

**DRAFT**

Minutes of the meeting of the  
**Tandridge LOCAL COMMITTEE**  
 held at 10.15 am on 8 December 2017  
 at Council Chamber, Tandridge District Council Offices, Station Road East,  
 Oxted, RH8 0BT.

**Surrey County Council Members:**

- \* Mr David Hodge CBE
- \* Mr Chris Botten
- \* Mr David Lee
- \* Mrs Lesley Steeds
- \* Mrs Rose Thorn
- \* Mr Cameron McIntosh

**District Members:**

- \* Mr Pat Cannon
- \* Mr Michael Cooper
- \* Mr Martin Fisher
- Mr Nick Childs
- \* Mrs Maureen Young
- \* Mr Simon Morrow

\* In attendance

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**138/17 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Nick Childs. Cllr Martin Fisher advised he would be late for the meeting.

**139/17 MINUTES OF PREVIOUS MEETING [Item 2]**

The minutes from the previous meeting on the 22 September 2017 were agreed as a true record and signed by the Chairman.

In reference to 135/17 the Chairman wished for an update on the work for the flood alleviation scheme. Mr Chris Botten advised that he had a productive meeting with the Officer and is looking forward to seeing a response. Work is still to be done with balancing the cost and benefit. Mr David Hodge added that there is a concern where Local Authorities will find the money to fund the work that needs to be carried out. As Leader he will continue to press the Government for funding.

Cllr Pat Cannon, added that he is aware that the military have advised that they are willing to work in the community should they be required. Mr Chris Botten confirmed he would be happy to take this forward with Officers.

**140/17 DECLARATIONS OF INTEREST [Item 3]**

None received.

**141/17 PETITIONS [Item 4]**

No petitions had been received.

Mrs Rose Thorn, advised that a petition in her division for a crossing on the A22 at Blindley Heath, would be due to come to the March meeting.

**142/17 FORMAL PUBLIC QUESTIONS [Item 5]**

Four formal public questions had been received and one informal question. The responses were provided in the supplementary papers.

**1) Traffic speeds on Church Lane, Oxted, from Mr Geoff Knowles.**

Mr Knowles thanked the Committee for the response however expressed disappointment with the outcome. He raised concerns that he felt the data was not collected in accordance with the policy and therefore not correct.

**Member discussion – Key points**

- The Divisional Member, Cameron McIntosh stated he understood the residents' concerns with regards to this road and speed, as it is used as a 'rat run' at peak times.

The Area Highways Manager, understood that the response was not as they would have hoped, however the position of the strips is in consultation with the Police and with the policy. The Local Committee could ask for this to go on the reserve list, however there are other schemes in the District which are of higher priority at present with the limited funding available. The Officer advised that as this road is included in Oxted regeneration project, she has contacted the Project Officer at TDC and has asked that Church Lane be included in the considerations.

**Resolution**

The Local Committee NOTED the response.

**2) Traffic Speeds on Hollow Lane, Dormansland, from Dr Everton Robinson.**

Dr Robinson, did not attend the meeting.

**Members discussion – Key points**

- Councillor Maureen Young, spoke as Ward councillor for Dormansland. She felt that speeding does happen but only in parts as there are parked cars and a narrow bend, which tend to slow traffic down. As Chairman of the Parish Council she is not aware of any complaints regarding this road and speeding.
- Divisional Member Mrs Lesley Steeds, advised that she is aware that Dr Robinson is trying bring a petition to a future Local Committee meeting on this matter.

### **Resolution**

The Local Committee NOTED the response

### **3) Road Safety at Upper Warlingham Station, from Whyteleafe Village Council.**

(Upper Warlingham Station is in the Division of **Caterham Valley**, not Warlingham)

A representative from Whyteleafe Village Council did not attend the meeting, but wished to pass on their acknowledgement and appreciation for the reply to the Committee and Officers

### **Members discussion- Key points**

- Divisional Member Mr David Lee, thanked Highways for their response and appreciated the clarification that Govia ThamesLink are responsibility for this request not Highways. He was surprised to learn there had been no accidents, and requested that SCC ask Govia ThamesLink to add a 'Give Way' line and signage.

Area Highways Manager advised that Govia Thames Link had been approached, and at this time they are unable to erect signs and add 'Give Way' lines. Highways will continue to have the conversations with Govia Thames Link.

