

Environment and Transport Select Committee Work Programme

10 September 2014

Item	Purpose	Contact Officer	Comments
Annual Report of the Winter Maintenance Task Group	To scrutinise and approve the Council's Winter Maintenance Plan for 2014/15, following the recommendations of the Winter Maintenance Task Group.	Simon Mitchell/Peter Agent	Report
Gully Cleaning - update	To consider the Council's approach to gully maintenance, including prioritisation, challenges and costs.	Lucy Monie	Report
Local Transport Review	To allow the Committee to input into proposed changes to bus services in Surrey, as discussed with the Member Reference Group.	Paul Millin/Peter Wylde	Report
Operation Horizon – annual report	To scrutinise the annual performance of the Council's highways contractor Kier, focusing on successes, lessons learnt and action plans.	Mark Borland	Report

27 October 2014

Item	Purpose	Contact Officer	Comments
Cycling Strategy - update	To inform the Committee of progress towards implementation of the SCC Cycling Strategy, following consideration at Select Committee in November 2014.	Lesley Harding	Report
Highways Safety Defects	To review the first 12 months of the Highways Service's new approach to managing highways safety defects.	Mark Borland	Report

11 December 2014

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Basingstoke Canal	To inform the Committee of progress regarding the asset management plan for the Basingstoke Canal.	Lisa Creaye-Griffin	Report
CIL Governance Models	To seek the Committees input regarding proposed governance models for the implementation of CIL.	Paul Druce	Report

22 January 2015

Item	Purpose	Contact Officer	Comments
Revised Joint Waste Strategy	To scrutinise the final version of the joint waste strategy for Surrey, prior to approval by Cabinet	Matt Smyth	Report
Utilities Task Group: officer update	To review progress towards implementation of the Task Group's recommendations, and to consider the success to date of the SEPS permit scheme.	Matthew Jezzard	Report

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Items to be scheduled:
Aviation
CIL Transport Strategy update (autumn 2014)
Final report of the Flooding Task Group
Highways – Organisational Development Strategy
Local Transport Review – final report (April 2014)

Task and Member Reference Groups:

<p>Countryside Management Member Reference Group</p>	<p>Bill Barker Mark Brett-Warburton Stephen Cooksey Pat Frost David Harmer (Spokesperson)</p>	<p>To report to Environment & Transport Select Committee with recommendations to advise the Cabinet Member on the changes required to the Surrey Wildlife Trust (SWT)/Surrey County Council (SCC) Agreement and its governance, to ensure that it is fit for purpose for the remainder of its term.</p> <p>To include:</p> <ul style="list-style-type: none"> • determining the terms of the Agreement between the County Council and SWT • determining the powers of SCC under the Agreement • advising on how the agricultural portfolio should be managed • advising on how the forestry portfolio should be managed • advising on how the rest of the property portfolio should be managed • advising on Governance to ensure that SCC fulfils its stewardship duty (to include also the co-ordination of the activities of Surrey representatives on Boards and Management Groups related to the SWT Agreement, and the establishment of an appropriate method of reporting back to the Select Committee and its Task Group) • advising on the SCC makeup of the Partnership Committee and to ensure a clear remit for those Members • advising on the draft strategy and business plan for the SCC Estate • advising on the future of the Sawmill and Workshop. 	<p>The Group's amended terms of reference were agreed at Select Committee on 23 October 2013.</p> <p>The Group met on 3 February 2014, and will reconvene once further work has been completed on the SWT Business Plan.</p>
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<p>Customer Service Excellence Member Reference Group</p>	<p>John Beckett Stephen Cooksey George Johnson Richard Wilson (Spokesperson) Victoria Young</p>	<p>To support the Highways Service’s journey to achieve the Customer Service Excellence (CSE) Standard, by:</p> <ul style="list-style-type: none"> • Sharing the perspective of users and the general public on customer service within Highways • Challenging and validating the project’s objectives • Providing advice on how to approach wider engagement with the public and stakeholders • Putting forward recommendations on the action plan • Acting as advocates for CSE with Member colleagues and customers • Providing a Member perspective on future performance criteria, the levels of service and priorities, which may include the most effective use of IT supporting systems for the benefit of both the public and the highways department. • Helping maintain CSE as a priority once the award has been achieved. 	<p>The Group’s terms of reference and membership were approved by the Select Committee on 23 January 2014.</p> <p>The work of the group is currently underway and its next meeting will be taking place on 29 September.</p>
<p>Flooding Task Group</p>	<p>Mark Brett-Warburton Stephen Cooksey David Harmer (Spokesperson) Peter Hickman Chris Norman Denise Saliagopoulos Nick Skellett</p>	<p>To review the recent flood events that took place in Surrey and help the Council be as well prepared as possible for future instances of flooding, by addressing the following questions:</p> <ul style="list-style-type: none"> • What are the key lessons to be learnt from the County Council’s response to recent flood events? • With the benefit of hindsight, what could the County Council do better should future flood events take place? • How were local communities affected by flooding and what did they see as the key issues on the ground? • What ‘business as usual’ activities can be carried out more effectively to help prevent flooding? • What schemes for Surrey are being included as part of the River Thames Scheme, how are they being funded and do they represent the best possible protection for the County? • To monitor findings of key Section 19 reports and consider how the Council can best invest in infrastructure to mitigate against future rain and storm events. 	<p>The Group is currently meeting with partner agencies and Members that represent divisions severely affected by flooding.</p> <p>The Group’s interim recommendations were approved by Cabinet on 22 July 2014. Its final report will be completed before the end of the year.</p>

