

RUNNYMEDE BOROUGH COUNCIL AND
SURREY COUNTY COUNCIL



RUNNYMEDE JOINT COMMITTEE

DATE: 9 MARCH 2020

LEAD OFFICER: ANDREW MILNE – AREA HIGHWAY MANAGER (NW)

SUBJECT: HIGHWAYS UPDATE

AREA(S) AFFECTED: ALL DIVISIONS

SUMMARY OF ISSUE:

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2019/20 financial year.

To provide an update on the latest budgetary position for highway schemes and revenue maintenance.

To agree the proposed capital works programme for 2020/21

To report on relevant topical Highways matters.

RECOMMENDATIONS:

The Runnymede Joint Committee is asked to:

- (i) **Note** the progress with schemes and revenue funded works for the 2019/20 financial year.
- (ii) **Note** the budgetary position.
- (iii) **Note** that a further Highways Update will be brought to the next meeting of this Committee.
- (iv) **Agree** the proposed capital works programme for 2020/21 shown in table 2 in section 2.3 of this report.
- (v) **Authorise** the Area Highways Manager to undertake all necessary actions to deliver the capital works programme, consulting with the Chairman, Vice Chairman, and Divisional Members where necessary.

REASONS FOR RECOMMENDATIONS:

The above recommendations are made to enable progression of all highway related schemes and works.

1. INTRODUCTION AND BACKGROUND:
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- 1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1 Joint Committee Finance

Capital budget 2019/20

- 2.1.1 The capital budget for the 2019/20 financial year is £166,667 (an increase of £130,304 from the 2018/19 capital allocation of £36,363).

Other funding sources 2019/20

- 2.1.2 In addition to the above capital budget there are £30,166 of developer contributions available for highway improvements in the 2019/20 financial year. As such, allowing for the over spend of £5,856 carried forward from 2018/19, this results in a total ITS budget of £190,977 for 2019/20.

Capital Budget 2020/21

- 2.1.3 The Runnymede Joint Committee will receive a capital budget of £100,000 for the 2020/21 financial year for the delivery of ITS (highway improvement) schemes. This budget can also be used to support the delivery of capital maintenance projects such as resurfacing.
- 2.1.4 Each County Member will also receive a capital allocation of £23,000 for capital maintenance projects.

2.2 Joint Committee capital works programme 2019/20

- 2.2.1 The capital works programme is presented as a combined programme of both ITS and capital maintenance works in Table 1 to provide a clearer picture of works and budgets. This programme was formally approved by the Runnymede Joint Committee at its public meeting held on 18 March 2019.
- 2.2.2 All costs shown are estimated and the programme value intentionally exceeds the available budget to enable flexibility of delivery. The list is presented in priority order and it is suggested that the Committee adopt a flexible approach to the list so that as schemes develop, the programme can be adapted to the available budget.

Scheme Name	Detail/Limits	Progress	Estimated Cost (£)
A328 St Jude's Road -Puffin Crossing (Construction)	Construct new signalised pedestrian crossing near junction with Bagshot Road	Complete	120,000

St Ann's Road/Pycroft Road/Ruxbury Road	Capital Maintenance (Carriageway resurfacing) – Mini-roundabout	Complete	17,921
Gogmore Lane, Chertsey	Capital Maintenance (Carriageway resurfacing) – Junction with Riversdell Close	Complete	34,770
Capital Drainage Improvements	Borough wide	Orders being placed on ongoing basis.	30,000
Signing, road markings & pedestrian dropped kerbs	Borough wide	Orders being placed on ongoing basis.	10,000

Table 1 – Capital works programme for 2019/20

2.3 Joint Committee proposed capital works programme 2020/21

2.3.1 The proposed programme shown in table 2 was informally discussed and agreed in principle during a private meeting of the Joint Committee held on 10 February 2020.

2.3.2 It is proposed that £40,000 of the Joint Committee's £100,000 capital budget is allocated to fund the ITS schemes shown in table 2 and that the remaining £60,000 is allocated to supplement individual capital maintenance schemes where necessary.

2.3.3 All costs shown in table 2 are estimated. The list is presented in priority order and it is suggested that the Committee adopt a flexible approach to the list so that as schemes develop, the programme can be adapted to the available budget.

ITS proposed schemes list	Estimated cost (£)
Chertsey Bridge Weight Limit – New Traffic Order	5,000
Chertsey Lane Railway Bridge – Signing Improvements	20,000
Signs, lines and dropped kerbs (various)	15,000
Money to support capital maintenance works	60,000
Total	100,000

Table 2 – Proposed Capital works programme for 2020/21

2.4 County Member capital maintenance projects.

2.4.1 County Members have been provided with a list of proposed capital maintenance schemes in their division to be considered for funding with their £23,000 capital allocation.

