

**CORPORATE PARENTING BOARD
ACTIONS AND RECOMMENDATIONS TRACKER
OCTOBER 2020**

The actions and recommendations tracker allows Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Ref	Recommendations/Actions	Responsible Officer	Update/Response	Due Date	Board to Review
Mar-19		B14	Further exploration of push bike lessons and other discounts that district and boroughs could provide around the arts.	Andrew Evans	Project and Planning team to explore this further.	April 2020	N
		B13	Aspirations for Foster Carer Offer 1. A collective list to be put together on what Foster Carers already receive free of charge (theatres, arts culture, museums) 2. Housing offers for Foster Carers to be looked into as an option 3. Tina Benjamin to continue to look at costs of council tax exemption/allowance for foster families 4. Tina Benjamin will look into provision of emotional support for birth children of foster carers. 5. Tina Benjamin to look into possibility of what support could be provided to foster carers for when emergency foster carer home fittings are required.		Tina Benjamin provided brief update at May Board.	May 2020	Y
Sep-19		C33	Chris and Cindy to visit Woodlands residential home.	CB	Virtual visits to be investigated and set up.		N

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					GB following up whether virtual visit would be possible as other members are keeping in contact with their homes.		
Nov-19		D10	Paper to be produced by Tina and Jo responding to APPG Report to be produced on Surrey's approach following meeting on 12 December 2019.	Tina Benjamin, Director – Corporate Parenting / Jo Rabbitte, Assistant Director – Children's Resources		March 2020	Y
Capital Investment in our Children's Homes	D2	Tina Benjamin to bring initial plan/ideas to January's Meeting identifying the Children's Homes which require rebuilding and or relocating and how this will be achieved.	Tina Benjamin, Director – Corporate Parenting	The Director – Corporate Parenting is preparing a response		Y	
	D2	Tina Benjamin to discuss ongoing issues regarding transport at Karibu and outstanding repairs at Libertas including water seepage with Lisa Wade	Tina Benjamin, Director – Corporate Parenting		Y		
	D2	Jo Rabbitte to update the Board on a specific timescale for plans on the field at Freemantles School	Jo Rabbitte, Assistant Director – Children's Resources		Y		

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		D2	Tina Benjamin to ask Jo Twine (Property Lead) to discuss the Freemantle site in detail	Tina Benjamin, Director – Corporate Parenting		November 2020	Y
Jan-20		D24	Andrew Evans' team to ensure future visit program includes foster carers	Andrew Evans, Manager – Policy, Planning and Projects	ON HOLD - Members practice conversations are not taking place and therefore this piece of work will resume when it is safe to do so. AE Team will keep note of visits/conversations of interest and will rearrange when appropriate.	March 2020	Y
		D23	Start next education conversation with recording of young people stating their expectations and desires from the virtual school.	Jo Lang, Service Manager – Customer Engagement	Topic is on forward plan for Oct-20.	October 2020	N
		D22	Stacey and Glinys to arrange meetings with SEND team who encourage young people through education.	SM/GW/LM	ON HOLD - will be arranged at an appropriate time following Covid-19 outbreak.	May 2020	Y
		D21	Stacey and Glinys to produce a report which highlights the success of our children in terms of their outcomes: How many have attained GCSE/A-LEVEL results etc.	Anwen Foy, Headteacher for Surrey Virtual School	To be included at the Education report which will be discussed at the October 2020 meeting.	October 2020	Y

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Page 72 Mar-20	D20	Andrew Evans' team to co-ordinate dates and information for future visits. A program will be agreed within the next month and will subsequently be circulated.	Andrew Evans, Manager – Policy, Planning and Projects	ON HOLD - Members practice conversations are not taking place and thus this piece of work will resume when it is safe to do so. AE Team will keep note of visits/conversations of interest and will rearrange when appropriate.	Ongoing	Y
	E16	Prepare and circulate short briefing on the Capital Investment Program	Tina Benjamin, Director – Corporate Parenting	To be provided at November 2020 meeting.	November 2020	
	E8	Check in with bicycle projects running in Guildford, Crawley and Walton (Walton project is part of the Guildford project).	Georgia Blanchard, Planning and Projects Officer	Georgia Blanchard provided update at May Meeting - work on this is continuing and further developments will be shared with the Board. A bicycle scheme report is being prepared.	October 2020	
May-20	F3	Jo Moses to report back to the Chairman the impact the list of measures implemented have had on families, children and young people.	Jo Moses, Assistant Director – Northwest Quadrant	An update from Clark Mcauley has been circulated to the Board.	July 2020	

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July 2020	Minutes and Actions from Previous Meeting [Item 2]	F1	i.	To present placement stability and placement breakdown report at future board meeting. To report to the board at a future date regarding data on young people who had three or more placements.	Jo Moses, Assistant Director – Northwest Quadrant	To return to the Board in November 2020.	November 2020	
		G1	i.	For Jo Moses to provide the Chairman with information regarding the impact that the measures implemented have had on families, children and young people.	Jo Moses, Assistant Director – Northwest Quadrant	Information requested. Jo Moses is preparing a response.		
	G3	ii.	For a follow up on the report with data on repeat at risk young people and RAG rating to be included on the agenda for the 2 October 2020 meeting.	Performance	This will be provided in an appendix to the performance report at the October meeting.			
	Director for Corporate Parenting Update [Item 3]	G4	i.	For Tina Benjamin to liaise with Health regarding improvement in QA and return-of-report target within 20 working days target.	Tina Benjamin, Director – Corporate Parenting			
		G5	ii.	For a designated doctor to be invited to a future board meeting to talk about children’s health and wellbeing.				

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Feedback from Conversation with Young People [Item 4]	G6	i. For member residential profiles to be shared with young people.	Georgia Blanchard, Planning and Projects Officer	Member residential profiles are being sent to UVP team. They are due 18 th September 2020. Howard Bromley will check outstanding profiles.		
	G7	ii. For a glossary of list of phrases with the correct terminology and language be created and circulated to members.	Jo Lang, Service Manager – Customer Engagement			
	G8	iii. Tina Benjamin to liaise with Jo Lang regarding improvements in relation to language used.	Tina Benjamin, Director for Corporate Parenting/ Jo Lang, Service Manager – Customer Engagement			
	G9	iv. Jo Lang to obtain data from the UVP team regarding composition of the Youth Cabinet.	Jo Lang, Service Manager – Customer Engagement	The information has been circulated to the Board.		

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Sufficiency Themed Discussion [Item 5]	G10	i.	For Tina Benjamin to email the final full Sufficiency Strategy and plan to members.	Tina Benjamin			
	G11	ii.	For the draft Sufficiency Strategy to be circulated to members so that additional feedback via email could be sent to Chris Tisdall.	Tina Benjamin, Director – Corporate Parenting	The draft Sufficiency Strategy was circulated to members.		

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