

Deputy Police & Crime Commissioner for Surrey
Summary of Terms and Conditions of Appointment

Under Section 18(10) of the Police Reform and Social Responsibility Act 2011 (the Act), the Deputy Police & Crime Commissioner (DPCC) is a member of the Commissioner's staff.

The Deputy PCC will be employed by the Commissioner and be subject to a contract of employment which will generally reflect the terms and conditions applying to the Commissioner's staff.

The main terms and conditions of employment are:

1. The Deputy PCC will be required as a condition of employment to make a declaration of eligibility that the appointment is held subject to the requirements of the Act and is not subject to a relevant disqualification.
2. Expenses – travelling and subsistence expenses will be paid at the rates applicable to the Commissioner's staff. Expenses will be disclosed quarterly under the Elected Local Policing Bodies (Specific Information) Order 2012 in accordance with the Home Secretary's determination.
3. Hours of Work and Salary – 36 hours per week for which the Deputy PCC will be paid a salary of £50,000 per annum. No overtime will be paid. Salary reviews will be in line with those made to the Commissioner's salary which is set by the Home Secretary.
4. Holiday entitlement – 180 hours annual leave pro rata plus public and bank holidays.
5. Sickness absence – as per the Surrey Police policy
6. Pension – entitlement to join the Local Government Pension Scheme
7. Termination – Two months' notice is required by either party to terminate the contract of employment. The appointment will end if the appointee becomes disqualified under the Act. The appointment may be terminated at any time by the Commissioner and will terminate in any event upon the Commissioner ceasing to hold office for any reason, including reaching the end of the term of office under which the appointment is made.
8. Conduct – any Commissioner Code of Conduct will apply and in addition, the Deputy PCC will be subject to the complaints process under the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012.
9. Performance review and appraisal – the Commissioner will conduct regular performance review and appraisal.
10. The Deputy PCC will be subject to the Official Secrets Act.

This page is intentionally left blank