

APPENDIX 5

Form to call in a decision – please complete all fields marked *

If you require any assistance, please contact Democratic Services on 020 8541 9122.

Your Details

First Name *

Surname *

Decision-making body *

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Cabinet | <input type="checkbox"/> Runnymede |
| <input type="checkbox"/> Elmbridge | <input type="checkbox"/> Spelthorne |
| <input type="checkbox"/> Epsom & Ewell | <input type="checkbox"/> Surrey Heath |
| <input type="checkbox"/> Guildford | <input type="checkbox"/> Tandridge |
| <input type="checkbox"/> Mole Valley | <input type="checkbox"/> Waverley |
| <input type="checkbox"/> Reigate | <input type="checkbox"/> Woking |

Decision taken *

Date decision taken *

Reason(s) for calling in the decision

1. That the information considered by the Cabinet in agreeing that all conditions had been met was incomplete because it had not been the subject of scrutiny by the Environment and Transport Committee where members could test its validity;
2. To enable, through Members, residents views to be considered following the publication of the business case and financial plan with regard to Value for Money, Affordability and it being the Lowest Cost Option.

Desired outcome

Identified evidence

Desired Witnesses

Member calling in decision

1. Member *	Stephen Cooksey
Date of call-in	5 th May 2015
2. Member	David Goodwin
3. Member	George Johnson & Nikki Barton

Committee responsible for examining this decision

- | | |
|--|---|
| <input type="checkbox"/> Cabinet | <input type="checkbox"/> Communities |
| <input type="checkbox"/> Council Overview & Scrutiny | <input type="checkbox"/> Education |
| <input type="checkbox"/> Adult Social Care | <input type="checkbox"/> <u>Environment & Transport</u> |
| <input type="checkbox"/> Children & Families | <input type="checkbox"/> Health Scrutiny |

Call-in by Select Committee

Select Committees have the power to call in decisions made, but not yet implemented, by the Cabinet and/or local committees if they feel that the decision is inappropriate. Implementation will be delayed while the Select Committee meets.

A decision can be 'called in' for scrutiny by the Chairman or Vice-Chairman of the relevant Committee or by any three or more Committee members from more than one political party. A decision must be 'called in' within five days of publication of the decision by the Cabinet and/or local committees (decisions must be published within three working days of the Cabinet and/or local committee meeting). The Chairman of the Select Committee must then call a meeting of the Committee within another ten working days.

The Select Committee can interview the Cabinet Member and/or Council officers and make recommendations to the decision-maker suggesting improvements to the decision.

Issues to consider when deciding whether to call in a decision:

- Has the Cabinet adequately taken account of the appropriate Select Committee's views?
- Can the query be satisfied without a call-in?
- Is call-in constitutionally possible (e.g. Is the issue a Cabinet decision)?
- Can you build the case for a call-in? You will need to work with the Scrutiny Officer for the Committee to identify evidence and plan an approach.

Call-in of Local Committee decisions by Cabinet

The Cabinet can call in decisions made by a local committee that have a significant policy or budgetary implication. The Leader, Deputy Leader or any three or more members of the Cabinet may call in a decision within five days of its publication by the local committee. The call-in will be discussed at the next appropriate meeting of the Cabinet (in discussion with the local committee chairman) with no action being taken on the decision in the meantime. The local committee chairman may attend the Cabinet meeting and speak on the item. The Cabinet may choose to accept, reject or amend the decision of the local committee.

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