

OFFICER REPORT TO LOCAL COMMITTEE

(GUILDFORD)

MEMBERS' LOCAL ALLOCATIONS

28 NOVEMBER 2012

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Local Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report identifies and makes recommendations on bids received for funding that have been sponsored by at least one County councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Guildford) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.
- (iii) Note the return of funding to the Members' Allocation budget from projects previously agreed, as detailed in paragraph 4.

INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Local Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Guildford) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Local Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Local Allocation funding is made to groups and organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.
- 2.2 **Snaky Lane Community Wildlife Group Sculpture (Marsha Moseley)**

Project Cost	£6,000
Amount Requested	£3,000 (Capital)
Project Description:	To create and erect a large wooden sculpture in the wildflower meadow at Snaky Lane Wildlife Area, which will serve as a commemorative feature, with local residents able (with committee approval) to attach personal plaques to commemorate lost loved ones.

- 2.3 St Nicolas' CE Infant School – to revamp the foundation stage outdoor learning area (David Goodwin)**
 Project Cost £10,000
 Amount Requested £4,000 (Revenue)
 Project description: To revamp the foundation stage outdoor learning area, including tarmac, soft play surfaces, line markings and new storage.
- 2.4 5th Guildford Scout Group – to renovate the 5th Guildford Scout hut (David Goodwin)**
 Project Cost £3,070
 Amount Requested £2,490 (Revenue)
 Project Description: To replace the main hall carpet and tables and chairs to provide a better playing and learning environment and to provide an attractive small venue for the community.
- 2.5 Seale & Sands Parish Council – to provide a seat at the war memorial (Simon Gimson)**
 Project Cost £7,200
 Amount Requested £2,200 (Revenue)
 Project Description To prepare ground works, build a retaining wall, pave the area and install a seat and litter bin.
- 2.6 The Spinney Children's Centre – Empower – Confidence & Self Esteem 4 week course (Fiona White)**
 Project Cost £1,200
 Amount Requested £1,200 (Revenue)
 Project Description To provide a 4 week course for 10-12 women of sessions to help to improve confidence and self esteem.
- 2.7 Guildford Borough Council – Westborough Fitness Trail (Fiona White)**
 Project Cost £77,000
 Amount Requested £3,000 (Revenue)
 Project Description To provide interpretation boards and waymarking posts for the fitness trail, which will provide improved and sustainable access to link communities and improved fitness for the residents.
- 2.8 The Park Barn & Westborough Community Association – Community Notice board (Fiona White)**
 Project Cost £1350

Amount Requested £840 (Revenue)/ £510 (Capital)
Project Description To install a new community notice board

2.9 G4 Residents' Association – Refurbishment of Shaftesbury Hall, Artillery Terrace (David Goodwin)

Project Cost £1,500
Amount Requested £1,300 (Revenue)
Project Description to update the hall so as to increase the lettings by installing a disabled ramp, decorating, purchasing new crockery, kitchen appliances, kitchen flooring and light fittings.

2.10 SCC Highways – Improvement of Pedestrian Refuge at Aldershot Rd Church Lane junction (Keith Witham)

Project Cost £3,000
Amount Requested £2,418(Revenue) £582 (Capital)
Project Description To improve the pedestrian refuge so improving road safety for pedestrians, particularly parents and children of Wyke School

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) has approved the following bids from the 2012/13 Local Committee budget under delegated authority since the last committee meeting.

3.2 Compton Parish Council (Simon Gimson)

Project Cost £1,000
Amount Requested £500(Revenue)
Project Description: To clear Withies pond of weeds, debris and overhanging branches

3.3 The Guildford Embroidery (Keith Witham)

Project Costs £2,415 (framing)
Amount Requested £500 (Capital)
Project Description: To contribute towards the framing of the Guildford Embroidery, a 9ft long embroidery depicting Guildford & its history

3.4 Burpham Neighbourhood Forum (Graham Ellwood)

Project Cost £1,000
Amount Requested £500 (Revenue)
Project Description To contribute towards the production and printing of the Burpham Neighbourhood Plan

3.5 Albury Parish Council (Keith Taylor)

Project Cost £5,700
Amount Requested £1,000 (Capital)

Project Description To install 3 defibrillators at strategic and obvious locations in the Parish

3.6 Tongham Community Centre (Simon Gimson)

Project Cost £1,110

Amount Requested £950

Project description To supply and install extractor fans to the two changing rooms

3.7 Fairlands, Liddington Hall & Gravetts Lane Community Association (Keith Witham)

Project Cost £4,500

Amount Requested £500 (Capital)

Project Description To contribute towards the purchase of a gang mower

3.8 Normandy Historians (Keith Witham)

Project Cost £9,500

Amount Requested £750 (Revenue)

Project Description To contribute towards the printing costs of a book on the History of Henley Park

3.9 Normandy Cricket Club (Keith Witham)

Project Cost up to £2,000

Amount Requested £1,000 (Revenue)

Project Description To bring together two ground leases guaranteeing the future of NCC until 2150.

