

**DRAFT**

Minutes of the meeting of the  
**Waverley LOCAL COMMITTEE**  
 held at 10.00 am on 21 September 2018  
 at Waverley Council Chamber, The Burys, Godalming GU7 1HR.

**Surrey County Council Members:**

- \* Mrs Victoria Young (Chairman)
- \* Mr Richard Hampson (Vice-Chairman)
- \* Mr David Harmer
- \* Mr Andy MacLeod
- \* Mr Peter Martin
- \* Dr Andrew Povey
- \* Mr Wyatt Ramsdale
- \* Mrs Penny Rivers
- \* Mr Stephen Spence

**Borough / District Members:**

- \* Cllr Maurice Byham
- \* Cllr Carole Cockburn
- \* Cllr James Edwards
- Cllr Pat Frost
- \* Cllr Jerry Hyman
- \* Cllr Denis Leigh
- \* Cllr Richard Seaborne
- \* Cllr Liz Townsend
- \* Cllr Nick Williams

\* In attendance

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**OPEN FORUM - INFORMAL PUBLIC QUESTIONS**

No Open Forum questions were received.

**29/18 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Pat Frost.

**30/18 MINUTES OF PREVIOUS MEETING [Item 2]**

Cllr Jerry Hyman referred to a query from the Local Committees on 9<sup>th</sup> March and 29<sup>th</sup> June, regarding modelling of the proposed redesign of Farnham's East Street. The Chairman said she still had not been informed when any modelling would be made public. Cllr Hyman requested that he know a date. The Area Highway Manager reiterated that it was a planning matter so not within the remit of the Local Committee.

## ITEM 2

Minutes of the Waverley Local Committee on 29 June 2018 were agreed and approved as an accurate record.

### **31/18 DECLARATIONS OF INTEREST [Item 3]**

The following members declared an interest in respect of Item 9: Right of Way, declaring that they were members of the National Trust:

Mrs Victoria Young  
Cllr Maurice Byham  
Cllr Denis Leigh  
Mr Peter Martin  
Cllr Richard Seaborne  
Mr Stephen Spence.

Mr Stephen Spence also declared that he was a member of the Ramblers Association.

### **32/18 CHAIRMAN'S ANNOUNCEMENTS [Item 4]**

The Chairman Mrs Victoria Young made the following announcement for the attention of Surrey County Council members:

“The Leader David Hodge has sent an email to all SCC members about the Members’ Community Allocation Funding, asking all councillors to submit any applications by 31<sup>st</sup> October. This does not mean all applications will need to be processed by 31<sup>st</sup> October, but they do need to be submitted by this deadline. Please contact the committee officer if you have any queries.”

Mr David Harmer added that members should submit applications by 24<sup>th</sup> October, to allow for processing.

### **33/18 PETITIONS [Item 5]**

A petition was received from Janet, Elm Crescent, Farnham which contains 35 signatures and reads:

“Blind bend on Alma Farnham – double yellow lines required outside houses 7-11, or traffic calming.

It is very dangerous as cars have to drive on the right side of the road when they are coming into Alma Way from Alma Lane and cannot see what is coming towards them.”

**Declarations of Interest:** None.

**Officer in attendance:** Frank Apicella, Area Highway Manager (South West), on behalf of the SCC Parking Team.

The petitioner spoke to the Local Committee for the allowed three minutes. She provided four photographs for members to consider.

Mr Stephen Spence confirmed that there is concern amongst residents, which he experienced when he went door-to-door with the petitioner.

The Local Committee (Waverley) resolved to AGREE that:

- (i) Surrey County Council's parking team will assess this request as part of the 2018 Waverley Parking Review, taking place over September and October and being presented to this committee in December 2018.

Reason: The assessment will allow for all highway and traffic related issues to be taken into account, before determining how to proceed with regards to any potential new parking restrictions. The annual review process ensures that all requests and proposals are considered at the same time, which is the most time and cost efficient way of assessing and introducing parking restrictions in Waverley, and across Surrey.

