

**CORPORATE SERVICES SELECT COMMITTEE
RECOMMENDATIONS AND ACTIONS TRACKER
(2017/18)**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed and reported to the committee, it will be removed from the tracker.

Date of meeting	Item	Recommendations/ Actions	Update/Response	Responsible Officer/Member
6 December 2017	FORWARD WORK PROGRAMME AND RECOMMENDATIONS & ACTIONS TRACKER [Item 5]	For a property 'follow up' workshop to be included on the Committees forward work programme.	This has been added to the Committees forward work programme. A 'follow up' workshop was scheduled for 31 January 2018.	DSO
6 December 2017	FORWARD WORK PROGRAMME AND RECOMMENDATIONS & ACTIONS TRACKER [Item 5]	For an Item on Corporate Health and Safety to be included on the committees forward plan for March 2018.	This has been added to the Committees forward work programme for 7 March 2018.	DSO
6 December 2017	FORWARD WORK PROGRAMME AND RECOMMENDATIONS & ACTIONS TRACKER [Item 5]	For the Chairman to discuss the inclusion of the 'implementation of the digital strategy' to the Committees forward work programme with the Chairman of the Overview and Budget Scrutiny Committee.	<i>Outstanding</i>	Chairman
6 December 2017	ORBIS PARTNERSHIP [Item 6]	For the Corporate Services Select Committee to report key comments on the Orbis business plan to the Cabinet Member for Property and Business Services.	A letter from the Committee was sent to the Cabinet Member for Property and Business Services on 08/01/2018. The letter and response is attached to the 7 March Select Committee agenda.	Chairman/DSO

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6 December 2017	BUDGET PLANNING: BUSINESS SERVICES AND ORBIS [Item 7]	For the Director of Finance to share details of corporate allocation costs with the Select Committee.	A response with details of corporate allocation costs was emailed to the Committee on 04/01/18.	Director of Finance/ Senior Principal Accountant
6 December 2017	ORBIS PUBLIC LAW BUSINESS PLAN [Item 8]	For the Corporate Services Select Committee to report key comments on the Orbis Public Law business plan to the Cabinet Member for Property and Business Services.	A letter from the Committee was sent to the Cabinet Member for Property and Business Services on 08/01/2018. The letter and response is attached to the 7 March Select Committee agenda.	Chairman/DSO