Divisional Member David Lee asked for the details for a contact at Govia Thames Link, so he could make contact.

### **Resolution**

The Local Committee NOTED the response

### **4) Flood mitigation for Whyteleafe, from Whyteleafe Village Council.**

A representative from Whyteleafe Village Council did not attend the meeting, but wished to pass on their acknowledgement and appreciation for the reply to the Committee and Officers

### **Member discussion – Key points**

- The Bourne river, (Caterham) in parts, flows though residential back gardens and it has taken time to get access to these properties to carry out a survey. Members agreed that owners have a responsibility to keep the ditch clear where it goes through their land and asked if SCC could be a bit more forceful in reminding people of their responsibility.
- Divisional Member Mr David Lee raised concerns that there has been lack of access and asked that he and the Village Council be made aware of any particular properties where this is an issue so they could assist.

## ITEM 2

The Area Highways Manager advised that the CCTV survey showed some parts were half filled with silt but functioning correctly.

- Members raised concerns that if a flash flood occurred then the ditch would not be clear enough for the water to pass through and asked for further information on the process and if action could be taken should home owners not maintain the ditch.

### **Resolution**

(i) The Local Committee NOTED the response

**(ii) The Local Committee requested clarification on the process to ensure ditches are kept clear should a property owner not maintain or allow access.**

One written question was received outside of the deadline and was asked informally. A verbal response was provided at the meeting by the Area Highways Manager. The written response is annexed to the minutes in Annex 1.

### Informal Question

#### **5) A25, Nutfield Village reducing speed of HGVs travelling along A25, from Peter Forbes.**

Peter Forbes attended the meeting and thanked the Committee for the opportunity to raise his concerns. HGV's travel through to the BIFFA site, the speed limit was lowered and this has had an effect. Mr Forbes also asked the Committee if he could see a copy of the Transport Strategy.

The Area Highways Manager provided a verbal response at the meeting, advising that unfortunately no funding was currently identified or available for speed reducing measures in 2018/19 or 2019/20. However a full written response would be provided after the meeting and would include details of the Transport Strategy.

## **143/17 MEMBERS QUESTIONS [Item 6]**

One Member question was formally submitted and included in the supplementary papers. One Member question was asked informally at the meeting.

- 1) Cllr Pat Cannon, District Council for Chaldon raised a question regarding the condition of Rook Lane in Chaldon. He thanked Officers for their response. The Area Highways Manager advised that this had since been referred to the Road Safety Team and an inspection would be carried out in January. Mr Chris Botten, as Divisional Member supported the request from Cllr Cannon and asked if the policy took into consideration other factors such as noise.

Members asked if the Highways Team could check the material used to ensure that it meets the correct standard. If it fails, then the utility company would be asked to rectify.

The Area Highways Manager confirmed that a number of factors are taken into consideration and the team would continue to monitor. She will take forward the request to have the material tested and action would be taken if necessary.

#### **Resolution**

- (i) The Local Committee NOTED the response.
- (ii) **The Local Committee requested the material used to repair the road by the utility company be tested to ensure it meets the correct standard, and if necessary, action be taken.**
- 2) Mr Cameron McIntosh, Oxted Divisional Member asked for an update on the road markings for Titsey Road.

The Area Highways Manager advised that two attempts have been made to have the road markings installed, however due to the weather conditions the work could not be carried out. As the works require a temporary road closure permit, the job had to be delayed until this was obtained. The Highways Team will apply for a permit which will be valid for a longer period of time so the work can be carried out when the weather conditions allow.

### **144/17 DECISION TRACKER (FOR INFORMATION) [Item 7]**

**Declarations of interest:** None

**Officer attending:** Sarah Woodworth, Partnership Committee Officer

**Petitions, Public Questions, Statements:** None

The Chairman introduced the item explaining that this would be a public document that would monitor progress against the decisions that the Local Committee has made.

#### **Members Discussion – Key points**

Chalkpit Quarry

1. Mr Cameron McIntosh provided an update to the volume of HGV's at Chalkpit Quarry in Oxted. He advised that this matter is due to go to the Planning and Regulatory Committee in late spring and has had assurances from the MP Sam Gyimah that he will attend the meeting.
2. Cllr Martin Fisher expressed frustration on the number of HGV's and would like Surrey to introduce a cap. He asked if the safety aspect could be looked into as HGV's cannot pass on the road leading to the quarry.
3. It was suggested the Chairman writes to the Secretary of State for the Environment to express the Committee's frustration on this matter and request a visit. Members requested a further discussion with Officers outside of the meeting and should it be required, a letter sent to the Chairman of the Planning and Regulatory Committee.