### **34/18 PETITION RESPONSES [Item 6]**

- (i) A petition was received at the 29 June Local Committee from Simon Jaggard which contained 517 signatures and read:

"Reduce the speed limit outside St. Joseph's Specialist School, Cranleigh; 20mph is plenty.

Amlets lane has a 40 mph speed limit, with no pavement or properly marked crossings. It is dangerous for our children, staff and the public to cross the road to reach public footpaths. The blind corners makes evasive action difficult for both pedestrians and motorists. The new family housing development (125+ homes) opposite will bring more children onto Amlets lane and increased traffic; cars, bicycles and on foot. Amlets Lane is narrow and not suitable for a 40 mph speed limit; to drive at this speed would be reckless and the limit invites this from the young and impatient. We ask that Surrey County Council reduce the speed limit to 20mph in line with other schools for the public good."

**Declarations of Interest:** None.

**Officer in attendance:** Duncan Knox, SCC Road Safety and Active Travel Team Manager.

The Chairman invited the petitioner Simon Jaggard to speak. Mr Jaggard said he was pleased with the report and while it did not go the full way to meet the petition's requests, he is happy with the outcome.

Local members welcomed the report and requested a timeline for the agreed actions. The SCC Road Safety manager replied that it would depend on when the developer funding is made available. The schemes would also need to be advertised.

The Local Committee (Waverley) resolved to AGREE:

- (i) To approve a new lower 30 mph speed limit on Amlets Lane from the junction with Smithwood Common Road to the junction with Barhatch Lane. A speed limit order will be advertised and authority delegated to the Area Highways Manager in consultation with the Chairman, Vice-Chairman and Divisional Member for Cranleigh to consider any objections before proceeding.
- (ii) To approve proposals for an improved crossing facility on Amlets Lane between the school and the public footpath 346 (leading to Cranleigh

## ITEM 2

alongside the new Cala Homes development). This will consist of a small area of footway with dropped kerbs on the north side (school side) of Amlets Lane which will be accessed by a new gate in the school boundary wall.

- (iii) That the above schemes (estimated at about £30,000) will be funded from developer contributions from the adjacent Cala Homes development "Amlets Place".

Reason: The proposed highway measures would improve the safety of pupils on Amlets Lane when walking between St Joseph's School and Cranleigh Village. A new crossing point and school pedestrian gate opposite the existing rural path (footpath 346) used by teachers and pupils to walk to and from Cranleigh will remove the need for them to walk or stand in the carriageway when trying to cross Amlets Lane. A reduction of the speed limit from 40mph to 30mph along Amlets Lane would encourage lower speeds and so reduce the risk and severity of collisions.

- (ii) A petition was received at the 29 June Local Committee from Stewart Edge and Jo Aylwin which contained 178 signatures and read:

"Potters Gate Primary School Pedestrian Safety Improvements Petition. We, the undersigned, petition Surrey County Council to make the roads around Potters Gate Primary School (Beavers Road, Potters Gate and part of Falkner Road) significantly safer by introducing a 20 mph limit and by installing any other behaviour-changing improvements on these roads. The West St / Crondall Lane junction also needs significant improvement.

During the morning rush hour cars use Beavers Road / Falkner Road as a 'rat run' to avoid the jams in lower Crondall Lane approaching the West St junction, and as a short cut to the Hart Car Park. Along Beavers Road there are parked cars reducing the road to a single carriageway. Many children, including all those on the 'safe route' using the Crondall Lane pedestrian lights, have to cross this road, often between parked cars. The situation will worsen with the development of 120 houses at the Hopfields for which Crondall Lane is the only exit. There are 'S106' funds available from the development which could be used for some or all of the work."

The petitioner Stewart Edge was unable to attend, but he had discussed the report with his local member Mr Andy MacLeod, saying that he was delighted with the report and he asked Mr MacLeod to thank officers on his behalf.

The SCC Road Safety Manager commented that a 20 mph limit requires illuminated signs, whereas a 20 mph zone does not, so costs less to implement. The options are still to be considered.

A change of wording to recommendation (i) was proposed by Mr Andy MacLeod and seconded by Cllr Jerry Hyman. A correction to the spelling of Falkner Road was also noted.

The Local Committee (Waverley) resolved to AGREE:

- (i) To approve a new lower 20 mph zone or limit along the whole extent of Beavers Road, Falkner Road and Potters Gate. This will be supported

through the implementation of traffic calming or two vehicle activated signs on Falkner Road **or Beavers Road**. The proposals will be funded from “section 106” contributions from the developer of the nearby housing development of “Hopfields”.

- (ii) That all the relevant 20 mph zone/limit and traffic calming orders will be advertised and authority delegated to the Area Highways Manager in consultation with the Chairman, Vice Chairman, and Divisional Member for Farnham Central to consider any objections before proceeding.
- (iii) That the Safer Travel Team work with the school to update and monitor their existing school travel plan using the new online Modeshift STARS system, and invite the school to take up more of the road safety training and resources offered by the Safer Travel Team.

Reason: The proposed lower 20 mph zone or limit would help improve the road environment to encourage more walking, cycling and scooting to school. The proposals would therefore also help reduce congestion and driver frustration, and contribute to improved air quality near the school. The recommended school travel plan and road safety training improvements would also help to improve road safety and reduce reliance on the car for the school journey too.

### **35/18 WRITTEN PUBLIC QUESTIONS [Item 7]**

Two Written Public Questions were received from Farnham Town Councillor George Hesse and Farnham Town Councillor David Beaman. The questions and answers were published on the SCC Waverley Local Committee web pages before the 21 September Local Committee and were available at the meeting.

#### **Question 1 – Supplementary Question**

Cllr Hesse asked: “I would ask for scheduling information for the resurfacing of approx. 50m. of the West end of West street missed during the West Street resurfacing earlier this Summer. I would also ask for Union Road, the Crondall Lane – West Street Junction and Mead Lane Resurfacing to be put on the Highways to-do list so that I can advise concerned residents that this infrastructure is on Surrey Highways priority list and will be done in due course. Finally, I, along with many Farnham residents, do not accept the Surrey Highways modelling work carried out for a mini roundabout at the end of Crondall Lane where it joins West Street, that no improvement is going to be necessitated by the imminent Wimpey housing development of 120 new houses a few hundred metres up Crondall Lane. I see from page 24 of today’s agenda that improvements to the West Street/Crondall Lane junction will be the subject of a ‘Section 278’ Agreement between the County Council and the developer of Hopfields.”

#### Response to supplementary question:

The Area Highway Manager stated that the roads are on the SCC list to consider, but there are budget restrictions. All are assessed for condition. Repairs are made in the interim, before the carriageway is re-surfaced.

#### **Question 2 – Supplementary Question**

Cllr Beaman asked where the parking revenue is going to be spent.

## ITEM 2

### Response to supplementary question:

The Area Highway Manager stated that 60% goes to the Local Committee, 20% goes to Surrey County Council and 20% goes to Guildford Borough Council to administer the scheme. He said that he had previously provided financial information to the Local Committee in his Highways Update reports. It was up to the Committee how it wants to spend the £320,409.

### **36/18 WRITTEN MEMBER QUESTIONS [Item 8]**

There were no members questions submitted to this committee.

### **37/18 RIGHT OF WAY: ALLEGED PUBLIC RIGHTS OF WAY ACROSS LAND AT WINKWORTH ARBORETUM, BUSBRIDGE & BRAMLEY (OTHER COUNTY COUNCIL FUNCTIONS) [Item 9]**

**Declarations of Interest:** The following members declared an interest at Item 3, declaring that they were members of the National Trust:

Mrs Victoria Young  
Cllr Maurice Byham  
Cllr Denis Leigh  
Mr Peter Martin  
Cllr Richard Seaborne  
Mr Stephen Spence.

Mr Stephen Spence also declared that he was a member of the Ramblers Association.

**Officer in attendance:** Catherine Valiant, SCC Countryside Access Officer.

**Petitions, Public Questions/Statements:** None.

No one registered to speak against the application in advance of the meeting.

### **Member discussion – key points:**

Members said it was a very good report. Some members had walked the footpath over many years.

The Local Committee (Waverley) resolved to AGREE that:

- (i) Public Footpath rights are recognised over the route A-B on Drawing No. 3/1/13/H16, Annex H and that an MMO under sections 53 and 57 of the Wildlife and Countryside Act 1981 be made to modify the Definitive Map and Statement for Surrey. The route will be known as Public Footpath No.559 (Busbridge), with a width of 1.5m.
- (ii) A MMO should be made and advertised to implement these changes. If objections are maintained to such an order, it will be submitted to the Secretary of State for Environment, Food and Rural Affairs for determination.

Reasons: The County Council has a duty under Section 53 of the Wildlife and Countryside Act 1981 (WCA1981) to modify the Definitive Map and Statement

(DMS) if it discovers evidence which can be reasonably alleged to support a modification.

In this instance the evidence submitted in support of the application is considered sufficient to reasonably allege that public footpath rights subsist over the claimed route, having been acquired by virtue of use by the public on foot under statutory deemed dedication (under s.31 (6) of the Highways Act 1980), and at common law.

### **38/18 HINDHEAD TUNNEL UPDATE (FOR INFORMATION) [Item 10]**

**Declarations of Interest:** None

**Officer in attendance:** Matthew Salt, Service Delivery Manager, Highways England.

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

The officer addressed points made when his Highways England colleagues presented to the Local Committee in September 2017. His report included some tunnel closure figures, with reasons.

Mr David Harmer, who attended a forum meeting in February 2018 with Highways England, alongside officers from SCC, Surrey Police and Kier and some councillors from the Borough, Town and Parish Councils most effected by tunnel closures and road diversions, said that he felt some progress had been made. Notes from this meeting are attached to the 21 September Committee report.

However, members said that there was still more work to be done around technology used; accessibility of local Highways England officers to be able to respond quickly; local radio messages to be included in any social media communications regarding closures, for example Eagle Radio; responsibility of diversion routes that were unsuitable, especially for large vehicles - for example the low bridge in Wrecclesham. It was noted that no-one from Farnham had attended the February meeting.

Mr Wyatt Ramsdale asked for it to be minuted that the Highways England officer did not provide a full answer regarding re-direction routes down minor unsuitable roads in Farnham and that he feels this has not been addressed since the Highways England officers attended the Local Committee meeting one year ago.

### **39/18 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 11]**

**Declarations of Interest:** None

**Officers in attendance:** Frank Apicella, Area Highway Manager (South West); Adrian Selby, Senior Engineer, Surrey Highways.

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

## ITEM 2

A SCC leaflet that came through the door of a member had details regarding Farnham road closure times that were in contradiction to the planning consent. The Area Highway Manager will investigate.

Members thanked the Highways team for discussions to date and requested that further roads be added to the list. The Area Highway Manager confirmed that if details were passed to him before the deadline, they would be added.

The Area Highway Manager will investigate the situation regarding any Section 106 money being available from the Bordon housing project in Hampshire, as the development borders Surrey.

It was requested that prioritization of work is done in consultation with the local Borough member, to use their local knowledge. As there were several Bramley area issues to discuss, including developer money due from a new development, the Chairman proposed that a meeting be set up for all Bramley councillors and SCC Highway officers.

New wording for recommendations (i) and (iii) was proposed by Mrs Victoria Young and seconded by Mr Wyatt Ramsdale.

