

Annex 1

Basingstoke Canal JMC 2017/18/19 ACTIONS AND RECOMMENDATIONS TRACKER

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each Committee meeting. Once an action has been achieved and reported to the Committee meeting it will be removed from the tracker.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date of meeting	Item	Action Ref:	Recommendations/Actions	Achieved/Outstanding?	Deadline/Progress Check	Responsible Cabinet Member/Member/Officer
28 June 2018	Final accounts 2017/18	A1/18	That a decision from Surrey County Council regarding the status of houseboat income and its allocation to the BCA or Surrey Property Services be made and presented to the Committee in November 2018.	<p>An update has been requested, and a report regarding this will be considered by Cabinet in the near future. A further update will be provided to the Committee in 2019.</p> <p>June 2019- The Countryside Group Manager (SCC) will go back to the Property Services department at Surrey County Council for a written reply on their corporate landlord process. The Vice-Chairman of this Committee, also the Cabinet Member for Environment and Waste (SCC) will contact Property Services and a Member of this Committee (SCC) will refer this to the Communities, Environment and Highways Select Committee.</p>	2019/2020	<p>Lisa Creaye-Griffin/Richard Parkinson</p> <p>Mike Goodman (SCC)</p> <p>Saj Hussain (SCC)</p>
26 June 2019	Investment Strategy - FWP	A2/19	Officers from Surrey and Hampshire County Councils will collaborate on a "wish list" for future projects as part of the Investment Strategy in the Forward Work Programme and consider the overlap with Basingstoke Canal Society projects.	In progress.	2019	SCC/HCC Officers

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26 June 2019	Lotteries/Funding	A4/19	Members (Councillors) to go back to relevant councils to discuss lotteries and funding schemes.	Members to update the Committee at the November 2019 meeting.	2019	Members of the Committee
26 June 2019	Natural England-Water Environment Grant (WEG)	A5/19	<p>The Committee agreed upon further communication with Natural England on the issue of not receiving the Water Environment Grant (WEG), led by the Strategic Manager.</p> <p>The Vice-Chairman of the Committee would contact Michael Gove the Member of Parliament for Surrey Heath and Secretary of State for Environment, Food and Rural Affairs on the matter of funding.</p>	The Strategic Manager has written to Natural England and received no response.	2019/20	James Taylor Mike Goodman (SCC)
26 June 2019	Commemorative Bench	A6/19	The Committee agreed to look into the options of providing a commemorative bench for Robin Higgs OBE, a former Basingstoke Canal Society chairman.	In progress.	2019	Fiona Shipp

KEY

No Progress Reported

Action In Progress

Action Completed

26 July 2017	Final accounts 2016/17	A7/17	That officers provide a report on potential car parking charges being implemented across all rural, riparian car parks and report back to the JMC in its meeting early 2018.	<p>The Committee will receive an update on this issue in 2019, to provide officers sufficient time to conduct an adequate study of feasibility and results of implementation of Reading Road and Scotland Bridge car parks.</p> <p>June 2019- The Strategic Manager will work with the Head of Countryside - Hampshire County Council on the Actions Tracker item A7/17 Final Accounts 2016/17 concerning car parking charges. The Strategic Manager stated that this required a feasibility study but this could not be resourced at present. The Head of Countryside (HCC) noted that similar work was being carried out in Hampshire and that it could be combined to move this forward more quickly so that it is not delayed past 2020.</p> <p>This has been overtaken by the work being done on the Infrastructure and Development Plan - added to the Forward Work Programme to be on the agenda in 2020.</p>	Late 2019	Fiona Shipp/James Taylor/Jo Heath
26 July 2017	Canal management report	A9/17	That the KRIs contain an explanation as to what the targets set by the BCA and for this information to be circulated to the Committee.	<p>The Committee will be asked to look at targets set as part of the review of the 5 year strategy.</p> <p>The 5 Year Strategy is nearly at an end. The Infrastructure and Development Plan will produce evidence to support a revised Strategy in 2020 or 2021. Simplified targets rather than the over-complex KPI/KRI system currently proposed for the BCA should be included in the new 5 Year Strategy - added to the Forward Work Programme to be on the agenda in 2020.</p>	Late 2019	James Taylor
26 June 2019	MoA and ToR	A1/19	That the Committee's Memorandum Of Agreement and Terms of Reference will be circulated to all Members and special interest group representatives.	Completed, circulated 3 September 2019.	2019	DSA- Amelia Christopher (SCC)

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26 June 2019	Invitation to the Canal Centre	A3/19	The Committee agreed that an invitation to the Canal Centre would be sent to the new leader of Surrey Heath Borough Council.	Completed, letter sent 8 July 2019.	2019	James Taylor/ Chairman/ DSA- Amelia Christopher (SCC)
26 June 2019	Final Planning Guidance Note	A7/19	The revised final Planning Guidance document will be ready for sign-off at the November meeting of the Committee.	The Guidance Note was out to consultation and due back in mid-December, the report back will be to June 2020 JMC. Item added to the Forward Work Programme – in the June 2020 agenda.	Late 2019	James Taylor