

## People, Performance & Development Committee – ACTION TRACKING

## February 2020

### ONGOING ACTIONS

Number	Meeting Date	Item	Action	Action by whom	Action update
--------	--------------	------	--------	----------------	---------------

### COMPLETED ACTIONS

Number	Meeting Date	Item	Recommendation / Action	Action by whom	Action completed
A9/19	25 April 2019	Performance Management	That HR use annual follow-up surveys to continually assess the quality of Performance Conversations and the Committee monitor the results from these.	Director of HR / Members of the People, Performance and Development Committee	Officers noted action and an item on 'Performance Conversations – Review of Progress' was considered as part of the November 2019 Committee meeting. Discussions noted in Minute 65/19.
A8/19	25 April 2019	Accelerating Apprenticeships	That the Director of HR research and present ways to spend the apprenticeship levy to attract more apprentices to the council.	Director of HR	Item included in agenda for February 2020 Committee meeting.

**People, Performance & Development Committee – ACTION TRACKING February 2020**

A15/19	23 Sept 2019	Workforce Performance Indicators	That workforce performance RAG rating be brought to the committee for discussion before the next Tableau item in February 2020.	Director of HR / Members of the People, Performance and Development Committee	Item included in forward plan for April 2020 agenda
--------	-----------------	--	---	---	---