

Planning & Regulatory Committee

Welcome to today's meeting of the Planning & Regulatory Committee.

Terms of Reference:

While the main bulk of the committee's work is concerned with planning applications, its terms of reference go much wider:

- Planning and development control
- Licensing and Registration Functions
- Commons registration
- Health and Safety
- Births, Deaths and Marriages
- Rights of Way & Highways
- Functions relating to elections
- Development Plans

Committee Business

Committee meetings are held monthly. Please see the website for dates.

The Planning Service receives more planning applications than can realistically be considered by the committee so the ability to determine some applications are delegated to officers.

The type of applications that are delegated are set out in the Council's Constitution but are generally small applications which are not contrary to planning policy or those that have not received objections from statutory consultees or residents.

Committee Process

The following procedure applies in respect of each item when speakers are registered for an application:

- The Chairman will introduce the item
- Representations by objector(s)
- Representations by supporter(s)
- Representations by applicant or agent
- Representation by local Member(s)
- Introduction of the item by officer(s)
- Consideration of the application by committee

Please note that the committee will break for a short time during the morning and, if by 12.45pm there is a lot of work to complete, it will then break for lunch.

Committee Membership

The committee is made up of publicly elected Members representing different political groups. The membership is decided each year in May at the Council's Annual General Meeting.

Below are the current members of the committee:

Chairman

Tim Hall (Conservative)

Vice-Chairman

Keith Taylor (Conservative)

Members

Ian Beardsmore (Liberal Democrat)

Carol Coleman (Conservative)

Steve Cosser (Conservative)

Jonathan Essex (Green)

Margaret Hicks (Conservative)

Ernest Mallett (Residents' Association)

David Munro (Conservative)

Michael Sydney (Conservative)

Richard Wilson (Conservative)

There are also a number of named substitutes who are trained to sit on the committee if a Member is unable to attend.

Where can I access committee papers and information?

All committee papers, including reports and minutes, are available on our website:

www.surreycc.gov.uk/committeepapers

All papers are published at least five working days prior to the meeting. Hard

copies are available on request or will be available on the day.

Planning & Regulatory Committee meetings are streamed live online and web casts are archived on the Council website. The Chairman has discretion to terminate or suspend filming if it would prejudice the proceedings of the meeting, infringe individual rights or breach statutory provisions.

Social media can be used provided it does not disturb the business of the meeting. However, please put your mobile phones on silent.

Public Involvement

Committee meetings are held in public and we welcome all visitors and public participation.

Members of the public can register to ask a question or present a petition to the committee. However, questions will not be allowed on matters which are confidential or 'exempt' or on planning applications. For information on how you can submit a question or petition, contact the Committee Manager or see our website:

www.surreycc.gov.uk

Members of the public and their representatives may address the committee on any planning applications and all

applications relating to public rights of way being considered by the committee. Please contact the Committee Manager for details on the procedure or see the relevant leaflet.

On occasion, you may be asked to leave the meeting, if confidential or 'exempt' information is to be discussed. We do try to keep confidential and exempt business to a minimum.

Contacts:

Officers will be present at today's meeting to answer any questions and help you with any queries you may have. Below are the officer contacts for this committee:

Committee Manager:

Angela Guest
020 8541 9075
angela.guest@surreycc.gov.uk

Committee Assistant:

Joss Butler
020 8541 9702
joss.butler@surreycc.gov.uk

General Enquiries:

020 8541 9122
democraticservices@surreycc.gov.uk

Post: Democratic Services, County Hall,
Penrhyn Road, Surrey, KT1 2DN

Planning & Regulatory Committee

Visitor's Guide



SURREY
COUNTY COUNCIL

[**www.surreycc.gov.uk**](http://www.surreycc.gov.uk)



Follow us: @SCCdemocracy