

Select Committee Forward Work Programmes 2018/2019

Corporate Overview Select Committee (Chairman: Ken Gulati, Support Officers: Huma Younis and Joss Butler)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
Each Meeting	Budget Scrutiny	An update on the activity of the Budget Sub-Group to date.	Members appraised of activity and able to influence areas of focus.	Formal report
Each Meeting	Select Committee Forward Work Programmes	A review of proposed scrutiny items by Select Committees	Targeted forward work programmes that minimise duplication of effort and maximise collaboration and value to the Council and Surrey residents.	Formal report
15 November 2018	Effectiveness of Scrutiny	A new Select Committee structure was introduced in May 2018. The Committee to evaluate the effectiveness of scrutiny to date and how scrutiny can be more impactful as part of ongoing transformational change.	Members review the current approach to scrutiny and agree their overarching principles for scrutiny in 2019.	Formal report
15 November 2018	Modern Councillor Project	On 28 March 2017 the Cabinet agreed to, "Paper free committee meetings by end of first year of new council". To support the services paper-light strategy, digital devices were provided to Members. The	Members to identify areas any successes thus far and where improvements can be made. The Committee further addresses obstacles to becoming paper-free and how they can utilise digital solutions to become more effective in their roles as Councillors.	Formal report

		Committee is asked to provide feedback on the progress of the Project.		
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Items to be scheduled

21 March 2019	Welfare Reform	A report on the impact of Government policy on Surrey and the Council's ongoing work to support residents.	The Committee understands the Surrey context and is assured that adequate preparations have been made to mitigate any negative impacts across Council services.	Formal report
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Adults and Lifelong Learning Select Committee (Chairman: Sinead Mooney, Democratic Services Officer: Andy Baird)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
13 February 2019	Adults Safeguarding	<p>Ensuring the safety of vulnerable adults in Surrey is a key priority for the Council and its partner organisations. The Council has a duty to ensure that it has appropriate arrangements in place to ensure that it protects and safeguards the population.</p> <p>The Committee will examine how the Council and its partners deliver of their responsibilities to safeguard vulnerable adults in Surrey.</p>	<p>The Committee will understand how the Council performs against its duty to safeguard vulnerable residents, how it embeds learning from safeguarding incidents, how officers keep ahead of potential safeguarding challenges and how safeguarding is embedded as part of Council policies and training.</p> <p>Members will also hear from officers regarding the impact of potential new legislation on Deprivation of Liberties Safeguards and options for the Council in responding to this legislation.</p> <p>This item will involve contributions from both the Surrey Safeguarding Adults Board and the Health and Wellbeing Board.</p>	Formal report
13 February 2019	Adult Social Care Debt	The Select Committee has identified the reduction of debt owed to the Council for the provision of Adult Social Care services as a key priority for the Council.	The Committee will gain an understanding of how the Council manages debt owed to it by residents for the provision of adult social care services and gain an insight into whether new initiatives introduced to expedite debt recovery have been successful.	Formal report

		The Adult Social Care Directorate has introduced new processes to improve how it handles and follows up on debt which the Committee will review alongside information on the Council's current debt position.		
13 February 2019	Apprenticeship Task Force Action Plan	For the Select Committee to review the Apprenticeship Task Force's Action Plan which aims to produce a cohesive strategy for apprenticeships across the Council.	The Committee will review the action plan to consider steps identified by the Task Force to support the Council in improving its retention of qualified apprentices, enhancing the perception of apprenticeships among residents and partners as well as embedding higher apprenticeship level standards across services.	Formal report
TBD	Adult Social Care and Public Health Strategic Priorities: Technology and innovation/ communities and prevention.	Through its Adult Social Care and Public Health Strategic Narrative has identified opportunities for managing demand over the coming years through its communities and prevention and technology and innovation priorities. This item will consider the steps that the Council intends to take in order to deliver against these priorities to understand how these will mitigate pressures on Council delivered adult social care services.	The Committee will develop an understanding of how the Council is delivering on its Technology and Innovation and Communities and Prevention priorities to support officers in utilising these to manage demand on adult social care services. The Committee will also support officers in understanding how carers, service users and partner organisations will be involved in managing demand.	Formal report
TBD	Accommodation with Care and Support	The Council is currently developing an enhanced accommodation with care and support programme to build housing options that support better outcomes for those with social care needs. The Committee will consider the Council's plans for expanding the provision of accommodation with care and support which will include reviewing progress in delivering schemes on the sites that have already been earmarked as sites for Extra Care Housing.	The intended outcome of this item is for Members to develop an understanding of Accommodation with Care and Support schemes that are being developed in Surrey and how these will be configured to best support the needs of those with care needs. Members will also consider the Council's priority to develop a range of flexible and financial sustainable accommodation to understand how the Council to support officers in delivering against this.	Formal report Site visit

