



## OFFICER REPORT TO LOCAL COMMITTEE (SURREY HEATH)

### MEMBERS' ALLOCATION FUNDING 14 MARCH 2013

#### KEY ISSUE:

To set out the funding available for County Councillors' allocations for 2012/13 and to give consideration to the funding requests received.

#### SUMMARY:

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one County Councillor.

#### OFFICER RECOMMENDATIONS

##### The Local Committee (Surrey Heath) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.2 to 2.12) of this report.
- (ii) Note that application 3.18 is subject to Highways approval of location for bin and bench to be sited in Popular Avenue, Windlesham.
- (iii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.2 to 3.19).

## 1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Surrey Heath) have traditionally agreed to pool all of their capital and a percentage of their Revenue allocation, leaving the rest of the Revenue funding for an individual allocation.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 "Making A Difference" that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
  - A high standard of education;
  - A beautiful environment;
  - A vibrant economy;
  - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

## 2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

### 2.2 LORRAINE NURSERY - NEW EQUIPMENT & RESOURCES (B Chapman)

|                      |   |
|----------------------|---|
| Project Cost         | £2,366.21   |
| Amount Requested     | £2,366.21- Pooled Revenue   |
| Project Description: | Request for funding to buy equipment and resources to be able offer nursery places for two year olds. |

**2.3 ODCOG – REGENERATION OF OLD DEAN PARADE  
(B Chapman)**

Project Cost £1,400  
 Amount Requested £700.00 - Pooled revenue  
 £700.00 - Ind. revenue (BC)  
 Project Description: A contribution towards the removal of graffiti and to make improvements to the Old Dean parade of shops.

**2.4 INSTALLATION OF STREET LIGHTING – UPPER PARK ROAD  
(B Chapman)**

Project Cost £9,448.20  
 Amount Requested £337.07- Pooled Revenue  
 £1,006.49 – Ind. Revenue (BC)  
 Project Description: A contribution towards funding upgrade of type G lighting in Upper Park Road

**2.5 INSTALLATION OF STREET LIGHTING – UPPER GORDON ROAD  
(B Chapman)**

Project Cost £3,257.03  
 Amount Requested £289.15- Pooled Capital  
 £2,967.88 – Ind. Revenue (BC)  
 Project Description: Request for funding to upgrade to type G lighting in Upper Gordon Road

**2.6 ROYAL AIR FORCES ASSOCIATION - CARPET CLUB HOUSE FLOOR  
(D Fuller)**

Project Cost £2,371.68  
 Amount Requested £2,371.68 Pooled Capital  
 Project Description Request for funding to purchase a new carpet for club house

**2.7 HOMESTART – REPLACEMENT COMPUTERS  
(D Ivison / C Pitt)**

Project Cost £2,800.00  
 Amount Requested £2,800.00 Pooled Capital  
 Project Description Request for funding to purchase three new computers for use at Home Start

## 2.8 PEER PRODUCTIONS – THE TEENAGE PREGANCY PROJECT (L Sealy)

|                      |   |
|----------------------|---|
| Project Cost         | £20,857.76  |
| Amount Requested     | £2,526.12 Ind. Revenue  |
| Project Description: | Request for funding to deliver the production of Teenage pregnancy Project to secondary schools in Surrey Heath |

## 2.9 THE BRIARS CENTRE – KITCHEN REFURBISHMENT (L Sealy)

|                     |   |
|---------------------|---|
| Project Cost        | £3,261.60   |
| Amount Requested    | £3,261.60 Ind. Revenue  |
| Project Description | Request for funding to purchase and install new kitchen at the Briars Centre, Windleham |

## 2.10 THE BRIARS CENTRE – TOILET REFURBISHMENT (S MacLeod)

|                      |  |
|----------------------|--|
| Project Cost         | £3,160.00  |
| Amount Requested     | £3,160.00 Ind. Revenue   |
| Project Description: | Request for funding to refurbishment of toilets at the Briars Centre |

## 2.11 BAGSHOT PRE-SCHOOL – OUTDOOR PLAY AREA (S MacLeod)

|                      |  |
|----------------------|--|
| Project Cost         | £4,000.00  |
| Amount Requested     | £3,383.46 Ind. Revenue   |
| Project Description: | A contribution towards improving the outdoor play area at Bagshot Pre-School |

## 2.12 BIG FISH PROJECT 117 – HALL HIRE (D Fuller)

|                      |  |
|----------------------|--|
| Project Cost         | £4,800.00  |
| Amount Requested     | £1,439.00 Ind. Revenue   |
| Project Description: | Request for funding. for the one off cost of hall hire for the year to deliver outreach sessions |

## 3. DELEGATED AUTHORITY APPROVED BIDS

- 3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) approved the following bids under delegated authority since the last committee meeting:

**3.2 HEATHERRIDGE INFANT SCHOOL – COMMUNICATIONS MONITOR  
(D Ivison)**

Project Cost £1,000  
 Amount Requested £1,000 Pooled Revenue  
 Project Description: Installation of new monitor in reception area of  
 Heatherridge School

**3.3 SURREY COUNTY COUNCIL – HIGHWAYS INSTALLATION OF GRIT  
BIN –CALSHOT WAY, FRIMLEY  
(C Pitt)**

Project Cost £1,000  
 Amount Requested £1,000 (£550 Revenue, £450.00 pooled Revenue)  
 Project Description: Installation of salt/grit bin and four year refill at  
 Calshot Way, Frimley

**3.4 CHOBHAM VILLAGE – SIGNAGE FOR CARPARK  
(L Sealy)**

Project Cost £602.28  
 Amount Requested **£602.28 Ind. Revenue**  
 Project Description: Purchase of signs

