

SURREY COUNTY COUNCIL



LOCAL COMMITTEE (WAVERLEY)

DATE: 13 DECEMBER 2019

LEAD OFFICER: FRANK APICELLA – AREA HIGHWAY MANAGER (SW)

SUBJECT: HIGHWAYS UPDATE

AREA(S) AFFECTED: ALL DIVISIONS IN WAVERLEY

SUMMARY OF ISSUE:

This report provides an update on the 2019/20 programme of highway works funded by this committee, an update on other centrally funded projects being promoted in the local area, as well as details of expenditure on the budgets allocated to the committee in 2019/20.

RECOMMENDATIONS:

The Local Committee (Waverley) is asked:

- (i) To note the committee approved allocations and works being progressed during 2019/20.

REASONS FOR RECOMMENDATIONS:

The committee is asked to agree the recommendations to enable progression of works orders and expenditure of the Committee budget during 2019/20.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.
- 1.2 The Local Committee for Waverley has an annual delegated highways budget with which to implement measures that contribute towards the objectives set out in Surrey County Council's LTP, according to local priorities.

2. ANALYSIS:**2.1 Highway Budget****Available Highway Budget 2019/20**

2.1.1 In summary the Committee budget is as detailed in the table below:-

Committee Budget 2019/20	Amount
Capital maintenance	£200,000
Revenue maintenance	£0
Revenue Highway Fund (9 x £7.5k)	£67,500
Parking surplus (15% top slice of £562k) {equally by 9 members £9366 each}	£84,300

2.1.2 £5000 of the Capital fund was allocated for the provision of new signs and lines throughout the year, to be administered by the Local Team.

2.1.3 At the March Committee, all nine divisional members agreed to allocate £5k from their £7.5k Highway fund, to secure a vegetation gang resource to carry out local revenue maintenance works administered by the Local Team.

2.1.4 Additionally the 15% top slice of the Committee parking surplus account of circa £562,000, figure of £84,300, was also agreed to be equally split between the nine divisional members.

2.1.5 This does not have to be expended in the financial year but must be spent according to section 55 of the Road Traffic Regulation Act 1984 (<https://www.legislation.gov.uk/ukpga/1984/27/section/55>). Expenditure can cover all types of highway improvement and maintenance.

2.1.6 Individual divisional member's allocation is summarised in the table below and detailed at Annex 2:

Member Budget 2019/20	Amount
Capital maintenance	£21,666
Revenue maintenance	£0
Revenue Highway Fund (£5000 from £7500 allocated to revenue maintenance)	£2,500
Parking surplus	£9,366

Parking

2.1.7 The proposals for the 2018 review were advertised on 29 March 2019 with a closing date for objections of 26 April.2019. The comments and objections were collated and analysed and shared with members on 20 June 2019. The works orders for the 2018 review have been sent to our contractors, and

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Implementation has commenced and is due to be completed by the end of the financial year

Property Infrastructure Contribution (PIC) & S106 agreements

- 2.1.8 All PIC expenditure is subject to approval by SCC Transport Development Planning (TDP) officers, and that a PIC spending plan and bidding process is carried out by various groups within SCC, such as Countryside Rights of Way team, Passenger Transport group, Major Schemes group for match funding for larger projects, as well as Highways improvement projects.
- 2.1.9 With the introduction of the Community Infrastructure Levy (CIL), these PIC amounts will diminish as they are drawn down.
- 2.1.10 TDP have advised that the following details the remaining approved contributions allocated through the bidding process to this Committee for highway schemes. These funds are not time limited and do not need to be expended this year.

Ward	Amount
Cranleigh West	£7,330
Godalming Central & Ockford	£826
Godalming Holloway	£12,830
Hindhead	£ 3,492
Shamley Green & Cranleigh North	£ 5,358
Witley & Hambledon	£ 7,235

- 2.1.11 An officer from TDP attended the informal meeting of the Committee to explain further how the team operate and apply funding contributions.

Programme of Works 2019/20

Capital

- 2.1.15 At the informal meeting held on the 8th February 2019, members of this Committee were advised of the £200,000 capital maintenance allocation and given options on how to expend this budget.
- 2.1.16 It was recommended that the Committee resolve to approve the following:
- Allocate £5,000 to continued provision of new signs and lines.
 - Divide the remaining £195,000, nine ways to provide each divisional member with a capital allocation of £21,666.
- 2.1.17 The committee running list of Local Transport Plan (LTP) schemes is attached at Annex 1.

Revenue

2.1.18 At the informal meeting held on the 8th February 2019, members of this Committee were also advised that there would not be a revenue maintenance budget for 2019/20, however there would be a £67,500 revenue Highway Fund.

2.1.19 It was further recommended that the Committee resolve to approve the following:

- Allocate £45,000 from the £67,500 Highway fund (£5000 per member) to be used to buy in a Community Gang, as in 17/18, to enable these eminently worthwhile maintenance issues to be carried out. Members would have direct control on the input of the works list to the Maintenance Engineer.

2.1.20 Meetings between each Divisional member and the area teams have now been carried out and the Committee budgets are virtually allocated.