2.4.2 As it is not possible to form a programme of resurfacing schemes that total £23,000 precisely it is proposed that, as outlined above in paragraph 2.3.2,

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£60,000 of the Joint Committee's capital allocation is used to supplement individual maintenance schemes where necessary.

- 2.4.3 It is requested that each County Member gives approval for the various alternative schemes listed for their area, so that these can be tailored to the budget and that alternatives can be delivered in the event of finding schemes are being delivered through other central works programmes. If Members would like to propose alternative maintenance schemes then they should advise the Area Highway Team who will then assess the sites and provide estimated costs.
- 2.4.5 Although approval for each capital maintenance scheme will rest with the individual County Member, it is recommended that approvals for all schemes are given at the earliest opportunity to ensure delivery this financial year. Resurfacing schemes can be delivered in the Autumn and Winter quarters but delivery risks are increased, and so it is preferable to ensure completion in the summer if possible.
- 2.4.6 The programme of capital maintenance schemes approved by County Members for their division will be detailed in the Highways Update report presented at the next meeting of the Runnymede Joint Committee.

2.5 Member Highway Fund 2019/20

- 2.5.1 Each County Councillor has a Member Highway Fund allocation of £7,500 for 2019/20.
- 2.5.2 The Maintenance Engineer for Runnymede will provide guidance and assistance, organise cost estimates, and raise orders to ensure delivery of works.
- 2.5.3 To ensure that this fund is effectively spent, and to enable highways contractors to deliver works before the end of the financial year, all works should be agreed by 31 October 2019.
- 2.5.4 In the event of no firm spending decisions being made, the Maintenance Engineer will determine suitable works and organise their delivery.
- 2.5.5 A summary of spend progress is shown in Table 3.

Member	Allocation (£)	Spend to date (£)
Mark Nuti	7,500	7,500 committed.
Yvonna Lay	7,500	7,500 committed.
John Furey	7,500	7,500 committed.
Mel Few	7,500	7,500 committed.
Marisa Heath	7,500	7,500 committed.
Mary Angell	7,500	7,500 committed.
Total	45,000	45,000 committed

Table 3 – 2019/20 Member Highway Fund spend progress**2.6 Parking**

- 2.6.1 The report on the outcome of the 2019 Runnymede parking review was presented to the Runnymede Joint Committee on 25 November 2019. The committee approved the proposals with one small addition and they are expected to be advertised in April 2020. It is possible that the committee will also be asked to approve the advertisement of two new permit parking schemes, one in Englefield Green and the other in the western part of Egham, subject to the outcome of discussions of the Royal Holloway / Englefield Green Parking Task Group.

Other highway related matters**2.7 Customer services**

- 2.7.1 The total number of enquiries received in the calendar year 2019 is 126,399 an average of 10,533 per month, this represents a decrease of approximately 14% from the total received in 2018. This reflects the milder winter and the work that has taken place to improve the website and online reporting.
- 2.7.2 The decrease in defect reports is reflected in the balance of enquiries between SCC and Kier. All reports are categorised at the point of logging, either automatically through the website or by officers. Safety defects are directed to Kier with the remainder passed to the SCC local office for further investigation. During 2018 the average split was 47% SCC and 53% Kier, in 2019, because of the reduction in reports this has increased the proportion sent to SCC to 51%.
- 2.7.3 For Runnymede specifically, 6,358 enquiries were received between January and December of which 3,910 were directed to the local area office for action, of these 97% have been resolved. This is slightly above the countywide average of 96%.
- 2.7.4 Since January 2019, Highways & Transport have received 150 Stage 1 complaints. Sixty one were escalated to Stage 2, of which the Service has been found to be partially or fully at fault in 18 cases. In addition ten have been escalated to the Local Government Ombudsman, the Service was found to be partially at fault in one case.

2.8 Major schemes**Runnymede Roundabout (now known as “Runnymede Junction”) Major Scheme**

- 2.8.1 Recently the post construction Road Safety Audit works commenced on site and these works are currently on going with a completion of the last remaining items on the Highways England road network due to take place mid to late February 2020.

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2.9 Centrally funded maintenance

2.9.1 Table 4 below shows the Horizon 2 Runnymede **Roads** programme for 2019/20 and the progress made in delivering the schemes.