The Local Committee (Waverley) resolved to AGREE to note that:

- (i) The committee approved works being progressed during 2018/19 and to ensure that any further allocations required are made by **31<sup>st</sup>** October 2018.
- (ii) Allocations made for localism to the various Town and Parish Councils must be confirmed and approved by the 19<sup>th</sup> October 2018, and fully completed by 31<sup>st</sup> December 2018.
- (iii) Any **Highway Fund** allocations not confirmed, **will be returned**. **Any other Highway allocations** not approved or fully completed by these dates will then be prioritised by the Maintenance Engineer, in consultation with the divisional member, to ensure that works are carried out this financial year, rather than risk the funding being lost.

Reason: The committee is asked to agree the recommendations to enable early progression of works orders and expenditure of the Committee budget.

### **40/18 WAVERLEY ON-STREET PARKING ENFORCEMENT UPDATE 2017-18 (EXECUTIVE FUNCTION) [Item 12]**

**Declarations of Interest:** None

**Officer in attendance:** Andy Harkin, Parking Manager, Guildford Borough Council.

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

Members welcomed the report and asked the officer to clarify some of the information. The officer said that his team was working with the SCC Parking team to resolve any outstanding issues, for example, paragraph 2.23 'areas that are still not enforceable'. He was asked if data is used when considering parking charges. The officer replied that the report is now a public document and could be used for any future decisions.

The Local Committee (Waverley) resolved to AGREE to:

- (i) Continue to support the enforcement of waiting and parking restrictions in the borough.
- (ii) Approve the recruitment of an additional Civil Enforcement Officer (CEO) on a permanent basis for enforcement in Waverley. Section 5.2 refers to a trial conducted with an additional CEO, which was found to be self-funding at least.

Reason: Effective parking enforcement can help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking

**41/18 SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT FOR WAVERLEY (SERVICE MONITORING & ISSUES OF LOCAL CONCERN) [Item 13]**

**Declarations of Interest:** None.

**Officer in attendance:** This report was received for information only. There was no officer present.

**Petitions, Public Questions/Statements:** None.

The Local Committee (Waverley) resolved to AGREE to:

- (i) Recognise the achievements of the Borough teams within Waverley Borough and support their commitment to further improve initiatives to reduce risk and make Waverley Borough safer.
- (ii) Recognise the collaborative work undertaken by SFRS within the Borough for co-responding with South East Coast Ambulance Service (Ended Sept 2017), gaining entry at incidents to free up Police time and resources, and assisting Police in search for high risk missing persons.
- (iii) Note the targets and initiatives set within the Waverley Station Plans for 2018/19.

Reason: The Fire Service sets out in its Station Plan the community safety initiatives that it feels will reduce risk in the community and make Waverley a safer place in which to live and work.

**42/18 LOCAL COMMITTEE DECISION TRACKER (FOR INFORMATION) [Item 14]**

## ITEM 2

**Declarations of Interest:** None

**Officer in attendance:** Yvette Ortel, Partnership Committee Officer

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

The Local Committee (Waverley) resolved to AGREE that:

Item numbers 8 and 12 from 22 September 2018 Local Committee should be marked as 'closed'.

Item number 9 from 9 March 2018 Local Committee should be marked as 'closed'.

Item number 5 from 29 June 2018 Local Committee should be marked as 'closed'.

All other decision tracker items shall remain 'open'.

### **43/18 LOCAL COMMITTEE FORWARD PROGRAMME 2018-19 (FOR INFORMATION) [Item 15]**

**Declarations of Interest:** None

**Officer in attendance:** Yvette Ortel, Partnership Committee Officer

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

The forward programme was agreed.

Also suggested for future Local Committee Informal/Private meetings:

- How public events such as cycling events are given permits.

### **44/18 DATE OF NEXT MEETING [Item 16]**

To be held on Friday 14 December 2018 at 10am in the Waverley Borough Council Chamber, The Burys, Godalming GU7 1HR.

(10am – 10.30am: Open Public Questions Forum)

Meeting ended at: 11.50 am

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**Chairman**