Le Personne

4. In reference to the release of the section 106 money for the crossing, it was asked if the Leader of the District Council could assist in moving this forward.

Resolution

- (i) The Local Committee (Tandridge) NOTED the contents of the report.
- (ii) The Local Committee (Tandridge) AGREED the Chairman writes to the Secretary for the Environment to express frustration with regards to the number of HGVs travelling to Chalk pit Quarry. Following further discussion, a letter to the Chairman of the Planning and Regulatory Committee, if required.**

**145/17 PUBLIC FOOTPATH NO.381, LINGFIELD - PROPOSED DIVERSION  
(OTHER COUNTY COUNCIL FUNCTIONS) [Item 8]**

**Declarations of Interest:** Mrs Lesley Steads advised that she had attended meetings on this matter, but came to the meeting with an open mind, prepared to hear all relevant considerations.

**Officer attending:** Claire Saunders, Senior Countryside Access Officer.

**Public Speakers:** No one spoke in favour or objection to the application at the meeting and the applicant did not attend the meeting.

The Officer presented the report advising that Network Rail had closed the crossing and made the application to divert to a footbridge on the grounds of safety. The Officer recommendation is to refuse the application as it is not acceptable to have a stepped crossing for disabled users and those with buggies and young children.

**Member discussion – Key points:**

1. Members understood the safety concerns of Network Rail but confirmed there does need to be disabled access.
2. Members questioned if alternative options had been properly considered such as a barrier system on the track or the ramp. The Officer advised that Network Rail had informed that this would cost approximately in excess of £500,000 and advised that Network Rail said it would not be possible due to concerns of people being trapped in between the two gates on the track. With regards to the ramped crossing, this would be a large intrusive structure and the Parish Council and the residents objected to it.

Members voted the officer recommendation:

Votes in favour of recommendation (i): 11

Votes against recommendation (i): 0

Abstentions: 0.

**Resolution:**

The Local Committee (Tandridge) resolved to AGREE the application from Network Rail dated 18 September 2017 to divert Public Footpath No 381, Lingfield onto a new footbridge, shown A – C – D – B on drg. No. 3/1/29/H62 is refused.

**Reasons for decision:**

The application seeks to divert at the level crossing onto a new stepped footbridge. The footbridge is not accessible for those with mobility difficulties and those with young children in pushchairs and also involves a 133 metre detour if travelling in a west to east direction or vice versa.

**146/17 HIGHWAYS FORWARD PROGRAMME FOR 2018/19- 2019/20  
(EXECUTIVE FUNCTION) [Item 9]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Area Highway Manager

**Petition, Public Questions, Statements:** None

The Area Highway Manager apologised and advised that the incorrect year was printed in the paper for the title of table 1, annex 1 and recommendation (vii) the year should read 2018/19 and not 2017/18.

**Member Discussion – Key Points**

1. It was asked how the Highways Team carry out scoring for prioritising the schemes for spend in the next financial year. The Officer advised that an assessment is carried out on each of the schemes on the list. The scoring would take into consideration Congestion, Accidents, Safety, Environment and Economic factors.

The Chairman proposed the change of year in the recommendation and this was seconded by Mrs Rose Thorn.

## **Resolution**

### **The Local Committee (Tandridge):**

#### General

- (i) NOTED that the Local Committee's devolved highways budget for capital works within the Medium Term Financial Plan 2017-20 is £36,363 in 2018/19 and 2019/20 and it has been assumed that the revenue budget for 2018/19 remains the same as for 2017/18 at £40,910;
- (ii) AUTHORISED delegation of authority to the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman to agree a revised programme of highway works for 2018/19 if there is a change in the Local Committee's devolved budget.
- (iii) NOTED that should there be any changes to the programme of highway works as set out in this report, a report will be taken to a future meeting of Tandridge Local Committee to inform members of the changes.

#### Capital Improvement Schemes (ITS)

- (iv) AGREED that the capital improvement schemes allocation for Tandridge be used to progress the Integrated Transport Schemes programme set out in Annex 1;
- (v) AUTHORISED that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;
- (vi) AGREED that the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the local divisional Member are able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the next formal meeting of the Local Committee for approval.