Road	Location	Limits	Type of work	Progress
Holloway Hill	Lyne	Guildford Road to Stonehill Road	Surface Dressing	Complete
Longcross Road	Longcross	Kitsmead Lane to Stonehill Road	Surface Dressing	Complete
Crouch Oak Lane	Addlestone	Chertsey Road to Station Road	Surface Dressing	Complete
Accommodation Road	Longcross	Longcross Road to Stonehill Road	Surface Dressing	Complete

Table 4 – 2019/20 Horizon 2 Runnymede Roads Programme

2.9.2 Table 5 below shows the Horizon 2 Runnymede **Pavement (footway)** programme for 2019/20 and the progress made in delivering the schemes.

Road	Location	Limits	Type of work	Progress
Station Road	Egham	Level crossing to Church Road – both sides	Footway Reconstruction	Scheme deferred due to being unaffordable.
Byfleet Road	Addlestone	Weymanor Road to Regent Close – Eastern side	Footway Slurry	Complete
St Jude's Road	Englefield Green	Alexandra Road to 20m from Bagshot Road – Both sides	Footway Slurry	Programmed for 7 March 2020
Victory Park Road	Addlestone	Full length (including St George's Road) – Both sides	Footway Slurry	Complete
Copperfield Rise	Addlestone	Rudge Rise to Dicken's Drive – Both sides	Footway Slurry	Complete

Victoria Street	Englefield Green	St Jude's Road to Harvest Road – Northern side	Footway Slurry	Complete
Spring Rise	Egham	Milton Road to Danehurst Close – Both sides	Patching works. Footway Slurry programmed for 2020/21.	Complete
Woodside Way	Virginia Water	Full length – Both sides	Footway Slurry	Complete

Table 5 – 2019/20 Horizon 2 Runnymede Pavement Programme

2.10 Gully cleansing

- 2.10.1 Surrey County Council maintain 13,326 gullies, and 61 soakaways in Runnymede. This is an important activity that reduces the likelihood of flooding on the public highway, and helps to keep roads and footways safe.
- 2.10.2 Not all assets are cleaned on an annual basis, as some require cleaning more frequently, and others less so, depending on local circumstances such as whether there are trees nearby, or the location is rural or urban.
- 2.10.3 Each year, the programme of cleaning is updated and optimised based on the condition the assets were found to be in when they were last visited. The programme is also adjusted to take into account local issues such as roads where access to assets is difficult due to parked cars and other obstructions.
- 2.10.4 For 2019/20, 6,798 gullies are due to be cleaned in Runnymede, and 6 soakaways.
- 2.10.5 As the cleaning programme is managed on a Countywide basis, cleans in Runnymede will take place throughout the course of the year. To date, 5,897 gullies and 6 Soakaways have been completed.

2.11 Road safety

- 2.11.1 Table 6 below shows the Runnymede road safety programme for 2019/20 and the progress made in delivering the schemes.

Scheme Name	Detail	Update
Stonehill Road, Ottershaw	Introduction of double white line system	Detailed design complete. Temporary road closure required. Works are due to start 2 March 2020 and be completed in 5 days.
Chilsey Green Road, Chertsey	Replacement of vehicle activated signs	Now due for installation February/ March 2020

Church Road, Addlestone	Replacement of vehicle activated sign	Due for installation February/March 2020
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Table 6 – 2019/20 Runnymede Road Safety Programme

2.12 Passenger Transport

2.12.1 Nothing to report

2.13 Street Lighting

2.13.1 Work has continued on the programme to roll out LED lighting for existing street lights across the county. The legal agreement between SCC and the Service Provider has taken longer than expected but is nearing conclusion. It is now expected that the programme to install the LED lighting will commence in the spring 2020. Once the programme is complete it is expected that the Council will save 60% of its current energy costs for street lighting. Prior to rolling out the programme a successful pilot site has been running in Kingfisher Drive, Guildford since late 2018. This was expanded in the summer to test the robustness of the Communication Management System(CMS), that comes with this upgrade, which has also been successful.

2.14 Other key information, strategy and policy development

2.14.1 Nothing to report.

3. OPTIONS:

3.1 Options, where applicable, are presented in this report.

4. CONSULTATIONS:

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5. FINANCIAL IMPLICATIONS:

- 5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.
- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

6. WIDER IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 The Committee is asked to note the progress with all schemes and budgets.
- 7.2 It is recommended that a further Highways Update is presented at the next meeting of this Committee.

8. WHAT HAPPENS NEXT:

- 8.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

Contact Officers:

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Consulted:

County Council Cabinet Member

Councillor Matt Furniss.

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Annexes:

Sources/background papers:

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