2.1.21 Members will have been receiving updates directly from their LHOs to what works are being carried out in their divisions utilising their Highway fund.

Other highway related matters

2.2 Customer services

2.2.1 The total number of enquiries received for the nine months between January and September 2019 is 95,916 an average of 10,657 per month. This is a 19% decrease on the number received during the same period in 2018. This reflects the milder winter and the work that has taken place to improve the website and online reporting.

2.2.2 For Waverley specifically, 13,047 enquiries have been received since January of which 6,598 (51%) were directed to the local area office for action, of these 96% have been resolved. This response rate is slightly above the countywide average of 95%.

2.2.3 Since January 2019, Highways & Transport have received 102 Stage 1 complaints. Fifty were escalated to Stage 2, of which the Service has been found to be partially or fully at fault in 18 cases. In addition three have been escalated to the Local Government Ombudsman, none of which have been upheld.

2.3 Street Lighting

2.3.1 Work has continued on the programme to roll out LED lighting for existing street lights across the county.

2.3.2 The legal agreement between SCC and the Service Provider has taken longer than expected but is nearing conclusion. It is now expected that the programme to install the LED lighting will commence early in the new year.

2.3.3 Once the programme is complete it is expected that the Council will save 60% of its current energy costs for street lighting.

2.3.4 Prior to rolling out the programme a successful pilot site has been running in Kingfisher Drive, Guildford since late 2018. This was expanded in the

summer to test the robustness of the Communication Management System (CMS); that comes with this upgrade; which has also been successful.

2.4 Winter Service

- 2.4.1 The Cold Weather Plan sets out the Winter Service for treating the highway in order to prevent ice from forming (precautionary salting), to melt ice and snow that has already formed (post salting), and removal of snow in a snow event.
- 2.4.2 As in previous years, members will be sent an electronic copy of the 2019-20 Cold Weather Plan along with links to revised 2018-19 gritting routes prior the commencement of the Winter Season.
- 2.4.3 County Councillors can request and pay for new grit bins, or extension of use of an existing grit bin, by contacting the Maintenance Engineer, who will advise.

2.5 Major schemes

There was no update at the time of writing this report.

2.6 Centrally funded maintenance

Horizon 2

- 2.6.1 Horizon 2 is the name given to the Council's Asset Management Programme for the period 2017 – 2021. The programme of works to be delivered for Waverley has been revised since the last Committee meeting and can be found on the website at:

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

Additional £5m – Winter damage programme

- 2.6.2 The focus for this has been on the Surrey Priority Network SPN 2 & 3 (essentially B & C roads) and the list of schemes identified for this funding is currently being delivered.
- 2.6.3 This programme of works is ongoing, however this is obviously subject to any clashes with other programmed highway work that is also occurring on around the network and our ability to permit network space.
- 2.6.4 In addition to the £5m being invested during 2018/19, the cabinet approved on the 29th May 2018 to a further investment during 2018/19 of £7m followed by a further £8m in 2019/20 to improve the condition of the highways network.

2.7 Passenger Transport

- 2.7.1 There was no update at the time of writing this report.

2.8 Other key information, strategy and policy development

- 2.8.1 There was no update at the time of writing this report.

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2.9 Gullies

- 2.9.1 Surrey County Council maintain 164,421 Gullies and Catchpits and 8,173 soakaways across the County.
- 2.9.2 18,067 gullies/catchpits, and 129 soakaways are in Waverley. This is an important activity that reduces the likelihood of flooding on the public highway, and helps to keep roads and footways safe.
- 2.9.3 Not all assets are cleaned on an annual basis, as some require cleaning more frequently, and others less so, depending on local circumstances such as whether there are trees nearby, or the location is rural or urban.
- 2.9.4 Each year, the programme of cleaning is updated and optimised based on the condition the assets were found to be in when they were last visited. The programme is also adjusted to take into account local issues such as roads where access to assets is difficult due to parked cars and other obstructions.
- 2.9.5 For 2019/20, 8,537 gullies/catchpits have been cleaned of the 12,469 due to be cleaned, and all 7 soakaways, of the 7 due to be cleaned, have been carried out.
- 2.9.6 As the cleaning programme is managed on a Countywide basis, cleans in Waverley will take place throughout the course of the year.

3. OPTIONS:

- 3.1 Officers seek to implement the most cost effective measures which meet scheme objectives. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

5. FINANCIAL IMPLICATIONS:

- 5.1 The financial implications of this paper are detailed in section 2 above

6. WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	A well-managed highway network can contribute to reduction in crime

	and disorder as well as improve peoples' perception of crime.
Equality and Diversity	It is an objective of Surrey Highways to take account of the needs of all users of the public highway.
Localism (including community involvement and impact)	The Local Committee prioritises its expenditure according to local priorities.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 This Financial Year's approved programmes are currently in the process of being processed as identified in Annex 2.

8. WHAT HAPPENS NEXT:

- 8.1 The Area Highway Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's approved programme of works.

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Consulted:

As detailed within the report.

Annexes:

Annex 1 – Committee running list of Local Transport Plan schemes

Annex 2 – Progress of Committee capital and revenue schemes 2019/20.

Background papers:

Local Committee (Waverley) September 2019 Highways Update.

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