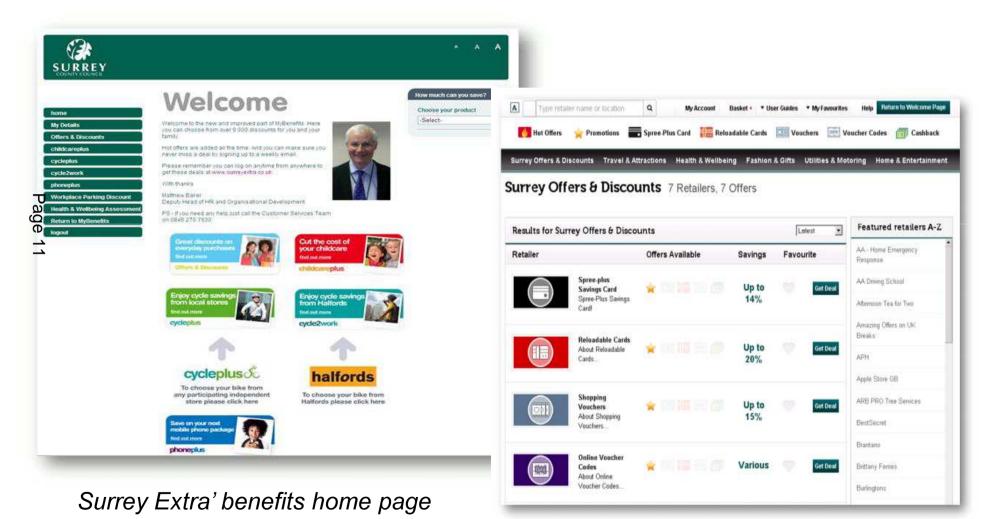
Buy and Sell annual leave\*\* Flexible working MyCareer - Training development, secondments and work experience Training and Qualification loan\* Discounted adult learning courses Give As You Earn (GAYE)\*\* Employee volunteering scheme



\* HMRC Salary sacrifice scheme \*\* deducted from net pay

### 'Surrey Extra' approach

To help employee salaries stretch further and provide choice via a wide range of voluntary benefits. The benefits are delivered through the 'Surrey Extra' scheme, which brings together salary sacrifice and employee discounts in a single portal.



Surrey Extra discounts

# Surrey Extra-Objectives

•To help recruitment and retention

- •Accessible scheme for all employees
- •To target 'lower earners' Grades S1/2 S7
- Save money on everyday shopping
- Increase enrolment in salary sacrifice products





EXCELLENCE

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## HR Excellence Awards 2014 Winner

