



Economic Prosperity, Environment and Highways Board
8 December 2016

**Civil Parking Enforcement (Agency Agreements)
2016/17**

Purpose of the report: Scrutiny of Services

To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review of Civil Parking Enforcement (Agency Agreements).

Introduction:

1. It has been agreed by the Chairmen of the Council's Scrutiny Boards that any relevant Internal Audit reports that have attracted an audit opinion of either "Major Improvement Needed" or "Unsatisfactory", and/or those with high priority recommendations, will be considered for inclusion on the Board's work programme.

Context:

2. Internal Audit undertook a review of Civil Parking Enforcement in October 2016. The report produced as a result of this review attracted an audit opinion of '**Significant Improvement Needed**'. There were three high priority recommendations made. A summary of the audit findings and recommendations are attached as **Annex A**. The agreed Management Action Plan is attached as **Annex B**. The supporting audit report has been previously circulated to Board members.
3. Officers from the service and Internal Audit will be available at the meeting, and the Scrutiny Board is asked to review the actions being taken to address the audit recommendations made.

Recommendations:

4. That the Board review the audit report and Management Action Plan and makes recommendations as necessary.

Next steps:

The Board will continue to have oversight of any relevant audit report that has attracted an audit opinion of either “Major Improvement Needed” or “Unsatisfactory”, and/or those with high priority recommendations.

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Sources/background papers:

Annex A- Summary of Audit Findings and Recommendations

Annex B- Management Action Plan