

Surrey County Council's Local Committee for

WAVERLEY



**Bid for Local Committee Allocations for
Highways Localism Initiative**

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Please answer questions 1-4 below. Please select the further questions dependent on the nature of your request.

1. Your details

a) **Name of organisation:** Farnham Town Council

Status of this organisation:

Voluntary

Charity

Local authority

Private

b) **Contact details**

Name: Iain Lynch

Position in organisation: Town Clerk

Company Name: Farnham Town Council

Address Line 1: Council Offices

Address Line 2: South Street

Town: Farnham

County: Surrey

Post code: GU9 7RN

Telephone: 01252 712667

E-mail: town.clerk@farnham.gov.uk

c) **Name of local County Councillor:** [Cllr Pat Frost](#), [Cllr Denise Le Gal](#), [Cllr David Munro](#)

2. If you are bidding for funding of a lengthsman or work force please complete this section

a) What area(s) will the lengthsman operate in?

[The area covered by Farnham Town Council and the divisions of the three County Councillors in section 1C above. The Town Council would be open to a conversation about supporting neighbouring parish Council areas if this would be helpful.](#)

b) If different from previous section, who is the lead contact that will be administering the scheme? (name, position in organisation, full address, phone, email)

c) Have you approached local suppliers for prices and an idea of how much time they will work on behalf of the parish(es) or town council?

[Yes](#)

d) How much funding are you requesting?

Sign cleaning,

Bid Sum £2000

This would initially be for the Town Centre signs, cleaned on a yearly basis. Also cutting back of vegetation obscuring signs on an adhoc basis. All locations of signs to be recorded in Year 1 if required (see below).

6 Large signs on main routes cleaned yearly.

Bid sum £600

Bollard cleaning,

Bid sum £750

Cleaning on a yearly basis with targeted cleaning in response to customer complaints.

Bus shelter cleaning, to be cleaned on a yearly basis

Bid Sum £1000

Removal of Fly posting in the Town Centre.

Bid sum £500

Removal on an adhoc basis

Graffiti removal,

Bid Sum £2200

To remove graffiti in and around Farnham on a monthly basis and also in response to reports from the public.

Small fly tip clearance,

Bid Sum £4000

This would be for accumulated litter, small fly tips and general rubbish. Included in the bid is the disposal cost of the accumulated fly tip.

Management of epicormic growth.

Bid Sum £1500

Removal of growth on an annual basis based on the schedule provided by Surrey County Council

Responsive items

Bid Sum £1250

Support in response to customer complaints regarding overgrown vegetation etc. Work to be commissioned by the Community Highways Officer.

TOTAL: £13,800

e) Are you looking for funding on a matched/part or fully funded basis? If matched or part funding, how is the remainder of the money being raised?

Farnham Town Council is keen to work in partnership with Surrey County Council on a full cost recovery basis for the core service areas, It is expected that this would be more cost effective and a faster response than an external contract let by Surrey County Council. It is also expected that duplication in some areas (eg graffiti management and litter picking) would be avoided and greater synergy would result.

f) Briefly give details on how you would run the lengthsman scheme. For example, how you might manage working across a number of areas.

Farnham Town Council has its own Outside Workforce team and its own Depot. A number of the required skills are already included in the Outside Workforce team and where this is the case the work would be undertaken in house. Dependant on the scale of the activity being undertaken, additional resources would be employed to deliver the elements of the County service areas. In some cases, external contractors would be used where this were most cost effective and where specialisms were required. For example, the Town Council staff deal with graffiti on some surfaces but employ a specialist contractor who use specialist treatments on more complex surfaces.

The Outside workforce already work across a number of areas such as grounds maintenance, minor repairs, public convenience cleaning and maintenance, sign and bus shelter cleaning, and street furniture repairs and maintenance.

If your bid is agreed we will send a grant agreement for you to complete, including providing bank account details as all payments will be made by BACS. The payment will be made on or after 1 April 2013.

3. If you are bidding for funding for Amenity Improvements, Work Match or Buying extra services please complete this section

a) Please give details of what you are looking to achieve, including dates, locations etc.

N.B: This is for improvements on highway land and is not to be used to improve private property or common land. This is targeted towards small, local schemes and not to refurbish or replace large areas. For example, it could be used to replace signs in a number of locations in a village. It should not be used to replace or renew all signs, lines and street furniture.

Farnham Town Council is interested in a number of amenity improvements and would welcome a discussion on the type and scale of these.

b) How much funding are you requesting?

It is difficult to answer this question without more details on the current service levels and an indication of the scale of response needed. Farnham Town Council would like to bid for the current funding level for the services being devolved to the Town Council but would expect that it would deliver a more cost effective service for this level of resource. The Council has agreed that the Town Clerk can discuss the detail of this with County Officers.

c) Are you looking for funding on a matched/part or fully funded basis? If matched or part funding, how is the remainder of the money being raised?

In some environmental improvements, matched funding from the County may be supplemented by funding from Farnham Town Council's Community Enhancement budget, Section 106 funding and contributions from other partners..

We may contact you to clarify details of the bid around what you are likely to achieve and how. For example, by delivering the work through an SCC contractor or your own local supplier.

Please do!

If your bid is agreed, depending on the nature of the work involved, SCC Highways may programme the work, it may be passed to another SCC service, such as Countryside or we may send a grant agreement for you to complete, including providing bank account details as all payments will be made by BACS. The payment will be made on or after 1 April 2013.

4. If you are bidding for 'Public Realm' traffic calming, please complete this section

a) Please give details of the location where you want this type of scheme to be implemented. Attach photographs, maps etc if you feel it is necessary.

No specific proposals as part of this bid

b) Please provide details of the issue(s) that have led to you bidding for this type of scheme at this location. This should include if you have ever contacted the county council before about this issue and what action was taken.

c) You will need to demonstrate that the wider community supports this bid. Outline how you would go about doing this, or give evidence of what support already exists.

If the local committee agrees to commission the design of the scheme at the location given, our normal design process needs to be followed. This includes a feasibility study, design, consultation, potential re-design following the consultation and construction. It is unlikely that any bid received will be completed (designed and built) in 2013/14 financial year. Depending on the complexity of the request, location etc the scheme may be deferred to later years.

5. If you are looking to take over an SCC service, in the same way as the Lingfield Division, please complete this section

a) Please give details of what you are requesting to take on.

Farnham Town Council would be interested in discussing/undertaking (subject to full cost recovery) the following services:

Sign cleaning (non-illuminated)
Cutting back overgrown vegetation – overhanging the footway or overgrowing a Right of Way
Management of epicormic tree growth (growth at the base of trees)
Work on rights of way

Bus shelter cleaning
Graffiti removal
Fly posting removal
Small fly tip clearance
Ditch clearance (subject to further clarification)
Immediate pot-hole filling (as in the Burgess Hill model)
Other relevant services in Farnham

We will be in contact to advise on possible options to take this forward, taking account of the issues highlighted in the further information document sent with this form.

NB If your bid is successful you will need a bank account in the name of your organisation. Any queries please contact the Highways Localism Team using the e-mail address:

highwayslocalism@surreycc.gov.uk

Please return the form by e-mail to the address above and also to your local County Councillor (details for Surrey County Councillors is available [here](#)).