



## OFFICER REPORT TO COUNCIL

### AMENDMENTS TO THE CONSTITUTION

#### **KEY ISSUE/DECISION:**

It is the Council's responsibility to approve changes to the Scheme of Delegation regarding non-executive functions, while amendments to executive functions are delegated to the Leader and are brought to County Council to note.

This report sets out changes to the executive and non-executive functions set out in the Scheme of Delegation. They specifically refer to new delegations relating to the Woking Joint Committee. These changes are brought to Council for information and formal approval.

These changes are brought to Council in accordance with Articles 4.10, 5.02 and 11.02 of the Council's Constitution.

#### **BACKGROUND:**

1. Changes to any non-executive functions require approval by Council. There is one proposed change to the appointment of a chairman and vice-chairman for the Woking Joint Committee.
2. In addition, the Leader is responsible for maintaining a list in Part 3 of the Constitution setting out who will exercise executive functions. Any changes to this list are required to be reported to the next appropriate meeting of the County Council. Such changes, which have already been agreed by the Leader, are set out in paragraphs 6 and 7 of this report.

#### **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN – WOKING JOINT COMMITTEE**

3. It is proposed that from May 2017, the Chairman and Vice Chairman of Woking Joint Committee will be appointed for a two year period (page 9 of Annex A). The presumption is that every two years the chairmanship will rotate between the Borough Council and County Council.
4. These changes were agreed by Woking Borough Council Executive on 14 April 2016 and now need approval from Surrey County Council.
5. The updated Woking Joint Committee Constitution can be found at Annex A and once approved will be published on the Council's website.

## **FUNCTIONS FOR REPORT TO COUNCIL**

### **Delegation of Executive Functions – Woking Joint Committee**

6. The Leader has agreed that the Woking Joint Committee will act as the Community Safety Partnership for Woking. The Joint Committee will agree the Community Safety Plan and review action taken against it. The Joint Committee Chairman would also be responsible for appointing an Independent chair for any Domestic Homicide Reviews in Woking (page 4 of Annex A).
7. The Leader has also agreed that an additional delegation be added to the Woking Joint Committee Constitution to allow the Joint Committee to adopt a coordinated approach to approving joint funding expenditure for community groups where both the Borough and County Councils are involved (page 6 of Annex A).

<b><u>RECOMMENDATIONS:</u></b>
--------------------------------

- A. That the changes to the appointment of the chairman and vice-chairman of Woking Joint Committee be approved so that both positions are appointed for two year period with the presumption that the chairmanship will rotate between the Borough Council and the County Council.
- B. It is recommended that the amendments agreed by the Leader to the Woking Joint Committee Constitution be noted.

---

**Lead/Contact Officer:**

Vicky Hibbert  
Cabinet Business Manager  
Tel: 020 8541 9229

**Sources/background papers:**

The Council's Constitution  
Woking Joint Committee Constitution