

Annex 1- Timeline for Revised Agreement

Key Milestones

E&T Select Committee Member Reference Group Meeting	30.03.15	30.03.2015	Countryside to: E&T Select Cttee Member Reference Group
Receive: Comments from E&T Select Committee Reference Group	03.04.15	By 8 th April 2015	E&T Select Cttee Member Reference Group to: Countryside
Draft: E&T Select Committee Report: Briefing / Proposals Outline	10.04.15		Countryside to: Member Services
E&T Select Committee: Chairman's Pre-Meeting	02.04.15		Countryside to: Chairman's Pre-Meeting
Head of Procurement meeting on Cabinet Report	13.04.15		
E&T Select Committee Meeting	23.04.15		Countryside to: E&T Select Committee
Issue: Update to Briefing / Proposals Outline	24.04.15		Countryside to: SWT
Draft: Cabinet Report contributions/ officer commentaries	01.05.15		ALL: Countryside
Submit: Final Draft Cabinet Paper /Select Committee comments	05.05.15		Countryside: Member Services
Cabinet Approval	Cabinet 26.05.15		Countryside: Cabinet
Complete: Contract variation / Lease formalities	April 2016		Countryside, Finance, Procurement, Property, Legal: SWT

Area of Agreement	By When	Comments	By Who
Property			
Supplemental Lease	Legal Instructed Easter 2015		Property
<ul style="list-style-type: none"> property to be included and why 		In report to ETSC April 2015 and Cabinet May 2015	SCC
<ul style="list-style-type: none"> clause for surrender and recovery of property already included in original leases 		In report to ETSC April 2015 and Cabinet May 2015	SCC
Property Management Plan	March 2015	In report to ETSC April 2015 and Cabinet May 2015	SWT
<ul style="list-style-type: none"> Plan 		drafted	SWT

• AMP		updated	SWT
• RMP		Need updated version	SWT
Update of Stock Condition Survey	May/June 2015		SWT
Roads Tracks and Bridges		Require a formal inspection of bridges	SCC
Woodland Policy	April 2015	In report to ETSC April 2015 and Cabinet May 2015	SWT
Strategic Woodland Management Plan	Dec 2015		SWT
Financial Formula	Interim April 2015 finalise for April 2016	In report to ETSC April 2015 and Cabinet May 2015	SCC
Commercial plans	April 2016		SWT/SCC
Sawmill Business Plan	June 2015	Market testing of options for the Sawmill	SCC/SWT
Governance	April 2015	ToR for Partnership and reporting structure	Done
Service Deliver Specification	April 2015	Latest version ready and been through ETSC and Cabinet Dec 2014	Done
KPIs updated	April 2015	Latest version ready and been through ETSC and Cabinet Dec 2014	Done
Update Business Plan for Countryside Estate	April 2016	Following confirmation of revised Financial formula	

Complete Review of wording of Agreement	April 2016 (tbc)		
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