**3.5 SATRO PRIMARY SCIENCE WORKSHOP - PRIOR HEATH INFANT  
SCHOOL  
(D Ivison)**

Project Cost £500  
 Amount Requested £500 Ind. Revenue  
 Project Description: A one day science workshop to be held at Prior  
 Heath Infant School

**3.6 SATRO PRIMARY SCIENCE WORKSHOP- HEATHERRIDGE INFANT  
SCHOOL(D Ivison)**

Project Cost £500  
 Amount Requested £500 Ind. Revenue  
 Project Description: A one day science workshop to be held at  
 Heatherridge Infant School

**3.7 SATRO PRIMARY SCIENCE WORKSHOP- RAVENSCOTE INFANT  
SCHOOL (D Ivison)**

Project Cost £500  
 Amount Requested £500 Ind. Revenue  
 Project Description: A one day science workshop to be held at  
 Ravenscote Infant School

**3.8 SATRO PRIMARY SCIENCE WORKSHOP- GROVE INFANT SCHOOL  
(D Ivison)**

Project Cost £500  
 Amount Requested £500 Ind. Revenue  
 Project Description: A one day science workshop to be held at Grove Infant School

**3.9 HEATHERSIDE GALAXY FOOTBALL CLUB- EQUIPMENT  
(D Ivison)**

Project Cost £956.40  
 Amount Requested £956.40 Ind. Revenue  
 Project Description: A contribution towards the purchase of new football kit and equipment

**3.10 RAVENSCOTE SCHOOL – LIBRARY DEVELOPMENT  
(D Ivison)**

Project Cost £993.60  
 Amount Requested £993.60 Ind. Revenue  
 Project Description: Request for funding to purchase kindle book readers for school library

**3.11 SURREY COUNTY COUNCIL – HIGHWAYS INSTALLATION OF GRIT BIN –POUND LANE, WINDLESHAM  
(S MacLeod)**

Project Cost £1,000  
 Amount Requested £1,000 Ind. Revenue  
 Project Description: To supply and install new grit bin and four years refill in at the junction of Pound Lane, Windlesham

**3.12 SURREY COUNTY COUNCIL – HIGHWAYS INSTALLATION OF GRIT BIN –CHURCH LANE, WINDLESHAM (S MacLeod)**

Project Cost £1,000  
 Amount Requested £1,000 Ind. Revenue  
 Project Description: To supply and install new grit bin and four years refill in at the junction of Church Lane, Windlesham

**3.13 SURREY COUNTY COUNCIL – HIGHWAYS INSTALLATION OF GRIT BIN – BRIARS AVENUE (S MacLeod)**

Project Cost £1,000  
 Amount Requested £1,000 Ind. Revenue  
 Project Description: To supply and install new grit bin and four years refill in at the between the Briars Centre Quarry Bank)

**3.14 HEATHERIDGE SCHOOL- DEVELOPMENT OF SCHOOL LIBRARY FACILITIES  
(D Ivison)**

Project Cost £1,000.00  
 Amount Requested £1,000.00 Pooled Revenue  
 Project Description: Request for funding to purchase kindle book readers for school library

**3.15 HEATHERSIDE COMMUNITY ENGAGEMENT PURCHASE OF GAZEBO  
(D Ivison)**

Project Cost £955.99  
 Amount Requested £955.99 Pooled Revenue  
 Project Description: Request for funding to purchase a gazebo for community events

**3.16 CAMBERLEY BAPTIST CHURCH –PURCHASE OF BAGS OF SALT  
(S MacLeod/ D Fuller)**

Amount Requested £78.54 Ind. Revenue  
 Project Description: Request for funding to purchase a 11 bags of salt for grit bin sited in Chapel Road at the rear of London Road

**3.17 PARITY DISABILITY- NEW HYDRAULIC COUCH  
(S MacLeod)**

Project Cost £406.80  
 Amount Requested £406.80 (Pooled Capital)  
 Project Description: Request for funding to purchase a new hydraulic couch for personal care for people with multiple disabilities.

**3.18 WINDLESHAM PARISH COUNCIL – PURCHASE OF BIN AND BENCH FOR POPULAR AVENUE  
(S MacLeod)**

Project Cost £878.00  
 Amount Requested £878.00 (Ind Rev)  
 Project Description: Request for funding to purchase a bin and bench for Popular Avenue, Subject to highways agreeing the locations of these two items.

3.19 **8<sup>th</sup> CAMBERLEY SCOUT GROUP – PROVISION OF CATERING EQUIPMENT, TENTS & GAS COOKERS (D Fuller)**

|                      |   |
|----------------------|---|
| Project Cost         | £1,000.00   |
| Amount Requested     | £1,000.00 (Ind Rev)   |
| Project Description: | Request for funding to purchase two mess tents and equipment for camping trips. |

**4. RETURNED FUNDING**

4.1 **COMMUNITY ENGAGEMENT – PRINTING NEWSLETTERS (L Sealy)**

|                 |   |
|-----------------|---|
| Project Cost    | £128.00   |
| Amount Returned | £128.00 (Revenue – L Sealy)   |
| Reason          | Printing cost to engage with all residents about new Tesco site, paid from another budget. Funding returned to Mrs Lavinia Sealy individual revenue allocation. |

**5. OPTIONS**

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

**6. CONSULTATIONS**

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 6.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

**7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS**

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the financial position is as set out in **Annex 1**.
- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending



approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

## **8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS**

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 8.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

## **9. CONCLUSION AND RECOMMENDATIONS**

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed here.

## **10. REASONS FOR RECOMMENDATIONS**

- 10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

## **11. WHAT HAPPENS NEXT**

- 11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman and, if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as the signed agreement has been received.
- 11.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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**Background Papers:**

- SCC Constitution: Financial Framework
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids