

## Environment and Transport Select Committee Work Programme

**15 December 2014**

Item	Purpose	Contact Officer	Comments
Surrey Wildlife Trust/SCC Agreement	To review and comment on the amendments to the SCC / Surrey Wildlife Trust agreement before final sign off at Cabinet.	Lisa Creaye-Griffin	Report
CIL Governance Models	To review the implementation of CIL and the governance processes	Paul Druce	Report
Highways Safety Defects	To review the first 12 months of the Highways Service's new approach to managing highways safety defects.	Mark Borland	Report
Highways & Transport MRG Report (Kier Contract Extension)	To consider the recommendation of the MRG on whether or not to extend the Council's highways maintenance contract with Kier.	Jason Russell	Report

**22 January 2015**

Item	Purpose	Contact Officer	Comments
Cycling Strategy – annual report	To scrutinise the Council's progress towards delivering the cycling strategy.	Lesley Harding	Report
Local Growth Deal	To consider funding from Local Growth deals, and the projects on which this will be spent.	Jason Russell	Report
Revised Joint Waste Strategy	To scrutinise the final version of the joint waste strategy for Surrey, prior to approval by Cabinet	Matt Smyth	Report
Utilities Task Group: officer update	To review progress towards implementation of the Task Group's recommendations, and to consider the success to date of the SEPS permit scheme.	Matthew Jezzard	Report

### Items to be scheduled:

CIL Transport Strategy update (autumn 2014)
Electric Vehicle Strategy (Spring 2015)
Kier contract update (April/May 2015)
Local Transport Review – final report (April 2015)
Rail Strategy update (Spring 2015)
Transport Infrastructure Programme (TBC)
Basingstoke Canal (March 2015)

**Task and Member Reference Groups:**

<p>Countryside Management Member Reference Group</p>	<p>Bill Barker Mark Brett-Warburton Stephen Cooksey Pat Frost David Harmer (Spokesperson)</p>	<p>To report to Environment &amp; Transport Select Committee with recommendations to advise the Cabinet Member on the changes required to the Surrey Wildlife Trust (SWT)/Surrey County Council (SCC) Agreement and its governance, to ensure that it is fit for purpose for the remainder of its term.</p> <p>To include:</p> <ul style="list-style-type: none"> <li>• determining the terms of the Agreement between the County Council and SWT</li> <li>• determining the powers of SCC under the Agreement</li> <li>• advising on how the agricultural portfolio should be managed</li> <li>• advising on how the forestry portfolio should be managed</li> <li>• advising on how the rest of the property portfolio should be managed</li> <li>• advising on Governance to ensure that SCC fulfils its stewardship duty (to include also the co-ordination of the activities of Surrey representatives on Boards and Management Groups related to the SWT Agreement, and the establishment of an appropriate method of reporting back to the Select Committee and its Task Group)</li> <li>• advising on the SCC makeup of the Partnership Committee and to ensure a clear remit for those Members</li> <li>• advising on the draft strategy and business plan for the SCC Estate</li> <li>• advising on the future of the Sawmill and Workshop.</li> </ul>	<p>The Group's amended terms of reference were agreed at Select Committee on 23 October 2013.</p> <p>The Group met on 3 February 2014, and will reconvene once further work has been completed on the SWT Business Plan.</p> <p>The MRG met on 21 November 2014 to discuss and review the revised agreement between SWT and SCC.</p>
<p>Customer Service Excellence Member Reference Group</p>	<p>John Beckett Stephen Cooksey George Johnson Richard Wilson (Spokesperson) Victoria Young</p>	<p>To support the Highways Service's journey to achieve the Customer Service Excellence (CSE) Standard, by:</p> <ul style="list-style-type: none"> <li>• Sharing the perspective of users and the general public on customer service within Highways</li> <li>• Challenging and validating the project's objectives</li> </ul>	<p>The work of the Group is currently underway and its most recent meeting took place on 29 September.</p> <p>The next meeting of the Group will take place on 21</p>

