

Annual on-street carparking return

Authority name

GUILDFORD BOROUGH COUNCIL ON BEHALF OF WAVERLEY BOROUGH COUNCIL

Financial year

2018-19

	£	NOTES
REVENUE EXPENDITURE		
DIRECT COSTS		
Staff costs		
Enforcement staff	131,309	Should include all costs e.g. Salaries,wages, agency costs, oncosts, FRS17/IAS19 adjustments, employers insurance, cars, mileage allowances , training , etc. for all ENFORCEMENT STAFF i.e. CEOs, notice processers , Appeals staff,etc
Non-enforcement staff	32,811	Should include all costs e.g. Salaries,wages, agency costs, oncosts, FRS17/IAS19 adjustments, employers insurance, cars, mileage allowances , training , etc. for all NON ENFORCEMENT STAFF i.e. Head of parking / service, Managers,
Contracted out enforcement staff	0	Should include staffing element of contracted out enforcement services
Contracted out cash collection staff	5,693	Should include staffing element of contracted out cash collection services
Operating costs		
Contracted out services	0	Should include non-staffing element of contracted out service costs
Notice processing software and Handheld Computers	0	Only include costs related to dedicated parking services. All other software / hardware/ IT support etc costs should be included in the overheads section.
Maintenance of equipment (pay and display)	3,898	
Maintenance of signs and lines	0	<i>offset by income below</i>
Adjudication and debt registration	2,602	Include court fees, adjudication costs etc
Consumables (printing materials /stationery etc)	6,332	
other (please list)	24,657	Vehicle repairs, tyres, hire and fuel (£17,516); Personal safety devices (£3,397); Postage (£2,112); Tickets (£1,632)
		207,300
OVERHEAD COSTS		
Indirect staff	1,880	Should include: All cost types listed as per notes 1 and 2, but for any costs incurred relating to admin support staff shared with other services in the division, share of head of directorate cost etc.
IT	4,921	Internal IT recharge: Hardware and software, corporate systems, helpdesk etc
Office accommodation	8,237	Internal recharge
HR	3,508	Internal recharge (include HR and payroll)
Audit	1,550	Internal recharge
Finance	2,360	Internal recharge
Office services	640	Internal recharge (include Post room / asset mgmnt/ print room/scanning etc)
Cashiers/Creditors/Debtors	1,730	Internal recharge
Customer services	250	Internal recharge
other (please list)	1,090	Health and Safety recharge (£810), Procurement Services recharge (£280)
		26,166
TOTAL EXPENDITURE	233,466	
REVENUE INCOME*		
		*All income should be entered as a negative figure
Pay and Display	(120,996)	
Penalties	(175,722)	
Resident permits	(56,105)	
Maintenance of signs and lines recharge	0	<i>offsets costs above</i>
Suspensions and Waivers	(3,905)	
Visitor permits	(36,123)	
Other receipts	(136)	
		(392,987)
TOTAL INCOME		(392,987)
NET (SURPLUS)/DEFICIT		(159,521)
FRS17/IAS19 adjustment		(22,616)
REVISED NET (SURPLUS)/DEFICIT		(182,136)
Surplus share:		
SCC	20%	£ (36,427)
Local Area committee	60%	(109,282)
Local Authority	20%	(36,427)

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