

## Surrey Health and Wellbeing Board Forward Work Plan 2020

**Version control**

Version	Date	Who	Change made
1	23/10/19	Amy Morgan	First draft developed for discussion and population with the board
2	20/12/19	Amy Morgan	Detailed draft to update the board and further population
3	13/02/20	Amy/Amelia	Health and Wellbeing Board Review 2020 – changing meeting frequency/removal of business meetings
4	16/03/20	Amy Morgan	Draft developed for discussion with the board
5	06/05/20	Amy/Amelia	Changes in light of Covid-19

Item title	Health and Wellbeing Board Champion/Sponsor	Presenter	Paper author(s)	The Health and Wellbeing Board will be asked to?	Item type
<b>March 2020 – Public Meeting</b>					
JSNA plans	Ruth Hutchinson, SCC	Julie George and Ruth Hutchinson, SCC	Lucy Lynch, SCC	Agree proposals on the way in which the JSNA will be refreshed and maintained going forward, in alignment with the new 10 year Health and Wellbeing Strategy.	Agree to recommendations  System Capability: Intelligence
Children’s Safeguarding Board paper	Dave Hill, SCC and Cllr Mary Lewis, SCC	Simon Hart, Independent Chair  Mary Lewis	Joellen Lee and Dave Hill	Overview of the annual report and discuss the implications for the Health and Wellbeing Board and strategy implementation	Agree to recommendations  HWB Core Business
CSB Merger	Tim Oliver, SCC	Carl Bussey and Amy	Amy Morgan, SCC	Following discussions at the Health and Wellbeing Board and the Community Safety Board, this	Agree to recommendations

		Morgan, SCC		item will seek the Board's approval for the merger of the Community Safety Board and the Health and Wellbeing Board.	HWB Core Business
Supplementary Statement of the PNA (Pharmaceutical Needs Assessment)	Ruth Hutchinson, SCC	Julie George (SCC)	Julie George (SCC)	A Pharmaceutical Needs Assessment (PNA) is a comprehensive assessment of the current and future pharmaceutical needs of the local population.	Agree to recommendations  HWB Core Business
Health and Wellbeing Strategy Highlight Report	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Amy Morgan, Chris Tune and Victoria Berry	Discuss actions and recommendations required	Discussion on actions and recommendations  Health and Wellbeing Strategy
Social Progress Index	Rob Moran, Priority 3 Sponsor, Elmbridge	Satyam Bhagwanani	Victoria Berry, SCC	An update on the progress made in implementing the Social Progress Index	Health and Wellbeing Strategy P3
<b>April 2020 – Business Meeting *CANCELLED*</b>					
PLACEHOLDER Community Safety Introduction (DELAYED)	Chief Constable Gavin Stephens	Chief Constable Gavin Stephens	Sarah Haywood (OPCC)	An introduction to community safety from a police and crime perspective. It will give an overview of what policing looks like in Surrey today and the challenges we face. A discussion will follow on the opportunities that come with the merger around key priorities such as serious youth, anti-social behaviour and Prevent.	Discussion
Health and Wellbeing Board	Cllr Tim Oliver	Cllr Tim Oliver	Amy Morgan, SCC	In agreement with the Chairman, the Board will discuss its future	Discussion

Review (CANCELLED)				fine-tuning its membership and the removal of informal business meetings – having 4/6 public meetings a year.	
<b>June 2020</b>					
Making Data Count (CANCELLED)	Claire Fuller, Surrey Heartlands	Samantha Riley, Deputy Director of Intensive Support, NHS England	Karen Thorburn, Director of Performance Surrey Heartlands Integrated Care System	Measurement approaches popular in the NHS such as red, amber, green (RAG) tables have many limitations for good decision-making. This session is part of a programme called Leading for Improvement delivered by NHS Improvement/England colleagues to move systems to construct and interpret statistical process control.	Workshop
Metric annual review and implementation KPIs (CANCELLED)	Ruth Hutchinson, SCC	Ruth Hutchinson, SCC	Julie George and Phill Austen Reed, SCC	This item will present an update on the Health and Wellbeing Strategy metrics to show any improvement or decline and discuss recommendations. It will also update the Board on the progress KPIs used to track progress.	Update and discussion
Adaptation Of Approach To JSNA During Covid-19: Intelligence To Support Recovery	Ruth Hutchinson	Ruth Hutchinson	Julie George	Discussion of the changes to JSNA and Rapid Needs Assessment due to Covid-19.	Discussion
Community Safety Agreement Interim Plan	Cllr Tim Oliver	Sarah Haywood, OPCC	Sarah Haywood, OPCC	Discussion and overview of the CSA review process.	Update and discussion