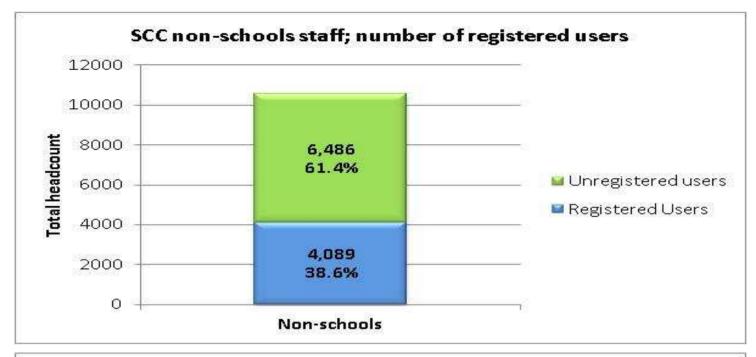
### Most Effective Rewards Strategy

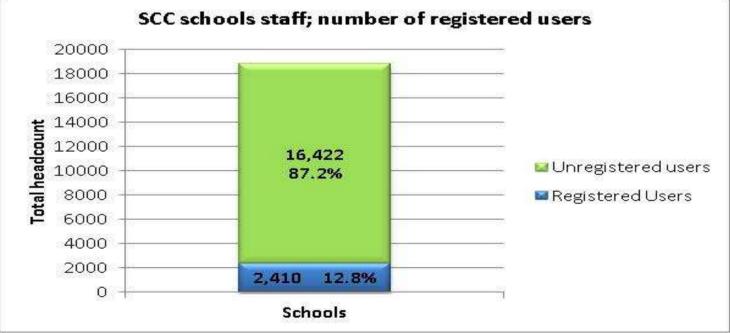


In partnership with

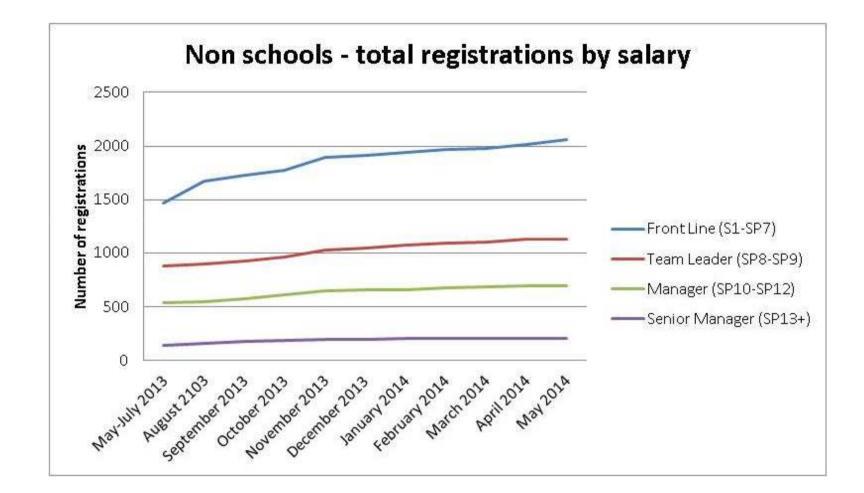




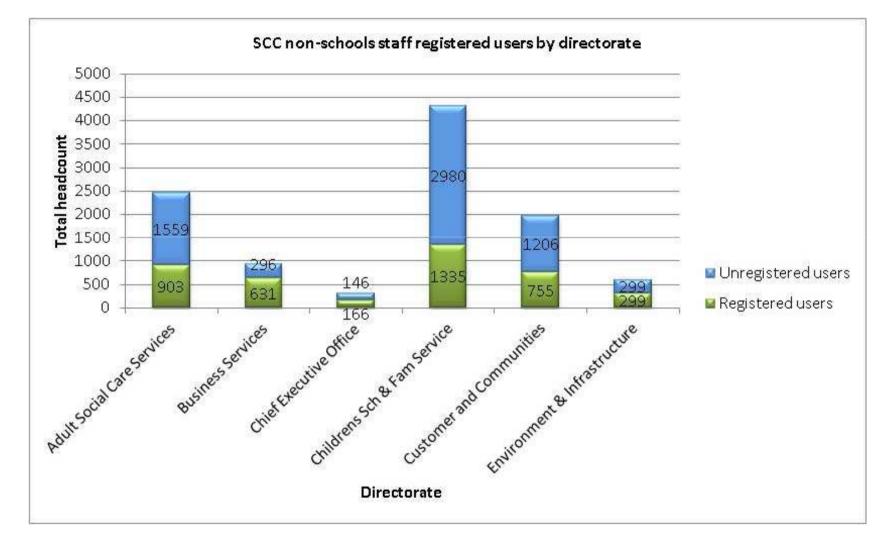




## Surrey Extra Registrations by Grade

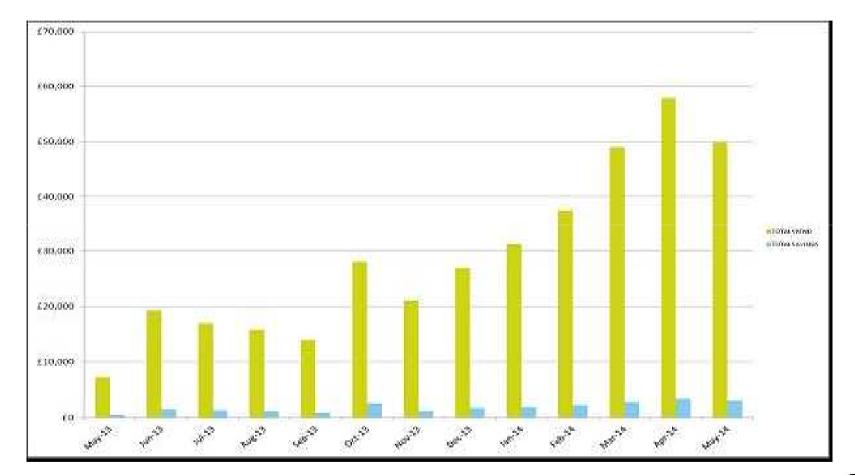


## Surrey Extra Registrations by Directorate





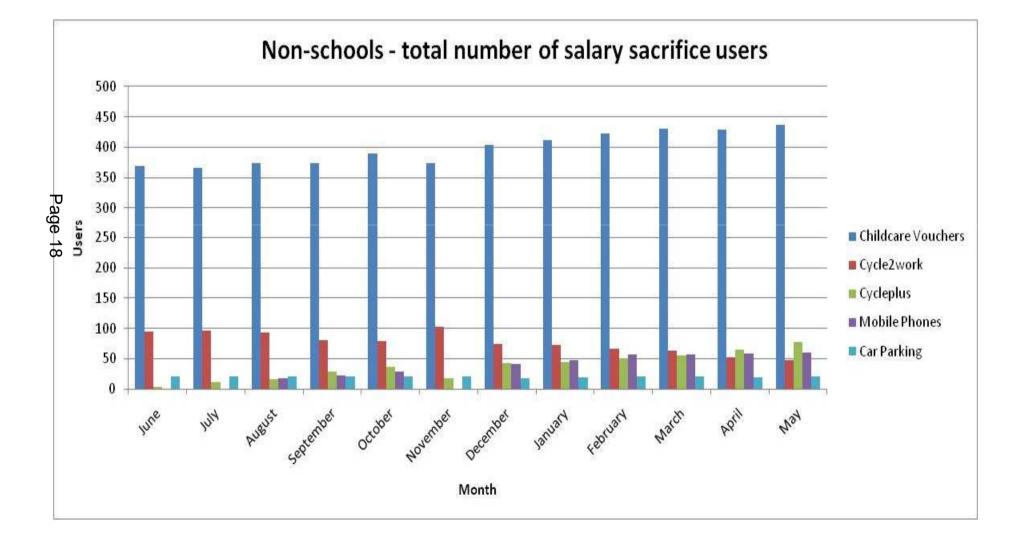
## Spend & Save through Surrey Extra





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## **Salary Sacrifice Products**



## **Salary Sacrifice Products**

- 20% increase in CCV, 1,126 current users
- 44% increase in cycle scheme, 245 current users.
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  - January 2014 launched a new training and qualification loan salary sacrifice scheme.



## **Employee Spend & Savings**

### CHILDCAREPLUS/CYCLE2WORK SCHEME SPEND YEAR 1:

•TOTAL COMBINED SPEND:	£3,222,395
<ul> <li>Total cycle to work scheme spend:</li> </ul>	£220,495
•Total childcareplus spend:	£2,342,231 (June 13-May 14)
<ul> <li>Total spend         – Surrey Extra lifestyle includes cashback:</li> </ul>	£659,669

### **EMPLOYEE SAVINGS** (cycles and childcareplus)

•TOTAL COMBINED SAVINGS:	£868,309
<ul> <li>*Surrey CC cycle to work scheme savings:</li> </ul>	£70,558
<ul> <li>*Surrey CC childcareplus savings:</li> </ul>	£749,513
<ul> <li>Surrey Extra Lifestyle savings–</li> </ul>	£48,238

### **OVER £3.2M SPEND & OVER £868K EMPLOYEE SAVINGS**



\* Assumes 32% tax & NI savings

