SITA SURREY LTD

Charlton Lane Waste Management Facility
Charlton Lane
Shepperton
Surrey
TW17 8QA

Bulk HGV Routing Strategy
Required by Condition 15 of the Eco Park Application, Ref: SP10/0947
dated 15th March 2012
SUMMARY

1. The aim of the Bulk HGV Routing Strategy is to reduce the impact of bulk HGVs on Charlton Village.

2. As a good neighbour, SITA UK will also seek to reduce the number of other waste delivery vehicles travelling through Charlton Village.

3. The Routing Strategy will apply to all waste vehicles under SITA’s direct control which are travelling to and from the Charlton Lane waste management depot. These are:
   - SITA-owned HGVs
   - SITA-owned waste delivery vehicles
   - SITA-owned bulk haulage vehicles
   - Any third parties who have bulk haulage contracts with SITA Surrey Ltd (this includes Bulk Freight Midlands vehicles visiting the Charlton Lane waste management facility)

4. Whilst SITA has no direct control over third party vehicles, SITA will encourage third parties (including Local Authority waste collection vehicles) to follow the HGV route.

5. SITA will distribute the approved HGV Routing Plan to ALL drivers visiting the site as part of their Site Induction.

6. SITA will meet with representatives from the Local Waste Collection Authorities to support the implementation of the site rules by these third parties.

7. Any complaints received concerning SITA-owned vehicles, or bulk haulage vehicles contracted to SITA which are reported to have travelled through Charlton Village will be dealt with by the Site Manager. Drivers found to have travelled through Charlton Village will be reminded of the Routing Strategy, and can be formally warned.

8. Any complaints received concerning third party waste vehicles which are reported to have travelled through Charlton Village will be forwarded to the relevant company / Local Waste Collection Authority.

9. Drivers can be banned from site at the Site Manager’s discretion.
1. INTRODUCTION

1.1 BACKGROUND

Surrey County Council has granted permission for the development of an Eco Park at on the site of the existing waste management facility at Charlton Lane, Shepperton Surrey, TW17 8QA.

SITA Surrey Ltd (the site operators) already operate an informal bulk HGV routing strategy at the Charlton Lane waste management facility whereby bulk HGVs using the Charlton Lane facility do not travel through nearby Charlton Village. For the purposes of clarity, a “Bulk HGV” is an articulated Heavy Goods Vehicle which is designed to transport materials in bulk, i.e. a c.40 tonne gross weight HGV. This definition also applies to articulated curtain-side HGVs which also have a c. 40 tonne gross weight.

1.2 PLANNING PERMISSION

Planning Permission no SP10/0947, issued on 15th March 2012 contains a pre-commencement condition requiring a routing arrangement to be agreed and put in place.

Condition 15 states:

“Prior to the development hereby permitted commencing, including the demolition of the existing buildings, a Bulk HGV Routing Strategy (to include measures to prevent HGVs contracted to the site Operator from travelling through Charlton Village) shall be submitted and approved in writing by the County Planning Authority. The HGV Routing Strategy shall be implemented and maintained strictly in accordance with the approved details.”

This document sets out how SITA Surrey Ltd intends to implement the Bulk HGV routing strategy.
2. HGV ROUTING

2.1 APPROVED ROUTE

Bulk HGVs
The route for Bulk transport HGVs (i.e. articulated lorries with a c.40 tonne weight), is via the A308 and A244. This is shown on the Plan entitled ‘HGV Route’ included at Appendix A.

Bulk transport HGVs contracted to SITA Surrey Ltd and visiting the Charlton Lane waste management facility are specifically prohibited under this Routing Strategy from driving through Charlton Village.

SITA-owned HGVs
SITA Surrey Ltd, as a good neighbour, will also direct other SITA-owned waste delivery vehicles to follow the Routing Strategy. SITA-owned waste delivery vehicles shall not drive through Charlton Village when these vehicles visit the Charlton Lane waste management facility. The exception is those waste delivery vehicles collecting waste or recyclables from properties in Charlton Village (any vehicles collecting waste from properties within Charlton Village are most likely to be refuse collection vehicles or similar and are not likely to be c. 40-tonne Bulk HGVs).

On approach
SITA-owned waste delivery vehicles approaching from the south of the Charlton Lane waste are required to use the same roads as those forming part of the approved Shepperton studios HGV route, either via Chertsey Bridge or Walton Bridge and accessing the site from the A244. This is shown on the Plan at Appendix A.

On departure
All SITA-owned vehicles and those bulk haulage vehicles which have contracts with SITA Surrey must turn left onto Charlton Lane when exiting the site.

Aim
The main purpose of this routing strategy is to prevent SITA-owned vehicles and bulk transport HGVs contracted to SITA driving through Charlton village as a short cut to the waste management facility. As Appendix A shows, the HGV Route identifies those roads which must be avoided by drivers when visiting the Charlton Lane waste management facility to avoid travelling through Charlton Village. It is noted that it is not the intention to erect new signage on the Public Highway since the HGV route will only apply to those vehicles under SITA’s control which are travelling to and from the Charlton Lane waste management depot.
**Bulk Freight Midlands**

SITA has a contract with Bulk Freight Midlands; a third party haulage contractor, to take materials to and from the Charlton Lane waste management facility. Bulk Freight Midlands are located on Littleton Lane (see the HGV routing plan at Appendix A). Vehicles accessing the Charlton Lane waste facility from the Bulk Freight Midlands depot will enter and exit Littleton Lane to and from the south and follow the B375 / A244 route thus avoiding Charlton Lane Village. Bulk Freight Midlands will be required to follow this HGV Routing Strategy. As shown on the HGV Routing Plan included at Appendix A, the approved HGV route does not allow bulk HGVs which are travelling to Charlton Lane waste management facility to enter Laleham Road from Littleton Lane nor to enter Sheep Walk from the B375. This will ensure that that vehicles from Bulk Freight Midlands do not pass through Charlton Lane Village to access the Charlton Lane waste management facility.

