



OFFICER REPORT TO LOCAL COMMITTEE

(WOKING)

MEMBERS' ALLOCATIONS FUNDING

6 MARCH 2013

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Members' Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one County Councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Woking) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** funding as set out in paragraph 2 of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members' Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Woking) have traditionally agreed to pool both the revenue and capital funding.
- 1.3 In addition to the £88,305 revenue funding, the Committee has an additional £6,334 funds returned as unspent. The total available for 2012/13 is £94,639
- 1.4 In addition, the Local Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.5 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.6 Members' Allocation funding is made to groups and organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2 BIDS SUBMITTED FOR APPROVAL – REVENUE FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 Phoenix Cultural Centre – (Will Forster)

Project Cost £9,798

Amount Requested £5,000 (Revenue)

Project Description: To pay towards converting a shop to be used as a base to run various courses.

2.3 Woking District Scouts – Handicamp 2013 (Linda Kemeny)

Project Cost £8,780

Amount Requested £3,000 (Revenue)

Project description: Disabled Children from The Park and Freemantle schools and other schools from neighbouring boroughs are invited to camp and are buddied with explorer scouts. Funding has been requested to pay towards campsite fees and activities.

2.4 Woking Malayalee Cultural Association – Purchase of PA system - (Ben Carasco)

Project Cost £5,050

Amount Requested £3,078 (Revenue)

Project description: To pay towards the purchase of a PA system and a projection system to be used at cultural events and educational sessions.

2.5 Woking Malayalee Association – Woking Community Talent Show (Linda Kemeny)

Project Cost: £1,400

Amount Requested: £840 (Revenue)

Project description: The association will host a cultural event for children to showcase their artistic, creative and literacy talents on the 27th April. Funding has been requested to pay for rent of hall, decorations, stationary, art and craft materials and prizes.

2.6 St Michaels Church and Community Hall – Roof repairs (Ben Carasco)

Project Cost £40,000

Amount Requested £3,604 (Revenue)

Project description: To pay towards repairing the boiler house roof.

2.7 The Oaktree School – The Learning Path - (Linda Kemeny)

Project Cost £5,000

Amount Requested £2,580 (Revenue)

Project description: The school are developing an outside learning area which includes an interactive hands on 'learning path' in the school grounds. Funding has been requested to resource the physical development side of the path to purchase a number of bikes and go carts.

2.8 Westfield Primary School – Astronomical and Bird Watching Club (Linda Kemeny, Will Forster)

Project Cost £954

Amount Requested £954 (Revenue)

Project description: The school runs stargazing evenings and currently has to rely on parents donating the use of their telescopes. The School would like to purchase a telescope and 3 pairs of binoculars so that this popular club can continue.

2.9 Surrey County Council Highways – Grit Bin at the bend from East Hill into Mayhurst Avenue (Liz Bowes)

Project Cost £1,000

Amount Requested £1,000(Revenue)

Project description: To fund a new grit bin at the bend from East Hill into Mayhurst Avenue.

2.10 Woking People of Faith – Public event/discussion workshop– (Ben Carasco)

Project Cost £2,100

Amount Requested £1,500(Revenue)

Project description: Funding has been requested for the hire of facilities, speaker's expenses and food and refreshments for this interfaith event.

2.11 All Saints' Church Woodham – Crime Prevention- (Ben Carasco)

Project Cost: £3,000

Amount Requested: £1,107 (Revenue)

Project description: Funding has been requested for a replacement boundary fence, adjacent to a public footpath.

2.12 Surrey County Council Highways – Grit Bin at the junction Birnham Road and Clinton Close - (Diana Smith)

Project Cost £1,000

Amount Requested £1,000 (Revenue)

Project description: To fund a new grit bin on at the junction of Birnham road and Clinton Close.

2.13 Byfleet Heritage Society – Survey of burials in St Mary’s Churchyard- (Geoff Marlow)

Project Cost: £3,500

Amount Requested: £3,000 (Revenue)

Project description: Following an extensive survey the church now has a database of burials at St Mary’s which they would like to place online so that people may trace their ancestors. They would like funding to pay a computer expert to transcribe the existing information into a web based format.

