

**COMMUNITIES SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED February 2018**

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Board. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date of meeting	Ref #	Item	Recommendations/ Actions	To	Response	Progress Check On
7 November 2017	15/17	Surrey Performing Arts Library – Options for the Future	That further evaluation work takes place in relation to costing a new IT system better suited to the specific needs of a performing arts library such as the system currently in use in Nottingham	Head of Cultural Services	Work to evaluate the possibility of replacing the Performing Arts Library IT System is being undertaken by officers and the outcome of this will be provided by officers at the Communities Select Committee meeting on 8 February 2018.	
7 November 2017	15/17	Surrey Performing Arts Library – Options for the Future	the Library Service carries out further analysis of the current ILL systems and propose a range of changes which would improve the financial viability of the performing arts aspect of the ILL service and also evaluate the impact of withdrawing from the system	Head of Cultural Services	Work to evaluate the possibility of leaving the Inter Library Loan System is being undertaken by officers and the outcome of this will be provided by officers at the Communities Select Committee meeting on 8 February 2018.	

7 November 2017	15/17	Surrey Performing Arts Library – Options for the Future	the service produces and implements a range of revised pricing for SPAL services which can be implemented in shorter and longer timescale;	Head of Cultural Services	The pricing structure has been reviewed by officers and the new pricing list will be presented by officers the Communities Select Committee meeting on 8 February 2018.	
7 November 2017	15/17	Surrey Performing Arts Library – Options for the Future	officers review staffing costs to secure immediate savings and to investigate the use of volunteers;	Head of Cultural Services	A review of staffing costs in relation to the Performing Arts Library has been undertaken by officers and the outcomes of this will be presented to the Communities Select Committee at its meeting on 8 February 2018	
7 November 2017	15/17	Surrey Performing Arts Library – Options for the Future	establish a forum to investigate the viability of Option 2.	Head of Cultural Services	A forum has been established with FOSPAL, Making Music and IAML which has met seven times since the Select Committee's recommendation	
7 November 2017	15/17	Surrey Performing Arts Library – Options for the Future	officers report back to the Communities Select Committee at its meeting on 8 February including up to date budget figures to highlight progress on the recommendations and to develop recommendations for the March meeting	Head of Cultural Services	A report will be considered by the Communities Select Committee at its meeting on 8 February 2018	