September/ December 2019	Preventing Homelessness	The Committee will consider how public sector organisations in Surrey are working together in order to prevent and alleviate homelessness in response to the requirements of the Homelessness Reduction Act and to ensure that those at risk of homelessness experience better outcomes.	The Committee will develop an understanding of the risk factors that cause homelessness and build a picture of the journey that leads to homelessness for individuals and households. The Committee will then consider these in light of approaches to preventing homelessness that have been implemented across Surrey following introduction of the Homelessness Reduction Bill The Committee will also seek to raise awareness around the issue of homelessness and the damage that it does to individuals, families and communities.	Witness sessions Workshop Site visit (Leatherhead night hospital, Guildford Hostel)
TBD	Implications of the Adult Social Care Green Paper	The Government has committed to publishing a green paper in Autumn 2018 outlining how it proposes to improve care and support for older people and tackle the challenge of an ageing population. The outcomes of the Green Paper could have significant implications for the provision of adult social care impacting on how these services are funded and delivered in the future. This item will look at the implications of the green paper on the delivery of adult social care services in Surrey.	For the Committee to understand the impacts of the Green Paper on the delivery of adult social care services in Surrey and steps that the Council intends to take in order to respond to the proposals outlined within the Green Paper.	Workshop/ informal learning session
Task Groups				
TBD	Learning Disabilities Transition Task Group.	The statutory responsibilities of the Council to both children and adults with care and support needs are substantial. The number of young people with complex needs transferring into adult social care has been recognised as a significant demand pressure within the MTFP.	The review will seek to make recommendations in respect to improving the experience of young people and their families/carers, and to optimise public value for the benefit of the Council and Surrey residents.	Task and Finish Group

		This has also been identified by the Cabinet Members as an area requiring the support of the Council's scrutiny function.		
TBD	Libraries Strategy	<p>The Council is planning to undertake a comprehensive review of its library strategy over the coming months to consider how they can support a wider range of culture and learning opportunities for residents.</p> <p>The Committee will consider how Surrey's library network will look in the future and support SCC in understanding how these community assets can deliver the right skills and learning opportunities.</p>	The Committee will contribute to the production of the Library Strategy while it is being developed to understand the options being considered and ensuring that the expertise of Members are engaged in producing the strategy. The Committee will aim to ensure that its views are incorporated into the strategy as it is being developed but may make recommendations to officers regarding the implementation of the strategy.	Task and Finish Group
TBD	All-Age Learning Strategy	Item to be scoped.		

Children and Education Select Committee (Chairman: Kay Hammond, Democratic Services Officer: Richard Plummer)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
16 November 2018	Alternative Education Provision	To assess the current Surrey County Council offer of Alternative Education provision, including the provision for Pupil Referral Units, the reasons for and range of children that utilise them, and the educational attainment and outcomes for children that utilise them.	To outline the current Surrey Alternative Learning Provision (SALP) offer and how it is utilised by Surrey County Council and partners, with a particular focus on our work in reducing exclusions, to provide context of this vulnerable group and the range of services offered, including coverage of provision, length of time children utilise them for and whether the provision is being used to best improve children's outcomes.	Formal report
16 November 2018	Children's Improvement Plan	To review the Children's Improvement Plan designed by the Children, Families and Learning Directorate and determine its	To have assessed the capability of the Improvement Plan to resolve the issues in Children's Services, within the context of the Ofsted report (2018) and report of the	Formal report