2.14 St Mary’s Church Byfleet – Community Reflective Space (Geoff Marlow)

Project Cost: £3,500

Amount Requested: £3,000(Revenue)

Project description: Funding has been requested to transform an area of derelict copse into a community reflective space.

2.15 Brooklands Museum Trust Ltd – Byfleet Fire Station Conservation Project (Geoff Marlow)

Project Cost: £3,520

Amount Requested: £3,000(Revenue)

Project description: Funding has been requested to pay for improvements to the interior and exterior of Byfleet Fire Station. This will include the repairing and repainting of the front doors and re-wiring of ceiling lights and wall sockets.

2.16 Dot Sign Language Ltd – Deliver British Sign Language sessions (Liz Bowes)

Project Cost: £4,115

Amount Requested: £3,500(Revenue)

Project description: They will run 3 British Sign language taster sessions to a group of 45 people from minority groups living in the Woking area. Funds will be used to pay for staffing costs, room hire and refreshments.

2.17 Surrey Care Trust – STEPS –TV and portable trolley stand(Diana Smith)

Project Cost: £521

Amount Requested: £521(Revenue)

Project description: Funds will be used to purchase a television and portable trolley stand to enhance the delivery of the STEPS alternative education programme at the Woking Learning Centre for young people aged 14-16.

2.18 Old Woking and District Community Association – Replacement of damaged flooring. (Will Forster)

Project Cost: £3,851

Amount Requested: £3,851(Revenue)

Project description: Funding has been requested to pay for the replacement of damaged flooring to one staircase, two landings and one set of ladies toilets and the disabled access to the main entrance of the building.

2.19 Eden Grove Allotment Society – Purchase new Machinery (Geoff Marlow)

Project Cost: £1,540

Amount Requested: £1,000(Revenue)

Project description: Funding has been requested to purchase new equipment and machinery to be used by the allotment members.

2.20 Barnsbury Primary School- Family Values Programme – Pilot Scheme (Will Forster)

Project Cost: £1,200

Amount Requested: £1,000(Revenue)

Project description: Funding has been requested to run a pilot 5 week workshop on Family Values at Barnsbury Primary School.

2.21 St Mary's C of E Primary School – Stage Lighting Project (Cllr Geoff Marlow)

Project Cost: £3,000

Amount Requested: £3,000(Revenue)

Project description: Funding has been requested for the installation and purchase of stage lighting in the Main Hall.

2.22 Park Road Neighbourhood Watch – Speedwatch signs (Cllr Liz Bowes)

Project Cost: £100

Amount Requested: £100(Revenue)

Project description: Funds will be used to purchase two speedwatch signs.

**2.23 Mayford Village Hall – Induction Loop and Alarm
(Cllr Will Forster)**

Project Cost: £2,360

Amount Requested: £2,360(Revenue)

Project description: Funds will be used to purchase an induction loop and a new alarm system.

**2.24 Surrey County Council Highways- Walton Road footway
(Ben Carasco)**

Project Cost: £1,000

Amount Requested: £1,000(Revenue)

Project description: Funding has been requested to make changes to kerb, footway, gully and carriageway to improve drainage on Walton Road, Maybury.

**2.25 Surrey County Council Highways- Wilson Way footpath
(Ben Carasco)**

Project Cost: £5,050

Amount Requested: £5,050(Revenue)

Project description: Funding has been requested to resurface a footpath in Wilson Way.

3. DELEGATED AUTHORITY APPROVED BIDS

- 3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) have not approved any bids under delegated authority since the last committee meeting.

4. OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5. CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining available funds are set out in the table in the Local Committee's financial position statement attached as Annexe 1.
- 6.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8. CONCLUSION AND RECOMMENDATIONS

- 8.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 8.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed in the report.

9. REASONS FOR RECOMMENDATIONS

- 9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

10. WHAT HAPPENS NEXT

- 10.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 10.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.
- 10.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 10.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

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