It must be noted that Bulk Freight Midlands undertakes haulage for other companies and where Bulk Freight Midlands operates vehicles from their Littleton Lane depot for purposes other than their contract with SITA, they could not be required by SITA to follow this HGV routing strategy.
3. IMPLEMENTING THE ROUTING STRATEGY

SITA Surrey Ltd has installed new ‘turn left’ signage at the site exit to direct drivers to turn left when exiting the site.

A leaflet for drivers has been produced (example enclosed as Appendix A) and is now being distributed at the weighbridge to all drivers as part of their Driver’s Induction Pack to inform them of the route, the reasons for the route and a plan showing the agreed HGV route. The leaflet will also be disseminated to SITA’s bulk HGV contractors for their internal distribution.

SITA has found leafleting directly to the Drivers to be very effective at assisting in implementing site rules at other sites around the country.
4. ENFORCING THE ROUTING STRATEGY

4.1 SITA DRIVERS
A large number of HGV Drivers visiting the site will be SITA employees.

SITA Surrey Ltd is able to control the actions of its own drivers, through management procedures and, if required, disciplinary measures.

Any drivers of SITA-owned vehicles or Bulk HGV drivers who are contracted to SITA and are found not to be following the agreed routing strategy will be reminded of the requirements of the strategy and can be formally warned. Any driver who continues not to follow the agreed routing strategy can be banned from site at the discretion of the Site Manager.

4.2 3RD PARTY DRIVERS
This group of Drivers who operate for 3rd parties, including waste collection authority drivers, are not under SITA’s direct control.

SITA will work with its 3rd party customers to ensure those customers and its drivers are aware of the HGV Routing Strategy.

A copy of the HGV Routing Strategy Plan will be provided to these 3rd party drivers at the weighbridge as part of their Site Induction.

SITA UK will encourage all 3rd party drivers of waste delivery vehicles to turn left at the entrance and then use the roads identified in the HGV routing plan. ‘Turn left’ signage is displayed at the site exit to encourage 3rd party drivers to follow the HGV route. However, it must be noted that SITA Surrey Ltd are not able to discipline 3rd party Drivers using the public highway roads within appropriate weight limits.

To encourage compliance with the HGV Routing Plan, the Charlton Lane Site Manager will periodically meet with representatives from the Waste Collection Authority Districts to discuss site issues include adherence to the HGV Routing Strategy.

Each time SITA Surrey receives a complaint concerning a third party vehicle not adhering to the HGV Routing Strategy, that complaint will be forwarded to the relevant company or Waste Collection Authority

Any Driver can be banned at the discretion of the Site Manager.

4.3 CCTV SURVEILLANCE
A new CCTV system has been installed to ensure the security of the site and to act as a deterrent to fly tipping outside of site operational hours. The use of CCTV will cover the surveillance of vehicles exiting the site and therefore any vehicles not complying with the routing strategy and turning right out of the site will be recorded on the CCTV. The CCTV images are not continuously monitored by members of staff, but spot checks will be carried out. The recordings will
enable SITA site management to identify, corroborate and act upon non-compliance and take disciplinary action as required.

4.4 CHARLTON LANE LIAISON GROUP

Whilst site staff and site management cannot monitor all HGV movements, one of the roles of the Charlton Lane Liaison Group during site operation would be to give feedback to the site operators on the effectiveness of the routing arrangements. This could include highlighting any instances of SITA-owned vehicles and Bulk HGV drivers contracted to SITA not following the agreed route.

4.5 REPORTING OF BREACHES

SITA Surrey Ltd encourage any incidents of a breach of the routing agreement to be reported to the site immediately (tel 01932 782 792), together with the location of the HGV, time of observation, direction of travel and its number plate. With these details the Site Manager will be able to investigate the sighting and in the case of repeated breaches take appropriate action where necessary, which can include banning the driver from the site.

The installation of a CCTV camera at the weighbridge will enable SITA to verify and corroborate any reported breaches.

Any instances of such breach together with the enforcement / remedial action will be recorded in the site diary.
This is a mutual agreement between SITA UK Limited, Surrey Waste Management Ltd and Surrey County Council

Your cooperation is very much appreciated

Opening hours for Charlton Lane Eco Park

Gasification Facility / RBF
Monday – Friday 07:00 – 18:00
Saturday 07:00 – 18:00
Sunday / Bank Holidays 08:00 – 17:00

AD Facility
Monday – Friday 07:00 – 18:00
Saturday 07:00 – 12:00
Sunday Closed
Bank Holidays 08:00 – 12:00

Charlton Lane Waste Management Facility

HGV Routing Agreement

To reduce the burden upon local residents from traffic associated with the waste management facility, SITA, Surrey Waste Management and Surrey County Council have agreed to where possible re-route HGV traffic away from Charlton village.

To do this we need your help.

This leaflet outlines the routes that HGVs must use when accessing and leaving the waste management site.

ALL HGVs LEAVING THE SITE MUST TURN LEFT ONLY

Drivers known to ignore this request will be banned from site by the Site Manager.

Please also adhere to the local speed limits.
HGV Route

Vehicles from Littleton Lane travelling direct to the Charlton Lane Waste Management Facility will turn south and join the B375.