		effectiveness of resolving the issues highlighted in the Ofsted report (2018).	appointed Children's Commissioner, and have made suggestions as required.	
Early 2019	Educational Attainment of Children with Multiple Disadvantages	To explain the causes for current lower educational attainment for disadvantaged children and impacts that this can have on wider wellbeing.	To have assessed the educational attainment for disadvantaged children as a means of identifying potential underlying issues for disadvantaged children and suggest methods to alleviate these.	Formal report
TBC	Early Help/Family Resilience Transformation	To identify key areas of improvement needed in the current early help offer, and whether the proposed transformed offer will alleviate these areas.	To have assessed the transformation of EH and determine whether the redesigned offer will be able to effectively target children before they enter statutory services and provide effective support and to alleviate key areas of improvement identified in the Ofsted inspection of Children's Services (2018).	Formal report
Future items in Development				
	Impact of the change to Schools Led System	In Development	To have monitored the progression towards a schools led arrangement and assess current and future impacts on schools and the service, while taking into account the views of the service and schools.	Witness sessions with schools and service.
6 March 2019	SEND Transformation	To assess the plans for transformation in Surrey's Special Educational Needs and Disabilities services and to look at the improvement of SEND services based on the points raised in the response to the Written Statement of Action.	To have assured itself that the transformation of SEND services addresses the key points of concern raised, assured itself that the transformation can deliver required services in the face of increasing demand and it has worked to achieve the best outcomes possible for children and young people with SEND.	Formal report

Task Groups

March 2019	Out of County Placements Task and Finish Group	To identify the prevalence of out of county placements, whether there are “in house” options and the potential to increase the numbers of placements that are kept within Surrey.	That the Committee understands current levels of provision available for Children’s placements, why they are currently provided as they are, and to suggest options for how to deliver these differently in future.	Membership: Chris Botten Chris Townsend Victoria Young Lesley Steeds
TBC	Learning Disabilities and Transition Task and Finish Group	To scrutinise how the council plans care and support for young people with complex needs as they transition into adulthood, and how future demand will be met.	The review will seek to make recommendations in respect to improving the experience of young people and their families/carers, and to optimise public value for the benefit of the council and Surrey residents.	TBC

Highways and Growth Select Committee (Chairman: Bob Gardner, Democratic Services Officer: Richard Plummer)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
December 2018	Highways Improvement Contract Review	To review the current measurements of performance of the Surrey Highways Improvement contract and determine success against performance criteria and customer satisfaction rates.	To provide the Committee of current performance and success of the Highways Improvement Contract with the aim of aiding the development of the new Highways Improvement Contract in 2021.	Formal report
December 2018	Affordable Housing	To review current provisions for encouraging affordable housing in Surrey for residents and employees of Surrey County Council and ascertain current levels of affordable housing for residents and retirees in the County.	To understand the context of affordable housing in Surrey for residents, employees of Surrey County Council and retirees, and assess potential alternative options for provision.	Formal report
Early/Mid 2019	Local Enterprise Partnerships (LEPs)	To undertake scrutiny of the output and impact of the two LEPs that cover Surrey and identify any gaps in provision and better ways of working.	To understand the work underpinning investment in Surrey’s economy and investigate the impact of LEP spending in the county.	Stakeholder Engagement with LEPs /Formal report