3.10 Worplesdon PC (Keith Witham)

Project Cost £450

Amount Requested £450 (Revenue)

Project Description To install a litter bin at the junction of Liddington Hall Drive and Aldershot Rd to reduce litter.

3.11 Normandy Bowling Club (Keith Witham)

Project Cost £880

Amount Requested £880 (Capital)

Project Description To provide 4 electronic scoreboards for the club.

3.12 The Rawlins Club (Keith Witham)

Project Cost £500

Amount Requested £500 (Revenue)

Project Description to cover the cost of the transport for a day trip to Bletchley Park for a group of elderly people

3.13 SCC Highways (Keith Taylor)

Project Cost £700

Amount Requested £700 (Capital)

Project Description To provide a new planter for Chilworth Railway Station

- 3.14 North Guildford Food Bank (Fiona White)**
 Project Cost £950
 Amount Requested £950 (Revenue)
 Project Description To fund shelving, boxes, publicity costs and initial food stock
- 3.15 Normandy British Legion (Keith Witham)**
 Project Cost £538
 Amount Requested £538
 Project Description To provide a sound PA system for use by the Normandy British Legion Hall.
- 3.16 Fairlands, Liddington Hall & Gravetts Lane Community Association (Keith Witham)**
 Project Cost £695
 Amount Requested £695 (Revenue)
 Project Description To fund refreshments, prizes, music, bunting and exhibition staging for Fairlands Festival.
- 3.17 Wyke Primary School (Keith Witham)**
 Project Cost £947
 Amount Requested £947 (Revenue)
 Project description To provide blinds for the classrooms of years 2, 3 & 4.
- 3.18 Normandy Artists (Keith Witham)**
 Project Cost £540
 Amount Requested £540 (Revenue)
 Project Description To book professional artists to help improve techniques of group.
- 3.19 St Marks Church, Wyke (Keith Witham)**
 Project Cost £750
 Amount Requested £750 (Revenue)
 Project Description To provide a laptop and projector for use in church services and other teaching at the hall.
- 3.20 Ash CAB (Keith Witham)**
 Project Cost £1,000
 Amount Requested £1,000 (Revenue)
 Project Description To contribute towards back office costs for the Independent Living Adviser project
- 3.21 SATRO Kings College (Fiona White)**
 Project Cost £825
 Amount Requested £825 (Revenue)
 Project Description To fund a one day careers workshop for the full year group at Kings College, Guildford
- 3.22 SATRO St Josephs Primary School (Fiona White)**
 Project Cost £500

Amount Requested £500 (Revenue)
Project Description To fund a one day science workshop for the full year group at St Josephs Primary School, Guildford

3.23 SATRO St Bede's School (Keith Taylor)

Project Cost £500
Amount Requested £500 (Revenue)
Project Description To fund a one day SATRO workshop for the full year group at St Bede's School, Guildford

3.24 SATRO Tillingbourne Junior School (Keith Taylor)

Project Cost £500
Amount Requested £500 (Revenue)
Project Description To fund a one day SATRO workshop for the full year group at Tillingbourne Junior School, Guildford

3.25 SATRO George Abbot School (Keith Taylor)

Project Cost £825
Amount Requested £825 (Revenue)
Project Description To fund a one day gifted and talented event at George Abbot School, Guildford

3.26 SCC Highways (Fiona White)

Project Cost £1,000
Amount Requested £1,000 (Revenue)
Project Description To provide a grit bin with 4 year refill at Roundhill Way, Guildford

3.27 SCC Highways (Fiona White)

Project Cost £1,000
Amount Requested £1,000 (Revenue)
Project Description To provide a grit bin with 4 year refill at the junction of Park Barn Drive with Park Barn East, Guildford

3.28 Guildford Borough Council (Play Rangers) (Fiona White)

Project Cost £500
Amount Requested £500 (Revenue)
Project Description To provide equipment to support the development of Forest Schools provision in Westborough Woods

4. RETURN OF MEMBER ALLOCATION FUNDING

- 4.1 The funding previously approved as detailed below is to be added back into the allocation for 2012/13 of the relevant Member.
- a) Burpham Community Association VAS training £350 under budget (Graham Ellwood)

5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required. The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining are set out in the Chart in the Local Committee's financial position statement attached at Annexe 1
- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 8.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

9. CONCLUSION AND RECOMMENDATIONS

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.

9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed in the report.

10. REASONS FOR RECOMMENDATIONS

10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11. WHAT HAPPENS NEXT

11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

11.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

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