## **Employer Savings**

•Total employer NIC savings- childcareplus: £243,592\*

•Total employer NIC savings -cycle scheme:

£22,931\*

TOTAL EMPLOYER NIC PRODUCT SAVINGS: £266,523

TOTAL EMPLOYER & EMPLOYEE SAVINGS: £1,134,832



\* Based on 10.4% NIC

### **Salary Sacrifice Lease Car Scheme**

Procurement Process Completed – June 2014

• Leasedrive appointed as provider

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• Potential Benefits : E.g Ford Mondeo 1.6 Diesel, estimated annual savings

- Employee net Tax & NI saving £654 per annum.
- Employer net NI saving £91 per annum.
- Monthly employee payments cover cost of car, insurance & insurance against risks including redundancy.
- No expenditure required by Council scheme funded via employee monthly salary sacrifice
- Potential estimate of savings to Council over 4 years, fleet 200 cars £0.68 million - £1.6 million.



### **Salary Sacrifice Lease Car Scheme**

Implementation: July – October 2014

- Implementation to include :-
  - design of on-line *MyCar* ordering website, administered by Leasedrive.
  - development of new SCC Lease Car Policy with Q&As.
  - links to SCC My Benefits *Surrey Extra* portal, SAP, Employee Services & Payroll system.
- SCC project team will include Communications, Finance, HR, Legal, Procurement and Transportation.
- Advance publicity to start in September. Initial target population circ. 10,000 staff (i.e. Surrey Pay staff, except those working in schools, plus Firefighters).
- Go-live date for orders : 1 October.