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<p>Highways for the Future Member Reference Group</p>	<p>Mike Bennison (Spokesperson) Stephen Cooksey Peter Hickman Richard Wilson</p>	<p>To allow Member input into the Highways Service's plans for the future long-term management of Surrey's highways, by:</p> <ul style="list-style-type: none"> • Providing a member perspective on future performance criteria, the levels of service and priorities. • Providing a member perspective on the alignment between maintenance and improvement of the highway. I.e. bringing together activities currently separated into 'highways' and 'transport'. • Providing insight and challenge to the reviews of the current delivery strategies, including Horizon, safety defects, asset management strategies etc. Also help consideration of member roles in future delivery strategies. • Providing insight and challenge to current contract performance, and to consideration of the extension of the Kier contract. • Providing insight and challenge to the development of future procurement strategies. • Providing a member perspective on capability issues for the 'Client' organisation. 	<p>The work of the Group is currently underway and its most recent meeting took place on 10 July 2014.</p>
<p>Local Transport Review Member Reference Group</p>	<p>Pat Frost (Spokesperson) David Goodwin Peter Hickman Michael Sydney</p>	<p>To assist the E&I Directorate in its Local Transport Review project, by:</p> <ul style="list-style-type: none"> • Giving officers the perspective of users and the general public on the various transport services under review • Advising on proposed levels of savings and the balance between savings and unavoidable impacts on users and the public • Challenging and validating the project's Equalities Impact Assessments • Advising on the balance of savings between different service types and areas • Advising on how to approach wider engagement with the public and stakeholders and own the agreed plan 	<p>The work of the Group is currently underway and its most recent meeting took place on 20 August 2014.</p>

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		<ul style="list-style-type: none"> • Acting as advocates for the agreed plan with Member colleagues and community organisations • Following a briefing on consultation responses, advising on the proposals to be taken before E&T Select Committee and Cabinet. 	
Winter Maintenance Task Group	Stephen Cooksey (Spokesperson) David Goodwin David Harmer	To provide scrutiny and oversight of Surrey's annual Winter Maintenance policy.	The Task Group met on 14 July 2014 to consider the Winter Maintenance policy for 2013/14 following consultation with Local Committees. This was then approved by the Select Committee on 17 July 2014.

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