Early/Mid 2019	Transport for the South East (TfSE) Strategy	To review the Strategy for TfSE and ascertain the effects that this will have upon Surrey's infrastructure.	To understand the impact that the TfSE Strategy will have upon current infrastructure, determine the impact will for Surrey and make suggestions as to how the strategy can further benefit partners upon the start of its full operation in 2019.	Stakeholder Engagement with TfSE/ Formal Report
Mid 2019	Place and partnerships	The Council has entered into numerous partnerships across its many functions. The Committee will review the approach taken and impact of these partnerships.	Review the Council's partnerships with other organisations, how they are developed and what they deliver for residents.	Formal report
Future items in Development				
TBC	Surrey Investment Strategy	To review the process, return objectives and contingencies that are utilised in the strategy to invest in new assets and determine the effectiveness of this process.	In Development	TBC

Health, Integration and Commissioning Select Committee (Chairman: Zully Grant-Duff, Democratic Services Officer: Andrew Baird)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
7 November 2018	Sexual Health and HIV Services Contract	At its meeting on 4 July 2017, the Committee agreed to review implementation of recommendations arising from the Sexual Health Services Task Group Report in six months' time. This included a commitment to monitor delivery against CNWL's action plan for improving communication and engagement with patients, potential patients and stakeholders as well as reviewing performance against the delivery of the Sexual Health and HIV Service contract.	<p>The Committee will review steps taken by commissioners to implement the recommendations made by the Task Group and to embed these in the future commissioning of services by the Council and NHSE Specialised Commissioning. This includes considering CNWL's Communications Plan to understand how this is improving engagement with residents, service users and stakeholders.</p> <p>The Committee will also consider how CNWL is delivering on the aspirations for Sexual Health and HIV Services in Surrey as outlined in the Service Specifications.</p>	Formal report
7 November 2018	Healthwatch Surrey Engagement Plan	The Committee will consider recent patient engagement undertaken by Healthwatch Surrey in its role representing the voice of local people in the healthcare system in Surrey. Members will also be given the opportunity to consider future areas of engagement planned by Healthwatch as well as insights into the challenges that Healthwatch faces in undertaking meaningful engagement with patients regarding service delivery.	To support the Committee in developing an understanding of the role of Healthwatch Surrey in the local healthcare system and to gain an understanding of the key issues and areas that impact on patients regarding the delivery of healthcare services in Surrey.	Formal report
7 November 2018	Sussex and East Surrey STP Joint Health Overview and Scrutiny Committee	Surrey County Council is required to establish a Joint Health Overview and Scrutiny Committee with Brighton and Hove City Council, East	Members will gain an understanding of why the Joint Health Overview and Scrutiny Committee (JHOSC) is	Formal report

		<p>Sussex County Council and West Sussex County Council to scrutinise aspects of the Sussex and East Surrey Sustainability and Transformation Plans. This is in accordance with Regulation 30 of the Health and Social Care Act 2012.</p> <p>This report will provide the Committee with details of the formation of the Joint Health Overview and Scrutiny Committee.</p>	<p>being formed and will agree arrangements for JHOSC activity to be reported back to the Committee.</p> <p>The formation of the Sussex and East Surrey STP JHOSC will be submitted to Full Council for approval at its meeting on 11 October.</p>	
7 November 2018	Surrey Heartlands Health and Care Partnership Ten Year Plan	<p>Intelligence-gathering is underway to inform the vision and development of a plan for the delivery of health and social care services in Surrey over the next ten years detailing how the system will spend the additional money that will be made available to it through the Government's 10-year funding settlement for the NHS.</p> <p>This report will give Members an opportunity to consider areas of focus for the plan identified through intelligence-gathering and to agree an approach for ongoing scrutiny of the plan as it develops.</p>	<p>The Committee will assess how the plan contributes to the development of a sustainable health and social care system in Surrey and improve health outcomes for residents. Consideration will also be given to plans for engaging residents in the production and implementation of the ten year plan.</p> <p>Members will also agree an approach for ongoing scrutiny of the ten year plan through its development and implementation.</p>	Formal report
8 March 2019	South East Coast Ambulance Service (SECamb) Performance Review	<p>The purpose of this item is to assess how SECamb is delivering against its Improvement Plan following the CQC rating of 'Inadequate' received by the Trust in October 2017. The Committee will also consider challenges experienced by the Trust in delivering against national response time targets and find out how SECamb are mitigating these.</p>	<p>The Committee will seek to understand the main challenges facing SECamb and how these impact on patients' experience of ambulatory care in Surrey. Members will consider the role of the Trust within the wider healthcare system in Surrey to understand how SECamb's commissioners and its partners are supporting the Trust's improvement journey.</p> <p>The Committee will also come to a view on how it can best scrutinise SECamb going forward to support the Trust in delivering against its Improvement Plan.</p>	Formal report

