

Dear Resident,

As you may be aware the Stanwell New Road base of Riverbridge Primary School is due to close at the end of this term and relocate to the Knowle Green and Park Avenue bases from September 2014. However, I am pleased to advise you that it is the intention of Surrey County Council to retain the Stanwell New Road buildings for educational purposes and this letter is to inform you of our proposal in this regard.

Surrey County Council will publish Statutory Notices on Monday 23 June 2014 stating the council's intention to relocate part of an existing school to operate from the Stanwell New Road site. This school is the North East Surrey Secondary Short Stay School.

Forming part of Surrey's Inclusion Service, The North East Surrey Secondary Short Stay School is a pupil referral unit. The aim of the school is to work in partnership with mainstream secondary schools in North East Surrey to avoid and prevent permanent exclusions. In a recent Ofsted inspection, the school received a rating of 'Good'.

It is proposed that there will be a maximum of 35 places available at the Stanwell New Road site for secondary aged students from 11 to 16 years of age. The school will be in session between 8.45am to 2.00pm from Monday to Friday, and follows the normal Surrey school holiday timetable.

Students will normally attend the school on a part time basis, combined with either work experience placements or time at their mainstream secondary schools. Most students remain at the Short Stay School for no more than one school term, although there are a small number of students who attend for longer than this, especially at Key Stage 4 (Years 10 and 11).

During the Autumn and Spring terms of the 2014/15 academic year, it is envisaged that some renovation and internal refurbishment will take place at the Stanwell New Road site in order to make it more suitable for secondary aged pupils. Part of the Short Stay School will then relocate to the site, and will be open for pupils from Easter 2015.

The Stanwell New Road site has been proposed for this purpose as currently 51% of the Short Stay School's existing pupils are from the Spelthorne locality. As such it is anticipated that this location will mean that the majority of students are able to travel to school on foot or by public transport, so by limiting any impact on traffic. If pupils are driven to school, this is usually by a taxi service provided by Surrey County Council, shared with other pupils from the same area.

As part of the statutory four week consultation period, we would welcome your views on the proposed relocation of part of the North East Surrey Short Stay School to the Stanwell New Road site.

All responses should be directed to Surrey County Council, either by writing to: Melanie Harris, Surrey County Council, Room 326, County Hall, Kingston Upon Thames, Surrey, KT1 2DN, or via Surrey's consultation website: www.surreysays.co.uk.

Please do not send your response to, or make enquiries at Riverbridge Primary School as they will be unable to help you on this occasion. If you require more information about the day to day running of the North East Short Stay School please contact the Head teacher, Michelle Blackman by email at head@northeast.scc.surrey.sch.uk

Thank you for your interest in this matter, I look forward to receiving your views.

Yours Sincerely

Melanie Harris
School Commissioning Officer NE Surrey
Surrey County Council