

## SURREY COUNTY COUNCIL

## LOCAL COMMITTEE (WAVERLEY)

DATE: 25 SEPTEMBER 2015

LEAD OFFICER: DAVID NORTH  
COMMUNITY PARTNERSHIP & COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE FORWARD PROGRAMME 2015-16

DIVISION: ALL DIVISIONS IN WAVERLEY

**SUMMARY OF ISSUE:**

The report sets out the Forward Programme of reports for the Local Committee for 2015/16 and invites discussion on arrangements for formal meetings in the municipal year 2016/17.

**RECOMMENDATIONS:****The Local Committee (Waverley) is asked to:**

- (i) Note the Forward Programme for 2015/16, as outlined in **Annex 1**, indicating any further suggested items for inclusion.
- (ii) Agree arrangements for its formal meetings in the municipal year 2016/17.

**REASONS FOR RECOMMENDATIONS:**

Members are asked to consider arrangements for its future activities so that officers can publicise the meetings and prepare the necessary reports.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 The Forward Programme of the Local Committee is revised at each Committee meeting. Members are requested to propose any additional items for inclusion on the programme.
- 1.2 Members are asked to consider and agree the date and time of meetings in the municipal year 2016/17 so that officers can put the necessary arrangements in place.

**2. ANALYSIS:**

- 2.1 Officers are required to investigate and consult with the appropriate services, partners or other agencies on the purpose, content and timing of future reports. As these negotiations are concluded then items are added to the programme. Changing circumstances and requests throughout the year mean that the programme must retain some flexibility.

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- 2.2 The committee has for many years held its formal public meetings on Friday afternoons in a variety of communities throughout Waverley. If the current pattern of meetings is continued into the next municipal year (2016/17), these would take place on the following afternoons:

**24 June 2016    23 September 2016    16 December 2016    10 March 2017**

However, the committee may wish to review its approach and members are invited to consider the time and day at which formal meetings are held in 2016/17 and ask officers to take forward arrangements in line with their decision.

### **3. OPTIONS:**

- 3.1 It is prudent and practical for the Local Committee to produce and maintain a business forward plan.
- 3.2 The committee is asked to consider whether to retain the existing arrangements for meetings in 2016/17 or to adopt a different approach.

### **4. CONSULTATIONS:**

- 4.1 Local Committee members are consulted.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 None

### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 No specific implications.

### **7. LOCALISM:**

- 7.1 The Local Committee seeks to ensure that local perspectives are captured in its activities.

### **8. OTHER IMPLICATIONS:**

- 8.1 None.

### **9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 The committee is asked to agree the Forward Programme and schedule of meetings for 2015/16 and consider arrangements for formal meetings in the municipal year 2016/17.

**10. WHAT HAPPENS NEXT:**

10.1 Officers will progress any member request and schedule reports for future meetings

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**Contact Officer:**

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**Consulted:**

Local Committee members and relevant officers

**Annexes:**

**Annex 1: Forward Programme 2015-16**

**Sources/background papers:** None

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