8 March 2019	Substance Misuse Contract	In July 2018, Surrey County Council implemented changes to its Substance Misuse Services following a review of these services. Following engagement with service users, stakeholders and clinicians the Council has removed inpatient detox beds replacing these with enhanced provision in the community.	The Committee will consider how the new model of service provision is supporting those with Substance Misuse problems in Surrey.	Formal report
TBD	Mental Health	The purpose of this item is to review delivery against the Joint Health and Wellbeing Strategy's Priority to improve emotional wellbeing and mental health. This includes considering steps being taken to prevent poor mental health and to promote a culture of openness about mental health conditions. The Committee will also look at current and future provision of mental health services in Surrey.	The Committee will assess efforts to embed parity of esteem between the treatment of physical and mental health conditions in Surrey through the implementation of Sustainability and Transformation Partnerships in Surrey. Members will also look at how emotional wellbeing is incorporated within STP plans how they will help to build resilience against mental health conditions among Surrey residents.	Witness sessions
Ongoing	South West London and Surrey Joint Health Overview and Scrutiny – Improving Healthcare together 2020 - 2030	In June 2017, Improving Healthcare Together 2020 - 2030 was launched, a programme led by Merton, Sutton and Surrey Downs CCGs to review the delivery of acute services at Epsom and St Helier University Hospitals NHS Trust (ESTH). ESTH serves patients from across Merton, Sutton and Surrey and so the Health, Integration and Commissioning Select Committee joined colleagues from the London Borough of Merton and the London Borough of Sutton to review the Improving Healthcare Together Programme as it progresses.	A Sub-Committee of the South West London and Surrey Joint Health Overview and Scrutiny Committee has been established to scrutinise the Improving Healthcare Together 2020 – 2030 Programme as it develops.	Joint Health Overview and Scrutiny Committee

Environment Select Committee (Chairman: Rachael I Lake, Democratic Services Officer: Huma Younis)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
5 December 2018	Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) Inspection Update and Surrey Fire and Rescue Service (SFRS) Performance Update	Report to outline the key themes and issues arising from the inspection and provide an overview of the wider concerns around the performance of the SFRS.	For Members to understand the issues impacting the Fire Service and the role of scrutiny in supporting improvements and transforming service delivery.	Formal report
5 December 2018	Consultation on Local bus funding and Concessionary Travel	To brief the Committee on the public consultation and stakeholder engagement considering the council's future funding of local bus services and two additional travel concessions. This report will set out the consultation and engagement being completed, the key themes raised to date and next steps.	For the Committee to be sighted on issues and impacts if changes are made to the council's future funding of bus services and the two additional travel concessions, whilst also giving its views on the consultation and engagement being completed.	Formal report
5 December 2018	Changes to Surrey's Community Recycling Centres	To brief the Committee on the public consultation and stakeholder engagement considering the changes to Surrey's CRC's. Report to set out the consultation and engagement being completed, the key themes raised to date and next steps.	For the Committee to be sighted on potential issues and impacts if changes are made to CRC's, whilst also giving its views on the consultation and engagement being completed.	Formal report

Items to be scheduled

22 February 2019 <i>(moved from 5 December 2018)</i>	Countryside Estate Strategy	To review the Countryside Estate Strategy, following public engagement activity and the convening of a Countryside Estate Strategy MRG.	To review and scrutinise the Countryside Estate Strategy and receive feedback from the Countryside Estate Strategy MRG, making recommendations to Cabinet as necessary.	Formal report
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