#### Revenue Maintenance

- (vii) AUTHORISED the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £40,910 of the revenue maintenance budget for **2018/19** as detailed in Table 2 of this report;
- (viii) AGREED the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the identified work headings in Table 2;

## **Reasons for decisions:**

To agree a forward programme of highways works in Tandridge for 2018/19 – 2019/20, funded from the Local Committee's devolved budget.

#### **147/17 HIGHWAYS SCHEMES 2017/18 UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 10]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Area Highways Manager

**Petition, Public Questions, Statements :** None

#### **Resolution**

The Local Committee (Tandridge) NOTED the contents of the report.

#### **Reason for recommendation**

Programmes of work have been agreed in consultation with the Committee, and the Committee is asked to note the progress of the Integrated Transport Scheme programme and revenue maintenance expenditure. It is also asked to note the work that is being carried out on the centrally funded maintenance schemes.

#### **148/17 ON-STREET PARKING ENFORCEMENT UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 11]**

**Declarations of Interest:** None

**Officers attending:** David Curl, SCC Parking Strategy & Implementation Team Manager. Jacquie Joseph, Reigate and Banstead Parking & Business Support Services Manager. Frank Etheridge, Parking and Environment Manager, Reigate and Banstead.

**Petition, Public Questions, Statements:** None

The SCC Parking Strategy and Implementation Team Manager introduced the report. He highlighted that following discussions with the local committee last year, a trial had started in March 2017 whereby 2 extra Civil Enforcement Officers had been taken on. This had roughly doubled the number of penalty charge notices being issued comparing similar periods in 2016 and 2017. It was hoped that this would continue.

#### **Members Discussion – Key points**

1. Members raised concerns that since parking charges have been introduced in Ellice Road car park in Oxted, some people are parking illegally to avoid paying parking charges which is affecting local residents accessing their driveways. It was asked if patrols could be increased around the Oxted area.
2. Members questioned why Croydon Road in Caterham only had 447 tickets issued in the year, as it seemed a very low number. The Officer advised that patrols on Croydon road were carried out daily. From January there would be an increase on the in and out of town deployment.

## ITEM 2

3. Members raised concerns that this service did not make a profit, despite the number of penalty charge notices increasing.

4. Members agreed that the information provided was not adequate for an end of year report and refused to note the report. Members requested a new report at the next Local Committee meeting to address their concerns and include the key performance indicators, trends and account information. Members also wished to know the number of hours enforcement officers are patrolling in the area.

5. Five Parish Councils in the north of the District have asked if it would be possible to contribute to have an enforcement officer carry out extra patrols in their areas. It was agreed that Officers would have a meeting with the Parish Councils to discuss.

6. Concerns were raised that in Caterham town centre that taxis are not abiding by the rules with regards to the taxi rank. Although this would be addressed in the Caterham Master Plan, patrols need to be increase.

### **Resolution**

(i) The Local Committee (Tandridge) REFUSED to note the report.

**(ii) The Local Committee ask that the report is rewritten and be presented at the next meeting to include the key performance indicators, accounts and the trends for the on street parking.**

### **Reason for recommendation**

The Local Committee (Tandridge) felt that the report did not address the concerns that the annual report should under the terms of the parking agreement. The Committee requested that the report be brought back to the next Local Committee meeting in March.

## **149/17 COMMUNITY SAFETY FUNDING UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Sarah Woodworth, Partnership Committee Officer.

**Petition, Public Questions, Statements :** None

The Officer introduced the report, providing information on the three successful funding bids for the Community Safety delegated funding budget, and how it has been allocated for 2017/18.

### **Members Discussion – Key points**

1. Mr David Hodge asked for the outcomes statistical evidence for the 'Safe Drive, Stay Alive' productions to ensure that the production is as relevant today as it was several years ago. A few Members who had recently attended a production felt that the production was relevant and very moving, which had an impact on the young people who

attended. Mrs Rose Thorn advised that it is difficult to quantify how effective this production has been until it is no longer available.

**Resolution**

- (i) The Local Committee (Tandridge) NOTED the report.

**Reason for recommendation**

To ensure that the Local Committee are aware of the allocation of community safety funding to local Tandridge projects for 2017/18 and their expected outcomes.

Meeting ended at: 12.32 pm

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**Chairman**

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