

**MINUTES** of the meeting of the **ORBIS JOINT COMMITTEE** held at 1.00 pm on 19 February 2016 at County Hall, Kingston upon Thames, KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on 22 April 2016.

**Elected Members:**

- \* Ms Denise Le Gal
- \* Councillor David Elkin
- \* Councillor Les Hamilton (non-voting)

**Officers in attendance**

**East Sussex County Council**

Kevin Foster, Chief Operating Officer  
Leatham Green, Programme Manager

**Surrey County Council**

Ann Charlton, Director of Legal, Democratic and Cultural Services  
Sheila Little, Director of Finance  
John Stebbings, Chief Property Officer  
Adrian Stockbridge, Orbis Programme Manager  
Andy Baird, Regulatory Committee Manager  
Rianna Hanford, Committee Assistant

**Brighton and Hove City Council**

Sue Moorman, Head of Human Resources and Organisational Development  
Nigel Manvell, Interim Head of Finance

**15/16 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Marion Kelley.

**16/16 MINUTES OF THE PREVIOUS MEETING [Item 2]**

The Chairman noted that the minutes included a paragraph which was repeated, apart from this amendment the minutes were agreed as an accurate record of the meeting.

**17/16 DECLARATIONS OF INTEREST [Item 3]**

None were received.

**18/16 PROCEDURAL MATTERS [Item 4]**

**a MEMBERS' QUESTIONS [Item 4a]**

None were received.

**b PUBLIC QUESTIONS [Item 4b]**

None were received.

## **19/16 ORBIS PROGRESS UPDATE [Item 5]**

### **Key points raised during the discussion:**

1. The Chief Property Officer introduced the report informing the Committee that there were four key areas to the programme highlighted in the report. Members were told that it was coming up to the first anniversary of Orbis and that levels of efficiencies were currently being reviewed through feedback from strategic customers.
2. A question was raised on what work would be implemented following the completion of the business plan; officers commented that after this was completed, the programme board would focus on how the Orbis arrangements affect business as usual (BAU).
3. The Committee was informed that the views of employees had been collated from the staff survey and each service would produce an action plan to reflect these results. It was added that staff felt there was a slight gap when moving from phase one to two in the Orbis programme. Most of the feedback received from staff had, however been positive, including feedback relating to efforts made to mitigate the impact of moving staff to different locations as part of the Orbis programme. The Committee was further informed that plans were being progressed to hold a staff event which would provide more feedback on how Orbis employees felt about the first year of the programme.
4. It was noted that the next area of focus would be management development, capacity among senior officers had been reduced by 50% and maintaining service delivery was essential.
5. Officers updated the Committee on the launch of the EPIC people programme, a highly successful self nominating event had been hosted as part of the programme and was designed to encourage innovation, positivity and forward thinking among Orbis staff. A total of 20 staff members took part in the event which required participants to develop and communicate new ideas in a pressurised environment. The winner of the event was given the opportunity to present their idea to the Orbis Senior Leadership Team and also received coaching to develop their skills further.

### **Actions/further information to be provided:**

- **Provide confirmation on the number of staff who had their terms and conditions transferred (TUPE'd) to Surrey County Council between January and April 2014.**

### **RESOLVED:**

That the Joint Committee noted the detail and content within the sections outlined in the report.

## **20/16 FORMALISING AND EXPANDING THE ORBIS PARTNERSHIP [Item 6]**

### **Key points raised during the discussion:**

1. The Chief Operating Officer for East Sussex County Council (ESCC) introduced the report and informed the Committee that the agreement would be formally signed following the conclusion of the Orbis Joint Committee meeting.

**Resolved:**

It was agreed that;

- i. the Joint Committee noted and considered the content of the IAA between ESCC and SCC before the document is sealed by the Councils.
- ii. the Committee recognised that a process of due diligence is currently being undertaken for BHCC to join the partnership.

**21/16 DATE OF THE NEXT MEETING [Item 7]**

The next Orbis Joint Committee will be held on 22 April 2016 at 2.00pm at County Hall, Lewes.

**22/16 EXCLUSION OF THE PUBLIC [Item 8]**

**Resolved:**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Schedule 12A of the Act.

**23/16 ORBIS INTER AUTHORITY AGREEMENT [Item 9]**

**Key point raised during the discussion:**

1. The Chief Operating Officer introduced the report. The Committee asked a number of questions which were responded to by the officers present before moving to the recommendations.

**Resolved:**

The recommendations agreed from this report are detailed in the Part 2 minutes.

**24/16 PUBLICITY OF PART 2 ITEMS [Item 10]**

The Committee agreed that information relating to the Part 2 items were to remain confidential.

Meeting ended at: 2.12 pm

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**Chairman**

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