

SURREY COUNTY COUNCIL**LOCAL COMMITTEE**

DATE: 18 MARCH 2016

LEAD OFFICER: DAVID NORTH – COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE FORWARD PROGRAMME

DIVISION: ALL DIVISIONS IN WAVERLEY

SUMMARY OF ISSUE:

The report sets out the Forward Programme of reports for the Local Committee for formal meetings in the municipal year 2016/17.

RECOMMENDATIONS:**The Local Committee is asked to:**

- (i) Note the Forward Programme for 2016/17, as outlined in **Annex 1**, indicating any further suggested items for inclusion.

REASONS FOR RECOMMENDATIONS:

Members are asked to consider arrangements for its future activities so that officers can publicise the meetings and prepare the necessary reports.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Forward Programme of the local committee is revised at each committee meeting. Members are requested to propose any additional items for inclusion on the programme.
- 1.2 Members are asked to note the date and time of meetings in the municipal year 2016/17.

2. ANALYSIS

- 2.1 Officers are required to investigate and consult with the appropriate services, partners or other agencies on the purpose, content and timing of future reports. As these negotiations are concluded then items are added to the programme. Changing circumstances and requests throughout the year mean that the programme must retain some flexibility.

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- 2.2 Members are reminded that the committee has agreed to hold meetings at 10.00am on Friday on a trial basis in the municipal year 2016/17, reviewing arrangements after six months.

3. OPTIONS

- 3.1 It is prudent and practical for the Local Committee to produce and maintain a forward plan.

4. CONSULTATIONS

- 4.1 Members are consulted.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 None.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 No specific implications.

7. LOCALISM:

- 7.1 The Local Committee seeks to ensure that local perspectives are captured in its activities.

8. OTHER IMPLICATIONS

- 8.1 None

9. CONCLUSION AND RECOMMENDATIONS

- 9.1 The committee is asked to agree the Forward Programme and suggest any further topics for inclusion.

10. WHAT HAPPENS NEXT

- 10.1 Officers will progress any member requests and schedule reports for future meetings.

Contact Officer:

David North (Community Partnership and Committee Officer)
d.north@surreycc.gov.uk / 01483 517530

Consulted:

Local Committee members and relevant officers

Annexes:

Annex 1: Forward Programme 2016-17

Sources/background papers: None