

**Overview & Budget Scrutiny Committee**  
**ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED NOVEMBER 2017.**

The recommendations tracker allows Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
14 Sept 2017	<b>RECOMMENDATIONS TRACKER AND SELCET COMMITTEE FORWARD WORK PROGRAMME</b>	The Chairman agreed to contact the Chairman of the Environment & Infrastructure Select Committee to ensure that the areas of scrutiny suggested by OBSC had been considered.	Environment and Infrastructure Committee	Select Committee Chairman and Vice-Chairman are consulting with relevant Cabinet Members on the forward plan on November 14.
14 Sept 2017	<b>LEADERSHIP RISK REGISTER</b>	The Deputy Chief Finance Officer agreed to seek a summary of the rationale behind the decision to remove the Strategic Infrastructure risk from the register in January 2017 and circulate to the committee.	Deputy Chief Finance Officer	The removal was agreed by Statutory Responsibilities Network this summer on the basis that the risk is covered on the E&I Dept risk register.
14 Sept 2017	<b>LEADERSHIP RISK REGISTER</b>	The Deputy Chief Finance Officer to confirm whether the timescale relating to the implementation of the safeguarding strategic plan mentioned in L3 was correct.	Deputy Chief Finance Officer	Information will be provided to the Committee at it January 2018 meeting.
14 Sept 2017	<b>TASK GROUP SCOPING</b>	The Committee agreed that the objectives of the SEND Task & Finish group needed more clarity as it was hard to understand what this group	Children and Education Select Committee	The Terms of Reference have been updated.

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		were setting out to achieve.		
16 Nov	<b>ITEM 9 INVESTMENT STRATEGY: INVESTMENT BOARD ANNUAL REPORT</b>	<p>The Committee recommends that:</p> <ul style="list-style-type: none"> <li>• It reviews the next annual report prior to submission to Cabinet in 2018 and that the report includes details of properties (names, addresses, cost) purchased in-year and to date when published to the public</li> <li>• The Investment Board develops a written non-financial investment policy covering ethical, environment, social and governance indicators to accompany its existing practice for discussion at its next meeting</li> </ul>	Secretary to the Investment Board	<p>The Investment Board met on 5/12/17 and agreed to the recommendations.</p> <ul style="list-style-type: none"> <li>a) Regarding the annual report – agreed to share with the committee prior to the Cabinet and agreed to include details of properties where this information is already in the public domain. Some information will remain confidential</li> <li>b) A ethical, environment, social and governance policy will be written - a draft will be discussed in the New Year.</li> </ul>

## COMPLETED ACTIONS - TO BE DELETED

Date of meeting and reference	ITEM	Recommendations/ Actions	To	Response
12 Jul 2017	<b>SELECT COMMITTEE FORWARD WORK PROGRAMMES</b>	All Select Committees should review their directorate risk registers on a six-monthly basis.	Select Committee Chairmen	Communicated to Select Committee Chairmen.
14 Sept 2017	<b>RECOMMENDATIONS TRACKER AND SELCET COMMITTEE FORWARD WORK PROGRAMME</b>	The Chairman to submit a note to Cabinet reflecting the Committee's consensus of support of the council's participation in the Business Retention Rate Pilot Scheme.	Cabinet	Reported to the 26/09/2017 Cabinet meeting.
14 Sept 2017	<b>BUDGET SUB-GROUP REPORT</b>	The Chairman agreed to write to the Leader to request a response to the question regarding the implementation of the recommendations made by the Sustainability Review Board, and to share the Committee's concerns around the lack of urgency in delivering savings.	Leader	Cabinet has since initiated a recovery plan process. The Budget Sub-Group and Select Committee Chairmen have agreed a way forward for budget scrutiny in the coming months.
14 Sept 2017	<b>TASK GROUP SCOPING</b>	The Chairman agreed to contact the Chairman of the Communities Select Committee and request a review of the political proportionality of the Member Reference Group and timescales for the work planned.	Communities Select Committee	Proportionality was sought but the group has had to proceed with the Members that volunteered.

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