Health and Wellbeing Strategy Highlight Report Q2	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Amy Morgan, Chris Tune and Victoria Berry	The highlight report escalates key risks and opportunities from the implementation of the Health and Wellbeing Strategy. It is an opportunity to check in on progress, discuss actions and recommendations required. <ul style="list-style-type: none"> <li>• Future of HWB and review of HWS in relation to Covid-19</li> <li>• Extract from Cabinet paper on Covid-19</li> <li>• Revised FWP as a result of Covid-19</li> </ul>	Discussion on actions and recommendations  Health and Wellbeing Strategy
HWB Review - Proposal	Cllr Tim Oliver, SCC	Cllr Tim Oliver, SCC	Amy Morgan/Amelia Christopher	Members to discuss the proposed changes to the Board's membership and formalise in September.	Discussion
<b>September 2020</b>					
Health and Wellbeing Board Highlight report Q3	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Amy Morgan, Chris Tune and Victoria Berry	The highlight report escalates key risks and opportunities from the implementation of the Health and Wellbeing Strategy. It is an opportunity to check in on progress, discuss actions and recommendations required.	Discussion on actions and recommendations  Health and Wellbeing Strategy
System capabilities workshop  (to include as above)	Cllr Tim Oliver, SCC	Workforce – Helen Raison and Jane Semo, SCC  Community Development – Nicola	Amy Morgan, Chris Tune and Victoria Berry, SCC	This workshop will discuss the system capability plans for the Health and Wellbeing Strategy as signed off in 2019.  The workshop will explore system capability plans for: - Community development	System capabilities workshop

		<p>Kilvington and Rebecca Brooker, SCC</p> <p>Intelligence – Ruth Hutchinson, SCC</p> <p>Estates – Graham Wareham, Surrey Heartlands and Patricia Barry, SCC</p> <p>Digital – Giles Mahoney, Surrey Heartlands</p>		<ul style="list-style-type: none"> <li>- Digital and technology</li> <li>- Estates</li> <li>- Intelligence</li> <li>- Workforce and culture</li> </ul> <p>The workshop will also discuss the approach and progress made for:</p> <ul style="list-style-type: none"> <li>- Devolution and incentives</li> <li>- Programme management</li> <li>- Governance</li> </ul>	
Community Safety Agreement (CSA)		tbc	tbc	A discussion on the priorities for the CSA which is being refreshed to align with the Health and Wellbeing Strategy and local community safety plans.	Discussion
CSA	Cllr Tim Oliver	Tbc	Tbc	Discussion and approval of the CSA.	Approval
Teenage suicide and case reviews	Simon Hart (the Independent Chair of the Surrey Safeguarding Children’s Board)	Tbc	Tbc	Discussion on teenage suicide and case reviews – SSCB update.	Discussion

December 2020					
Health and Wellbeing Strategy Highlight report Q4	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Priority sponsors: Rod Brown P1, Giles Mahoney P2, and Rob Moran P3	Amy Morgan, Chris Tune and Victoria Berry	The highlight report escalates key risks and opportunities from the implementation of the Health and Wellbeing Strategy. It is an opportunity to check in on progress, discuss actions and recommendations required.	Discussion on actions and recommendations  Health and Wellbeing Strategy
Adults Safeguarding Board paper	Cllr Sinead Mooney	Independent Chair of the Surrey Safeguarding Adults Board, Simon Turpitt	Safeguarding Adults Board Manager	Overview of the annual report and discuss the implications for the Health and Wellbeing Board and strategy implementation	Discussion on actions and recommendations
Surrey Community Safety Agreement (CSA)	Constable Gavin Stephens	Constable Gavin Stephens	Sarah Haywood (OPCC)	To review the Surrey Community Safety Agreement (CCSA), set out in the statutory duty under Section 17 of the Crime and Disorder Act 1998 (as amended by the Police and Justice Act 2006) in which responsible authorities are required to consider crime and disorder in the delivery of all of their duties.	Discussion on the review of the CSA, with actions and recommendations