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		<ul style="list-style-type: none"> <li>• Providing advice on how to approach wider engagement with the public and stakeholders</li> <li>• Putting forward recommendations on the action plan</li> <li>• Acting as advocates for CSE with Member colleagues and customers</li> <li>• Providing a Member perspective on future performance criteria, the levels of service and priorities, which may include the most effective use of IT supporting systems for the benefit of both the public and the highways department.</li> <li>• Helping maintain CSE as a priority once the award has been achieved.</li> </ul>	November 2014.
Finance Sub-Group	<p>Mike Bennison                  Stephen Cooksey                  David Harmer                  (Spokesperson)                  George Johnson                  Michael Sydney                  Richard Wilson</p>	<p>To carry out robust scrutiny of major budgets, performance and costs of the services within the remit of the Environment &amp; Transport Select Committee, and review existing and potential options for budget savings and performance improvement including testing of the evidence base for these options. Specifically:</p> <ul style="list-style-type: none"> <li>• To work with E&amp;I Directorate management and Finance officers to develop a good understanding of the budgets within the committee's remit and identify any further information which might be required.</li> <li>• To carry out scrutiny of revenue spend of Environment &amp; Infrastructure for the Medium Term Financial Plan (including fees and charges) period 2015/16 to 2018/19, with a broad focus on highways and environment issues.</li> <li>• To test the evidence base for existing and potential options for reducing costs of service delivery, generating income and improving performance.</li> <li>• To suggest additional areas for achieving significant savings based on views of individual members of the finance sub group</li> <li>• To lead the discussion when the issues are discussed by the full Committee at a workshop session, ensuring that other Members have a good understanding and can make informed decisions.</li> </ul>	The Group have met on four occasions between October and November 2014.

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<p>Flooding Task Group</p>	<p>Mark Brett-Warburton                  Stephen Cooksey                  David Harmer                  (Spokesperson)                  Peter Hickman                  Chris Norman                  Denise Saliagopoulos                  Nick Skellett</p>	<p>To review the recent flood events that took place in Surrey and help the Council be as well prepared as possible for future instances of flooding, by addressing the following questions:</p> <ul style="list-style-type: none"> <li>• What are the key lessons to be learnt from the County Council's response to recent flood events?</li> <li>• With the benefit of hindsight, what could the County Council do better should future flood events take place?</li> <li>• How were local communities affected by flooding and what did they see as the key issues on the ground?</li> <li>• What 'business as usual' activities can be carried out more effectively to help prevent flooding?</li> <li>• What schemes for Surrey are being included as part of the River Thames Scheme, how are they being funded and do they represent the best possible protection for the County?</li> <li>• To monitor findings of key Section 19 reports and consider how the Council can best invest in infrastructure to mitigate against future rain and storm events.</li> </ul>	<p>The Group has concluded its investigation and will be submitting its final report to the Select Committee meeting on 27 October.</p> <p>The report from the Select Committee was submitted to Cabinet on 25 November.</p>
<p>Highways for the Future                  Member Reference Group</p>	<p>Mike Bennison                  (Spokesperson)                  Stephen Cooksey                  Peter Hickman                  Richard Wilson</p>	<p>To allow Member input into the Highways Service's plans for the future long-term management of Surrey's highways, by:</p> <ul style="list-style-type: none"> <li>• Providing a member perspective on future performance criteria, the levels of service and priorities.</li> <li>• Providing a member perspective on the alignment between maintenance and improvement of the highway. I.e. bringing together activities currently separated into 'highways' and 'transport'.</li> <li>• Providing insight and challenge to the reviews of the current delivery strategies, including Horizon, safety defects, asset management strategies etc. Also help consideration of member roles in future delivery strategies.</li> <li>• Providing insight and challenge to current contract performance, and to consideration of the extension of the Kier contract.</li> </ul>	<p>The work of the Group is currently underway and it is meeting on a regular basis.</p>

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		<ul style="list-style-type: none"> <li>• Providing insight and challenge to the development of future procurement strategies.</li> <li>• Providing a member perspective on capability issues for the 'Client' organisation.</li> </ul>	
Local Transport Review Member Reference Group	Pat Frost (Spokesperson) David Goodwin Peter Hickman Michael Sydney	To assist the E&I Directorate in its Local Transport Review project, by: <ul style="list-style-type: none"> <li>• Giving officers the perspective of users and the general public on the various transport services under review</li> <li>• Advising on proposed levels of savings and the balance between savings and unavoidable impacts on users and the public</li> <li>• Challenging and validating the project's Equalities Impact Assessments</li> <li>• Advising on the balance of savings between different service types and areas</li> <li>• Advising on how to approach wider engagement with the public and stakeholders and own the agreed plan</li> <li>• Acting as advocates for the agreed plan with Member colleagues and community organisations</li> <li>• Following a briefing on consultation responses, advising on the proposals to be taken before E&amp;T Select Committee and Cabinet.</li> </ul>	The work of the Group is currently underway and its most recent meeting took place on 17 October 2014.  The next meeting of the Group will take place in February 2015.
Winter Maintenance Task Group	Stephen Cooksey (Spokesperson) David Goodwin David Harmer	To provide scrutiny and oversight of Surrey's annual Winter Maintenance policy.	The Task Group met on 14 July 2014 to consider the Winter Maintenance policy for 2013/14 following consultation with Local Committees. This was then approved by the Select Committee on 17 July 2014.

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