

## SURREY COUNTY COUNCIL

## LOCAL COMMITTEE (WAVERLEY)

DATE: 26 JUNE 2015

LEAD OFFICER: DAVID NORTH

SUBJECT: LOCAL COMMITTEE TASK GROUPS AND EXTERNAL APPOINTMENT

DIVISION: ALL DIVISIONS IN WAVERLEY

**SUMMARY OF ISSUE:**

During the year 2014-2015 the Committee confirmed the establishment of a number of task groups to advise on specific issues and is now invited to review these and establish groups for the current year. The Committee is also invited to nominate a member to act as Champion for the County Council's Family Friends and Community initiative.

**RECOMMENDATIONS:****The Local Committee (Waverley) is asked to agree:**

- (i) That the Local Transport Plan (LTP) Task Group should continue for the Council year 2015-2016 reporting to this Committee.
- (ii) That the following Local Task Groups should continue for the Council year 2015-2016 reporting to the LTP Task Group on transportation funding priorities and directly to the Committee on other matters:
  - Farnham
  - Godalming, Milford and Witley
  - Haslemere and Western Villages
  - Cranleigh and Eastern Villages
- (iii) That the Terms of Reference set out at **Annex 1** for the Task Groups established in (i) and (ii) should be confirmed.
- (iv) That the Youth Services Task Group should continue for the year 2015-2016, reporting to the Committee and subject to the Terms of Reference set out in **Annex 3**.
- (v) To determine the membership and chairmanship of the task groups for the Council year 2015-2016 and to agree that representation from relevant partner agencies should be sought.
- (vi) To appoint a member of the Committee to be Champion for the County Council's Family Friends and Communities initiative for the Council year 2015-16.

<b>REASONS FOR RECOMMENDATIONS:</b>
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The task groups support the Local Committee in carrying out specific aspects of its work. The role of Family, Friends and Communities Champion would assist the Committee in understanding the work of Adult Social Care and multi-agency activity to promote well-being in Waverley.
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<b>1. INTRODUCTION AND BACKGROUND:</b>
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- 1.1 At its meeting on 20 June 2014 the Local Committee established the following task groups for the year 2014-15:
- Local Transport Plan (LTP) Task Group
  - Farnham Local Task Group
  - Godalming, Milford and Witley Local Task Group
  - Haslemere and Western Villages Local Task Group
  - Cranleigh and Eastern Villages Local Task Group
  - Youth Services Task Group
- 1.2 At its meeting on 26 September 2014 the Committee appointed a Local Cycling Plan Task Group to develop a cycling plan for Waverley. The composition and terms of reference of this group do not form part of this report.

<b>2. ANALYSIS:</b>
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- 2.1 The LTP and local task groups met during the past year and provided members and other local representative bodies with the opportunity to be actively involved with transport issues and developing solutions in accordance with the Local Transport Plan (LTP) objectives.
- 2.2 The locally-based task groups are felt to have been effective in engaging a wider range of partners in the development and prioritisation of transportation schemes.
- 2.3 The Terms of Reference of the LTP and local task groups are set out in **Annex 1**.
- 2.4 Details of the suggested membership of task groups and representation from partner councils, based on the precedent of previous years, are set out in **Annex 2**. The Committee is asked to agree the membership of the LTP Task Group, the chairmanship of this and the four local groups and the basis on which representation from partner councils should be sought.
- 2.5 At its meeting on 20 June 2014 the Committee also established a Youth Services Task Group to advise the full Committee on the appointment of contractors to deliver preventative youth work in Waverley and on the priorities to be addressed. The Committee has additionally valued the group's advice on matters relating to young people. The Committee is invited to agree the group's Terms of Reference (**Annex 3**), confirm the continuation of the group

and to appoint two County and two Borough Councillors to serve for the year 2015-15.

- 2.6 Families, Friends and Communities is intended to help people to live and age well in Surrey by exploring and maximising their skills, community connections and potential. It aims to engage the whole community to help people of all ages improve their wellbeing and be more involved in their communities, so that we prevent, reduce or delay future problems. The role of the Champion would include keeping up to date with local work and progress and on local needs, acting as a link to the Local Committee members and keeping in touch with relevant officers. At its meeting on 20 March 2015 the Committee resolved to give further consideration to this appointment.

### **3. OPTIONS:**

- 3.1 The Committee can confirm the task groups (and corresponding terms of reference) set out within the report, consider new task groups, or not have any task groups. If a task group is established provisional terms of reference should be agreed.
- 3.2 The Committee can either appoint a Family, Friends and Communities Champion or decide to

### **4. CONSULTATIONS:**

- 4.1 Task Groups have been proposed in response to requests from members in relation to the workload of the Committee for the 2014/15 year.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 There are no specific financial implications that arise from the recommendations in the report. Work to support the recommendations will be undertaken within current resources. However, the task groups play a major role in recommending priorities for allocation of the Committee's budgets.

### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 The task groups are intended to involve a wider range of local representatives in developing the Committee's priorities and to support the Committee in meeting its responsibilities.

### **7. LOCALISM:**

- 7.1 Task groups are specifically established to ensure that local perspectives are taken into account in making decisions.

### **8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report

Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

## **9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 There are no significant changes to the types of the task groups being proposed to that agreed by the Committee in 2014 as the task groups have operated effectively to support the Committee.
- 9.2 The task groups support the Local Committee in carrying out specific aspects of its work.
- 9.3 The Two National Parks project provides an opportunity for Surrey County Council to influence the project and include Haslemere as a gateway to the South Downs National Park. The inclusion of a nominated member as champion will assist the County Council's influence and commitment to this project.

## **10. WHAT HAPPENS NEXT:**

- 10.1 Officers will take the necessary actions to comply with the Committee's decisions.

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### **Contact Officer:**

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### **Consulted:**

Local Committee members, Area Highways Manager, Parking Strategy and Implementation Manager

### **Annexes:**

**Annex 1: LTP and local task groups – Terms of Reference**  
**Annex 2: Task groups: proposed membership**  
**Annex 3: Youth Services Task Group – Terms of Reference**

**Sources/background papers: None**

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