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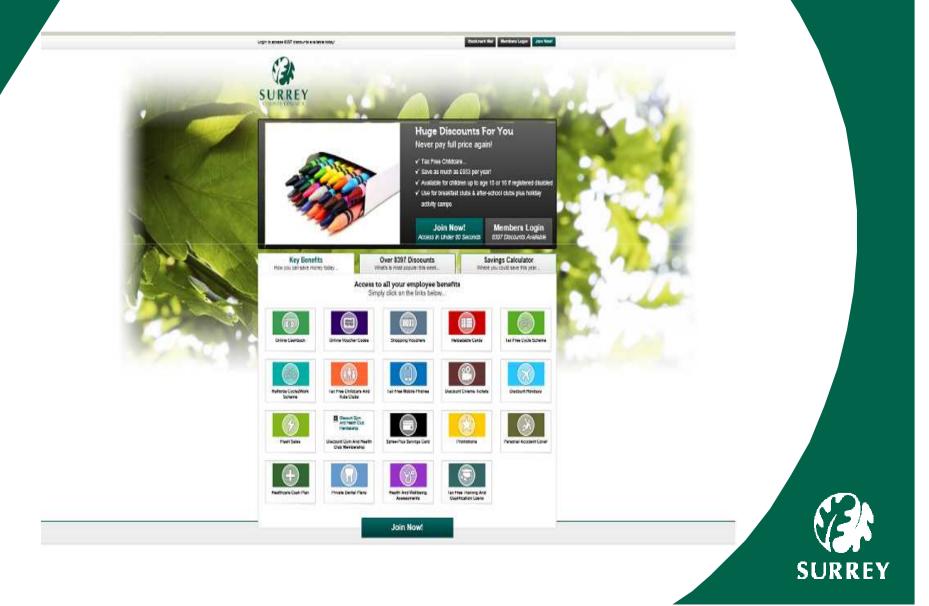




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### Website development



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## **Website Development**

### Surrey Extra upgrade in Partnership with P&MM

### The Front End: login page

- A simplified joining process under 60 seconds
- New product Channel icons which provide an image and bullet points
- · Surrey CC own product channels have been included
- Tabs providing a quick Overview of: Key Benefits/most popular discounts
- · weekly/ savings calculator breakdown
- Employee testimonials on how they have saved money through Surrey Extra
- Bookmark (add to favourites)

#### Inside the portal

- · Surrey CC branded look and feel continued through the site
- New layout of key discount category classification to ensure ease of offer location
- Category listing by offer type/redemption/most popular/highest discount / Alphabetical sort/ featured offers
- Surrey Offers and Discounts
- Product spotlights showcasing key offers for individual categories
- Hot offers and exclusive discounts (example flash sales)
- · Mot popular searches and weekly top picks
- Enhanced search facility
- Bookmark 'my favourites'
- · Reloadable card details now stored in the system



## **Direct targeting exercise**

- 8372 front line staff Grades S1/2 S3 had not registered for MyBenefits
- In partnership with P&MM undertook a communications exercise
- Key object was to drive awareness, interest and participation
- Highlighted the benefits/savings of MyBenefits & Surrey Extra scheme
- Focused on savings available on everyday shopping items
- The pack consisted of a letter, a leaflet and a branded envelope for maximum impact
- The mailing packs were sent out to home addresses on July 15 2014 in line with the summer holidays.
- The campaign will be monitored and measured to ensure further support where required

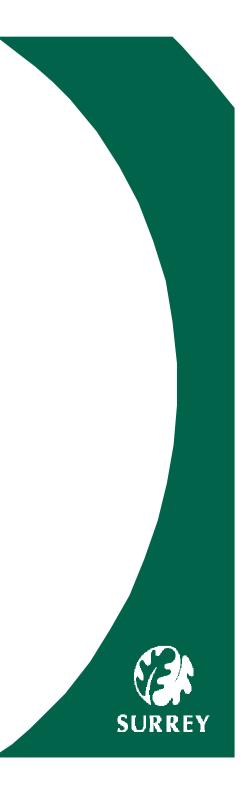


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## **Next Steps**

### • Further Website Development

- Upgrade checkout process
- Upgrade desktop site
- Develop options for local/regional offers
- Local Business Discount Scheme
- Surrey Pensioners



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